

1. January 20 Agenda

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CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Council Member

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Mayor Pro Tem

Tuesday, January 20, 2026
Closed Session at 5:30 PM
Regular Meeting at 6:30 PM
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@LaVerneCA.gov up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**

Individuals who wish to share their comments with Council during the meeting may do so in a variety of ways:

- Attend the City Council Meeting in person and fill out a comment card or raise your hand to request to comment on the current agenda item(s).
- Participate via Zoom, by visiting www.LaVerneCA.gov/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 837 4196 8140** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Discussion Calendar** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
- Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.

Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

CLOSED SESSION AGENDA - 5:30 PM

CALL TO ORDER

ROLL CALL

Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal "Kash" Kashifalghita, and

Mayor Tim Hepburn.

CLOSED SESSION TOPIC

Conference with Labor Negotiators, pursuant to Government Code Section 54957.6:

Negotiators: City Manager, Assistant City Manager, and City Attorney.

Employee Organization(s): La Verne City Employees Association, La Verne Firefighters Association, La Verne Fire Middle Management Association, La Verne Police Officers Association, La Verne Police Middle Management Association, and all Unrepresented Employees.

Public Employee Performance Evaluation, Pursuant to Government Code Section

54957(b)(1): Title: City Manager

The City Council will recess and reconvene at 6:30 PM for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM

PLEDGE OF ALLEGIANCE - MARINE CORP VETERAN RICHARD OLIVAS

ROLL CALL

Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal "Kash" Kashifalghita, and Mayor Tim Hepburn.

PRESENTATIONS

Damien Boys Water Polo - Damien High School Water Polo delivered a standout 2025 season, finishing 19–16 overall and 5–3 in Baseline League play to earn second place in league. The Spartans capped the year with a memorable CIF Southern Section Division 2 playoff run, advancing to the championship match and qualifying for the CIF State Tournament.

Damien's postseason success was defined by resilience and composure, as the Spartans earned three overtime victories during the CIFSS playoffs to reach the Division 2 finals. Their ability to perform in high-pressure moments became a hallmark of the team's identity.

Individual honors: Zack Montoya, Aaron Kashifalghita, and Zachariah Verduzco-Murphy earning First Team All-Baseline League recognition. Kieran Gore and Maddox Redfearn were named Second Team All-Baseline League, while Benjamin Shehee and Brennon Dallas earned Honorable Mention All-Baseline League honors.

With a league runner-up finish, a Division 2 finals appearance, and a berth in the CIF State Tournament, the 2025 Spartans set a high standard and built strong momentum for the program's future.

Team coaches are Robert Echeverria and Jesse Johnston. Players are:

Darren Cheng	Brennon Dallas	Brayden Drown	Liam Ferrer
Landen Garca	Kieran Gore	Jonathan Jimenez	Aaron Kashifalghita
Landon Mendoza	Zachkary Montoya	Ralph Munoz	Diego Negrete
Maddoz Redfearn	Luke Rudy	Benjamin Shehee	Jorge Solis
Diego Solis	Zechariah Verduzco-Murphy		

Christmas Morning Volunteers Recognition - The Christmas Morning event requires detailed coordination from City Staff across numerous departments and selfless volunteers from the community to ensure that Santa greets every resident on Christmas Morning. During this time, we honor all who assisted in the Christmas Morning event.

Martin Luther King Day Proclamation - We honor the life and legacy of the Reverend Dr. Martin Luther King, Jr., a transformative leader whose courage, compassion, and moral clarity reshaped our nation and moved us closer to justice.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

1. City Council Minutes of the Closed Session & Regular meeting of December 15, 2025.

Recommendation: That the City Council approve the minutes.

2. Register of Audited Demands in the amount of \$565,563.28, dated 12/11/25, and in the amount of \$2,591,381.59 dated 12/17/25, and in the amount of \$1,669,457.89, dated 12/22/25.

Recommendation: That the City Council approve the audited demands.

3. Award of Contract to Miracle Recreation Equipment Company for Kuns Park Playground Replacement. Due to being over 30 years old, the Kuns Park playground is a candidate for modernization and accessibility improvements. Staff recommends awarding a contract to Miracle Recreation Equipment Company through the SourceWell cooperative purchasing program for the installation of a new, ADA-compliant play structure with rubberized surfacing and integrated shade structure.

