

# **City of La Verne, City Council Agenda Report**



**DATE:** August 4, 2025  
**TO:** Honorable Mayor and City Council  
**FROM:** Danny Wu, Director of Public Works  
**SUBJECT:** **ADOPTION OF 2025 CROSS-CONNECTION CONTROL PLAN.**

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## **SUMMARY**

In December 2023, the State Water Resources Control Board adopted new regulations requiring public water suppliers to implement a Cross-Connection Control Plan (CCCP) by July 1, 2025. While Council approval is not mandated, it is considered best practice—particularly when the plan introduces new enforcement measures or replaces a prior resolution. The proposed CCCP modernizes La Verne’s existing backflow program (Resolution No. 88-49) to align with current state policy and enhance operational clarity.

## **RECOMMENDATION**

That the City Council approve the attached resolution adopting the City of La Verne’s 2025 Cross-Connection Control Plan and authorize the Public Works Director or his/her designee to implement the plan and to make minor administrative revisions as necessary to maintain compliance with applicable regulations.

## **DISCUSSION**

The State of California requires all municipal water systems to implement a cross-connection control program to protect public drinking water from potential contamination. A cross-connection occurs when the potable water system is physically connected to a non-potable source, such as irrigation systems, fire protection systems, or industrial equipment. Without proper safeguards, “backflow”—the unintended reverse flow of water—can introduce contaminants into the City’s potable water supply.

To address these risks, the State Water Resources Control Board (SWRCB) adopted the Cross-Connection Control Policy Handbook (CCCPH) in December 2023. Under Health & Safety Code section 116407, the CCCPH mandates that all public water systems develop and implement a formal Cross-Connection Control Plan (CCCP) by July 1, 2025. While the CCCPH does not explicitly require City Council approval, seeking formal adoption is considered best practice—particularly when introducing new enforcement tools, administrative procedures, or replacing an existing Council-approved policy.

The City of La Verne has maintained a backflow prevention program since the adoption of Resolution No. 88-49. The updated 2025 Cross-Connection Control Plan modernizes and expands upon that framework to align with current state requirements and improve program effectiveness. Key components of the Plan include:

- **Program Administration** – Defines responsibilities for City staff, certified testers, and water users.
- **Hazard Assessment and Site Inspections** – Establishes inspection cycles and identifies high-risk sites.
- **Backflow Device Management** – Sets standards for installation, maintenance, and annual testing.
- **Enforcement Provisions** – Outlines compliance timelines, service termination protocols, and administrative remedies.
- **Customer Communication and Public Education** – Enhances outreach and promotes user understanding.
- **Digital Tracking and Recordkeeping** – Lays the foundation for electronic compliance reporting.

Adoption of the updated CCCP will formalize the City’s authority to administer and enforce cross-connection prevention efforts, ensure continued regulatory compliance, and enhance the long-term protection of the City’s drinking water system.

### **FISCAL ANALYSIS**

Adoption of the 2025 Cross-Connection Control Plan will have no impact on the General Fund. The City will continue to recover testing and compliance-related costs through existing inspection and permitting fees. The Plan does not propose any new expenditures or unfunded mandates.

### **ENVIRONMENTAL ANALYSIS**

Adoption of the 2025 Cross-Connection Control Plan is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), as there is no potential for a significant effect on the environment.

### **LEGAL REVIEW**

The City Attorney has reviewed this report and the attached Resolution and approves them as to form.

