

1. 2026-02-17 Council Agenda

Documents:

[AGENDA 02-17-26.PDF](#)

1.1. 2026-02-17 Council Agenda Packet

Documents:

[CC PACKET - 021726.PDF](#)



CITY OF LA VERNE

COUNCIL REGULAR MEETING AGENDA

Tim Hepburn, Mayor

Wendy Lau, Council Member
Steven Frank Johnson, Council Member

Rick Crosby, Council Member
Meshal "Kash" Kashifalghita, Mayor Pro Tem

Tuesday, February 17, 2026

Closed Session at 5:30 PM

Regular Meeting at 6:30 PM

**La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750**

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

Individuals can email their comments to the City Clerk's Office at cityclerk@LaVerneCA.gov up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by email or any other format to the City are public records that will be made available for public viewing.**

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- Participate via Zoom, by visiting www.LaVerneCA.gov/zoom where you will be automatically redirected to the meeting or call into the meeting via phone **1-669-900-6833** and enter **ID 881 4715 5178** when prompted. Public comments via Zoom may be accepted for the agenda items listed within the **Consent Calendar, Public Hearing** and **Discussion Calendar** sections of the agenda. Zoom participants who violate decorum protocols will be called to order by the presiding officer and if a violation continues, will be muted by direction of the presiding officer.
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Council Meeting Decorum: Per the City's Rules for Decorum, all Speakers and Members of the Audience are to conduct themselves with decorum and not engage in willful conduct which interrupts the meeting or with the orderly conduct of the meeting.

CLOSED SESSION AGENDA - 5:30 PM

CALL TO ORDER

ROLL CALL

Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal "Kash" Kashifalghita, and Mayor Tim Hepburn.

CLOSED SESSION TOPIC**Conference with Labor Negotiators, pursuant to Government Code Section 54957.6:**

Negotiators: City Manager, Assistant City Manager, and City Attorney.

Employee Organization(s): La Verne City Employees Association, La Verne Fire Middle Management Association, La Verne Police Middle Management Association, and all Unrepresented Employees.

Conference with Legal Counsel, Existing Litigation pursuant to California Government Code section 54956.9(d) One (1) case: Alejandro v. City of La Verne, et al., Los Angeles Superior Court Case No. 24PSCV02330.

The City Council will recess and reconvene at 6:30 PM for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM**PLEDGE OF ALLEGIANCE - MARINE CORPORAL DAVID COFFEY****ROLL CALL**

Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal "Kash" Kashifalghita, and Mayor Tim Hepburn.

PRESENTATIONS

La Verne Emergency Communications Team (LECT) Volunteer Recognition - Recognition of volunteers who have dedicated more than three decades of exceptional service to the La Verne Police Department.

Black History Month Proclamation - Every February, National Black History Month serves as both a celebration of the achievements of African Americans and a recognition of the central role they play in the nation's development.

Community Design Awards - The City of La Verne Community Design Awards (LVCDAs) recognizes outstanding achievements in project development. It takes considerable effort to design a project, calling for cooperation between the applicants, owners, architects, contractors, and city staff for successful implementation. Realizing this, the City Council would like to award those projects that merit recognition for excellence in design and compliance with the General Plan policies to protect and promote La Verne's unique character by encouraging distinctive development through architectural quality and people-oriented design.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

1. City Council Minutes of the Closed Session & Regular meeting of February 2, 2026.

Recommendation: That the City Council approve the minutes.

2. Register of Audited Demands in the amount of \$2,043,245.20, dated January 28, 2026.

Recommendation: That the City Council approved the audited demands.

3. Irish-American Heritage Month Proclamation Request. Richard Bowen, La Verne resident, is requesting City Council approval to present a proclamation in March recognizing Irish-American Heritage Month. Irish-American Heritage Month is celebrated every March in the United States to honor the significant contributions of Irish immigrants and their descendants to American society, coinciding with St. Patrick's Day to recognize their cultural impact, from politics and arts to community building.

Recommendation: That the City Council approve presenting a proclamation for Irish-American Heritage Month at the March 2 City Council meeting.

4. Award of Contract to Fraijo Brothers Inc., in the amount of \$266,206.00 for Amherst Treatment Plant Pre-Filter Replacement Project. This action will award a construction contract to Fraijo Brothers Inc., in the amount of \$266,206.00 for the Amherst Treatment Plant Pre-Filter Replacement Project (CIP Project No. WT2502). The project was budgeted in Fiscal Year 2025-26 at \$318,000, using Water Capital Improvement Funds. The scope of the project includes the replacement of old treatment filters at the Amherst Treatment Plan with a newer filtering system.