Recommendation: That the City Council:

1. Award a contract to Miracle Recreation Equipment Company in the amount of \$196,684.07 for the removal, site preparation, and installation of playground equipment at Kuns Park; and
2. Adopt a Resolution amending the Fiscal Year 2025-26 Adopted Budget in the amount of \$198,184.07 within the Measure A Fund to fully fund the Kuns Park Playground Equipment Project (Project No. PK2601).

4. **Annual Comprehensive Financial Report for Year Ending June 30, 2025.** The City has completed its Annual Comprehensive Financial Report (ACFR) for the fiscal year ending June 30, 2025. The ACFR, detailing the City's financial position and operating activities, is accessible on the City's website: www.laverneca.gov/ACFR.

Recommendation: That the City Council receive and file the Annual Comprehensive Financial Report which includes a Report on Internal Control over Financial Reporting and on Compliance and Other Matters, along with the Auditor Letter to the City Council for the fiscal year ended June 30, 2025.

5. **Resolution Adopting a Salary Chart for Part-Time Employees.** The attached resolution and associated part-time salary table reflect adjustments in compensation resulting from increases in the California Minimum Wage.

Recommendation: That the City Council adopt the attached Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, ADOPTING A SALARY CHART FOR PART-TIME EMPLOYEES."

6. **Second Reading and Adoption of an Ordinance Pertaining to Regulating Unmanned Aircraft.** City Council is asked to adopt an ordinance establishing local regulations governing the takeoff and landing of Unmanned Aircraft Systems (UAS), commonly referred to as drones. Adoption of this ordinance ensures alignment with Federal Aviation Administration (FAA) authority while appropriately exercising the City's authority to regulate activities impacting public safety.

Recommendation: That the City Council adopt Ordinance 26-1138, entitled "AN ORDINANCE OF THE CITY COUNCIL, CITY OF LA VERNE, CALIFORNIA, ADDING CHAPTER 8.37 TO TITLE 8 OF THE LA VERNE MUNICIPAL CODE REGULATING THE USE OF UNMANNED AIRCRAFT SYSTEMS (DRONES)."

PUBLIC HEARINGS

7. **Ordinance Adopting the 2026 Los Angeles County Building Code and 2025 Fire Code and Green Building Code by Reference and Determination of Exemption from the California Environmental Quality Act Pursuant to CEQA Guidelines Section 15061(b)(3).** The adoption of the 2026 Los Angeles County Building, the 2025 California Fire Code, and the Green Building Standards Code are required under the California Health and Safety Code. These codes are established to provide the City of La Verne with the minimum construction and property maintenance standards that promote the health and welfare of the public, to make buildings more efficient in the use of materials and energy, and to reduce environmental impact during and after construction.

Recommendation: That the City Council adopt the attached Ordinance adopting Title 26 – Building Code of the Los Angeles County Code, Title 27 – Electrical Code of the Los Angeles County Code, Title 28 – Plumbing Code of the Los Angeles County Code, Title 29 – Mechanical Code of the Los Angeles County Code, Title 30 – Residential Code of the Los Angeles County Code, Title 24 Part 9 – California Fire Code including Appendices Chapters 4, B, C, D, and I, Title 24 Part 7 – Wildland-Urban Interface Code which includes Appendices Chapters A, B, C, D, F, G, H and I, Title 24 Part 11 – California Green Building Code, and the City of La Verne amendments to portions of these codes also known as the 2025 California Building Standards Code, by reference, with certain changes and modifications, and making revisions thereto.

8. **Community Development Block Grant Program for 2026-27.** This is the 52nd funding year for the Community Development Block Grant Program. According to the Los Angeles Council Community Development Block Grant Bulletin, the City of La Verne is anticipated to be allocated \$137,721 in Community Development Block Grant funds.

Recommendation:

That the City Council conduct a Public Hearing, and upon closing the Public Hearing, approve a Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, APPROVING PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND SELECTING CERTAIN PROJECTS FOR FUNDING IN THE FISCAL YEAR 2026 - 2027."

9. **Ordinance Amending the Old Town La Verne Specific Plan for Minimum Density Requirement in the Mixed-Use 1 Land District and Making Determination of Exemption from the California Environment Quality Act Pursuant to the Common Sense Exemption of CEQA Guidelines Section 15061(b)(3).** Ordinance Amending the Old Town La Verne Specific Plan for Minimum Density Requirement from 38 to 20 dwelling units per acre in the Mixed-Use 1 Land District and Making Determination of Exemption from the California Environment Quality Act Pursuant to the Common Sense Exemption of CEQA Guidelines Section 15061(b)(3).