### **ATTACHMENTS**

1. Resolution 25-XX, Cross-Connection Control Plan
2. 2025 La Verne Cross-Connection Control Plan FINAL
3. Resolution 88-49

#### **Report Prepared By:**

Joe Vieyra, Deputy Director of Public Works

#### **Report Coordinated With:**

Ryan Ciotti, Utilities Manager

**RESOLUTION NO. 25-53**

**A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, STATE OF CALIFORNIA, ADOPTING A CROSS-CONNECTION CONTROL AND BACKFLOW PREVENTION PROGRAM**

**WHEREAS**, the Cross Connection Control Policy Handbook (CCCPH), adopted by the State Water Board in compliance with Health and Safety Code section 116407 requires water suppliers to protect their public water systems from contamination caused by cross-connections and backflow; and

**WHEREAS**, the City of La Verne operates a public water system within the meaning of Health and Safety Code section 116275 (h)), and is responsible for providing potable water that meets all state and federal standards; and

**WHEREAS**, conditions within the City of La Verne present a potential for contamination due to terrain, the existence of auxiliary water sources, and the widespread use of equipment such as swimming pools, spas, and irrigation systems; and

**WHEREAS**, City Ordinance No. 758 establishes the legal framework for protecting the public water supply from actual or potential cross-connections, and this resolution provides the implementing policies and procedures in alignment with that ordinance; and

**WHEREAS**, the City Council of the City of La Verne finds it necessary and in the interest of public health to implement a Cross-Connection Control and Backflow Prevention Program as mandated by the State Water Resources Control Board, to ensure compliance with state regulations and protect the safety and integrity of the public water supply;

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of La Verne as follows:

**Section 1. Adoption of Program** - The City of La Verne hereby adopts the Cross-Connection Control and Backflow Prevention Program set forth in Attachment 1 to this Resolution, consistent with the Cross-Connection Control Policy Handbook and La Verne Municipal Code section 13.12.180 C. The Program shall include, but not be limited to:

- Identification of premises requiring backflow protection;
- Installation, testing, and maintenance requirements for approved backflow prevention devices;
- Mandatory annual testing by certified testers;
- Enforcement procedures including notification, discontinuance of service, and penalties;
- Incorporation by reference of applicable state regulations.

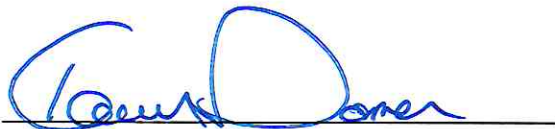
1           **Section 2. Program Administration** - The Public Works Director or their  
2 designee is hereby authorized and directed to implement and enforce this Program,  
3 including conducting hazard assessments, issuing notifications, maintaining records,  
4 and taking enforcement actions as needed.

5           **Section 3. Severability** - If any section, subsection, sentence, clause, or phrase  
6 of this Resolution is held to be invalid or unconstitutional, such decision shall not affect  
7 the validity of the remaining portions of the Resolution.

8           **Section 4. Supersession** - This Resolution hereby repeals and supersedes  
9 Resolution No. 88-48, and any other prior resolutions in conflict with the provisions  
10 of this action, to the extent of such conflict and not further.

11           **Section 5. Effective Date** -The Mayor shall sign and the City Clerk shall certify to  
12 the passage and adoption of this Resolution and thereupon the same shall take effect  
13 and be in force.

14 **PASSED, APPROVED AND ADOPTED this 4<sup>th</sup> day of August, 2025.**

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16 Ken Domer, City Clerk

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18 Mayor Tim Hepburn

19 **CERTIFICATION**

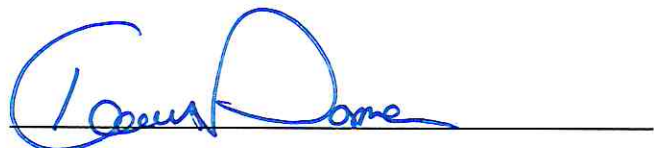
20 I hereby certify that the foregoing **Resolution No. 25-53** was duly and regularly  
21 adopted by the City Council of the City of La Verne at a meeting thereof held on the  
22 **4th day of August, 2025**, by the following vote:

23 **AYES:** Johnson, Crosby, Lau, Kashifalghita, and Hepburn

24 **NOES:** None

25 **ABSENT:** None

26 **ABSTAIN:** None

27 

28 Ken Domer, City Clerk