Recommendation: That the City Council:

1. Award a City Attorney approved to form public works construction contract to Fraijo Brothers Inc., the lowest, most responsible bidder, in the amount of \$266,206.00 for the Amherst Treatment Plant Pre-Filter Replacement Project;
2. Authorize the City Manager, or designee, to issue change orders not exceeding 10% of the construction budget for a total possible construction contract cost of \$292,826.60; and
3. Authorize staff to issue a purchase order in the amount of \$18,500 to CivilTEC, the City's utility engineer, to provide construction management services during the project.

5. Metro A-Line (Formerly Gold Line) Transit Oriented Development Bridge, Grant of Easement from Los Angeles County Fairplex Association Acceptance. The proposed pedestrian bridge crossing over Arrow Highway providing connection between the La Verne A-Line Station and the Fairplex Campus will require easements for the portion of the facilities that land on the adjoining properties. Discussions with the Los Angeles County Fairplex Association have recently reached a conclusion, and they have offered a grant of easement for the project.

Recommendation: That the City Council adopt a resolution accepting the permanent easement from the Los Angeles County Fairplex Association for the purpose of the Transit Oriented Development Pedestrian Bridge Project.

6. Special Event Agreement for Car Shows. Agreement with Flying Deuces to promote and organize two car shows in Old Town La Verne in 2026.

Recommendation: That the City Council approve the draft agreement, in a form substantially as attached, and authorize a waiver of fees, along with the use of City personnel, equipment, and materials, for two car show events to be held in Old Town La Verne in Spring and Fall 2026.

PUBLIC HEARINGS

7. **Resolution Renewing the La Verne Police Department's AB 481 Military Equipment Policy and reaffirming the provisions of Ordinance No. 1115.** Adopt a Resolution renewing the La Verne Police Department's AB 481 Military Equipment Policy and reaffirming the provisions of Section 9.10.010 010 - Military Equipment Use Policy to the La Verne Municipal Code (Ord. No. 1115).

Recommendation: That the City Council receive and file the staff report and adopt a Resolution approving the continuance of the La Verne Police Department Policy 701 and affirming the provisions of Ordinance No. 1115 as required pursuant to AB 481.

8. **Weed Abatement Protest Hearing.** On February 2, 2026, the City Council adopted Resolution No. 26-05, accepting the Declaration List of Properties which has been found by inspections to have growing weeds or brush and /or rubbish. This item is the opportunity to hear protests from affected property owners.

Recommendation: That the City Council conduct a protest hearing, take appropriate action related to any protests, and following the protest hearing, direct the Los Angeles County Agricultural Commissioner/Director of Weights & Measures to abate the nuisance at declared properties.

DISCUSSION CALENDAR

9. **Contract Award For The City of La Verne Fire Station No. 1 Living Quarters Gender Compliance Improvement Project.** This action will award a construction contract to the Contractor with the lowest responsive bid submitted for the City of La Verne Fire Station No. 1 Living Quarters Gender Compliance Improvement Project. Bids were opened on January 6, 2026.

Recommendation: That the City Council:

1. Reject the bid submitted by Oasis Design & Construction for failure to submit a completed and signed bid proposal form;
2. Reject the bid submitted by Co Brothers LLC, for failure to submit a completed bid due to missing information on the required Subcontractor List;
3. Award a construction contract for the subject project to First Trade LLC DBA YMC in the amount of \$489,000;
4. Authorize staff to issue change orders not exceeding 10% of the construction budget for a total possible construction contract cost of \$537,900;
5. Authorize staff to issue a purchase order for construction management and inspection up to the amount of \$40,740 to RKA Consulting Group to manage the Construction Phase of the Project; and,
6. Appropriate \$243,750 in funds to the project (CF2306) budget.

10. **Fiscal Year 2025-26 Mid-Year Budget Review.** The Finance Department is providing a financial update for the 2025-26 budget, originally approved on June 16, 2025, to reflect economic and operational changes since adoption. Updated estimates for the General Fund show a \$390,000 revenue increase and \$247,232 in additional expenditures, primarily due to building permit activity. Additional adjustments to other funds as well as details of the general

fund are outlined in the Budget Adjustment Listing.

Recommendation: That the City Council approve the resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, AMENDING THE FISCAL YEAR 2025-26 ADOPTED BUDGET TO ADJUST FOR MID-YEAR BUDGET ADJUSTMENTS," that incorporate the "Budget Adjustment Listing" as attached adjusting revenue and expenditure appropriations for the Fiscal Year 2025-26 budget.

