



**CITY OF LA VERNE  
PUBLIC WORKS DEPARTMENT**

**REQUEST FOR QUALIFIED CONTRACTORS**

**City of La Verne  
Public Works Department  
3660 "D" Street  
La Verne, CA 91750**



## CITY OF LA VERNE

### Public Works Department

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The City of La Verne Public Works Department is interested in retaining a qualified list of contractors for as-needed construction repair and/or improvements to City facilities. The list will be used to fulfill the applicable requirements of the State of California Public Contract Code Sections 22000-22045 and provides Contractors the opportunity to bid on City repair/maintenance/improvements projects that have a contract value of no more than \$220,000.

Potential projects could involve:

- Building Electrical
- Building HVAC
- Building Plumbing
- Building Roofing
- Building Painting
- Building Flooring
- Environmental Testing
- Glass/ Windows / Window Screening
- Lighting – Exterior, Interior, Sports Field
- Play Court Resurfacing
- Playground Replacement
- Asphalt Concrete Grinding and Paving
- Stripping and Crack Sealing
- Concrete – i.e., sidewalk, curb and gutter, curb ramps, cross gutters, etc.
- Masonry – i.e., block walls, etc.
- Water System – i.e., main distribution pipes, services, valves, fire hydrants, pumps; treatment systems, etc.
- Sewer System – i.e., main pipes, laterals, manholes, etc.
- Drainage System – i.e., main pipes, laterals, catch basins, junction structures, etc.
- Pipe Rehabilitation – i.e., pipe lining
- Landscape and Irrigation
- Fencing
- Other projects as applicable

Bids for work will be requested on an as-needed basis to the Contractors qualified in the appropriate field of work. The City does not guarantee Contractors will be awarded any projects.

The City is subject to prevailing wage laws as determined and published by the State Director of the Department of Industrial Relations, pursuant to Sections 1770, 1773, and 1773.1 of the California Labor Code. The contractor shall also comply with Sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 as required by the California Labor Code.

Prevailing wage requirements apply when a Contractor is awarded a contract for a specific project. Invoices will not be paid unless accompanied with copies of applicable certified payroll or appropriate certification.

Contracts will be authorized via issuance of a Purchase Order (P.O.). Current insurance certificates and a City business license must be on file prior to issuance of a P.O. Additional requirements may be applicable to projects depending on the specific needs

of the work. The City's current insurance requirements are contained in Appendix A of this request. Any waiver of Insurance Requirements will be at the City's sole discretion. Contractors will report to, and operate under, the direction of the City of La Verne Public Works staff and/or City of La Verne consultants.

The City reserves the right to require a Performance Bond and/or Labor and Materials Bond for specific projects.

Contractors are required to obtain and maintain a City of La Verne business license. The license shall be maintained for the duration of any Contract. A current business license is not a prerequisite for submittal of the Request. The Contractor must have a valid Department of Industrial Relations Registration Number to perform work for the City of La Verne.

There is no deadline to submit. The City will accept requests on a continuing basis.

By submitting, the Contractor represents that they have experience with local agency public projects, have successfully completed similar projects, and are capable of performing quality work to achieve the objectives of the City.

The City is not liable for any costs incurred by the Contractors before entering into a contract with the City. Costs for developing any proposal or any other such expenses incurred by the Contractor in responding to this Request (or future solicitations associated with this Contractor's list) will be entirely the responsibility of the Contractor and shall not be reimbursed by the City.

The City is not responsible for Requests which are missing information, lost, incorrectly marked, or sent to the wrong address.

Interested Contractors shall submit only the one two-page 'Qualified Contractor List Submittal Form' included as Appendix B of this Request. Submit as a pdf file to [CIP@laverneca.gov](mailto:CIP@laverneca.gov)

Questions regarding this request shall be directed to [CIP@laverneca.gov](mailto:CIP@laverneca.gov)