Recommendation:

That the City Council conduct a Public Hearing, and introduce by title only and waive further reading of an Ordinance titled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, AMENDING THE OLD TOWN LA VERNE SPECIFIC PLAN TO REVISE THE MINIMUM DENSITY REQUIREMENT IN THE MIXED-USE 1 LAND USE DISTRICT FROM 38 TO 20 DWELLING UNITS/ACRE" and find that the adoption is exempt from the California Environment Quality Act pursuant to the common sense exemption of CEQA Guidelines section 15061(b)(3).

DISCUSSION CALENDAR

10. **Discussion Regarding San Gabriel Valley Council of Governments and City of Pomona Arrow Highway Class IV Two-Way Bikeway Project Design and Potential City of La Verne Participation for Arrow Highway Rehabilitation** The SGVCOG and the City of Pomona have finalized design plans for Class IV protected bikeways along Arrow Highway as part of a regional project to improve multimodal access to the Metro A-Line. The City Council is asked to provide input on potentially extending the bikeway to White Avenue as well as City investment in Arrow Highway street improvements within the City's jurisdiction.

Recommendation: That the City Council provide direction to staff on coordinating with the San Gabriel Valley Council of Governments (SGVCOG) and the City of Pomona on the design of the bikeway's terminus and connectivity at the White Avenue/Arrow Highway intersection and the roadway segment within the La Verne city limits, including opportunities to incorporate pavement rehabilitation as part of the project.

11. **Approving a Memorandum of Understanding Between the City of La Verne and the La Verne Police Officers' Association and Authorizing Execution by the City Manager.**

Consideration and approval of a successor Memorandum of Understanding (MOU) between the City of La Verne and the La Verne Police Officers' Association (LVPOA). The proposed actions include approving the new MOU, authorizing the City Manager to execute the agreement, appropriating Measure LV funds to the Fiscal Year 2025/26 Budget, and adopting a resolution establishing the updated salary chart for full-time employees.

Recommendation: That the City Council:

1. Approve a Memorandum of Understanding between the City of La Verne and the La Verne Police Officers' Association; and
2. Authorize the City Manager to execute the Memorandum of Understanding with the La Verne Police Officers' Association; and
3. Appropriate \$142,760 from Measure LV to the Fiscal Year 2025/26 Budget.

- 12. Resolution Adopting a Salary Chart for Full-Time Employees.** The attached resolution and associated full-time salary chart reflect negotiated and required compensation adjustments for certain full-time employee classifications, including increases for La Verne Police Officer Association employees, the Ambulance Operator position, and a previously approved, but deferred, salary adjustment for the City Manager position.

Recommendation:

That the City Council adopt the Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, ADOPTING A SALARY CHART FOR FULL-TIME EMPLOYEES."

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda and within the subject matter jurisdiction of the City Council. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@LaVerneCA.gov. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED FOR MONDAY, FEBRUARY 2, 2026 at 5:30 P.M.

Posting Statement: A true copy of this Agenda was posted on January 13, 2026, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.LaVerneCA.gov.

RESIDENT INFORMATION

UPCOMING EVENTS AND MEETINGS

Wednesday, January 21 - Senior Advisory Committee meeting, La Verne Community Center, 10:00 am

Wednesday, January 21 - Parks & Recreation Commission, City Hall, 5:30 pm

Tuesday, January 21 - Youth & Family Action Committee, City Hall, 5:00 pm

Wednesday, January 28 - Active Transportation & Infrastructure Commission meeting, City Hall, 4:00 pm

Monday, February 2 - Old Town La Verne Business Improvement District meeting, Café Wang, 8:30 am - 9:30 am

Monday, February 2 - City Council meeting, City Hall Council Chamber, 5:30 pm

Saturday, February 7 - Strategic Planning Session, City Hall, 9 :00 am

Monday, February 9 - Senior Movie Matinee, Community Center, 12:30 pm

Friday, February 13 - Dance for Those with Intellectual and Developmental Disabilities, Community Center, 5:00 pm

Monday, February 16 - City Council meeting, City Hall, 5:30 pm

Wednesday, February 18 - State of the City, University of La Verne, Abraham Campus Center, 2000 2nd Street, La Verne, 8:00 am - 10:00 am

Wednesday, February 18 - Senior Advisory Committee meeting, Community Center, 10:00 am

Wednesday, February 18 - Finance Commission meeting, City Hall, 6:30 pm