- 11. Amended Employment Agreement with City Manager.** Consideration of an Amended Employment Agreement for the City Manager following the City Council's annual performance evaluation.

Recommendation: That the City Council approve an "AMENDED EMPLOYMENT AGREEMENT - CITY MANAGER," providing the City Manager certain benefits based on a positive performance evaluation.

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda and within the subject matter jurisdiction of the City Council. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@LaVerneCA.gov. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

ADJOURNMENT

THE NEXT REGULAR MEETING OF THE LA VERNE CITY COUNCIL IS SCHEDULED FOR MONDAY, MARCH 2, 2026, at 5:30 P.M.

Posting Statement: A true copy of this Agenda was posted on February 11, 2026, on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at www.LaVerneCA.gov.

RESIDENT INFORMATION

UPCOMING EVENTS AND MEETINGS

Wednesday, February 18 - State of the City, University of La Verne Abraham Campus Center, 2000 2nd St, La Verne, 8:00 am

Wednesday, February 18 - Senior Advisory Committee meeting, Community Center, 10:00 am

Wednesday, February 18 - Finance Commission meeting, City Hall, 6:30 pm

Monday, March 2 - City Council meeting, City Hall, 5:30 pm Closed or Study Session, 6:30 pm Regular meeting

Tuesday, March 3 - Development Review Committee, City Hall, 9:00 am

Monday, March 9 - Senior Movie Matinee, Community Center, 12:30 pm

Wednesday, March 11 - Public Financing Authority (EIFD) meeting, City Hall, 9:00 am - 10:00 am

Wednesday, March 11 - Planning Commission meeting, City Hall, 6:30 pm

Saturday, March 14 - Heritage Spring Squeeze Vendor Faire, Heritage Park, 10:00 am

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CITY OF LA VERNE

MINUTES OF THE CLOSED SESSION & REGULAR MEETING OF FEBRUARY 2, 2026

ACTION MINUTES “SEE ITALICS”

CLOSED SESSION AGENDA - 5:30 PM

CALL TO ORDER - *meeting called to order at 5:30 PM*

ROLL CALL Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal “Kash” Kashifalghita, and Mayor Tim Hepburn.

Council Members Present: Crosby, Johnson, Lau, Kashifalghita, and Hepburn.

Council Members Absent: None

Advisory Staff Present: City Manager Domer, Assistant City Manager Ranells, and Assistant City Attorney Ivy Tsai (arrived via Zoom late).

CLOSED SESSION TOPIC(S)

City Manager Domer read the closed session items for the record. It is anticipated there will be no report out.

Conference with Labor Negotiators, pursuant to Government Code Section 54957.6:

Negotiators: City Manager, Assistant City Manager, and City Attorney.

Employee Organization(s): La Verne City Employees Association, La Verne Fire Middle Management Association, La Verne Police Middle Management Association, and all Unrepresented Employees.

Conference with Legal Counsel, Existing Litigation pursuant to California Government Code section 54956.9(d)(1) - Five (5) cases:

Guerrero v. City of La Verne, et al., Los Angeles Superior Court Case No. 2:23-cv-00644-JAK-E

Ramirez v. City of La Verne, et al., Los Angeles Superior Court Case No. 24PSCV00767

Ruiz v. City of La Verne, et al., Los Angeles Superior Court Case No. 23PSCV02495

Smith v. City of La Verne, et al., Los Angeles Superior Court Case No. 2:23-cv-00644-JAK-2

Gonzales v. City of La Verne, et al., Los Angeles Superior Court Case No. 24STCV34625

Mayor Hepburn called for Public Comment: There was none.

The City Council recessed at 5:33 PM and will reconvene at 6:30 PM for the regularly scheduled City Council meeting.

REGULAR CITY COUNCIL MEETING - 6:30 PM - *meeting was called to order at 6:36 PM.*

PLEDGE OF ALLEGIANCE - DANIELLE LEWIS, ARMY SERGEANT (E-5)

Mayor Pro Tem Kashifalghita, on behalf of the City Council, presented Danielle with a Pride of La Verne certificate

ROLL CALL Council Member Steven F. Johnson, Council Member Wendy Lau, Council Member Rick Crosby, Mayor Pro Tem Meshal “Kash” Kashifalghita, and Mayor Tim Hepburn.

Council Members Present: Crosby, Johnson, Lau, Kashifalghita, and Hepburn.

Council Members Absent: None

Advisory Staff Present: City Manager Domer, Assistant City Attorney Tsai via Zoom link, and Assistant City Manager Ranells.

PRESENTATIONS

University of La Verne Women's Volleyball - The 2025 University of La Verne women’s volleyball team delivered one of the most remarkable seasons in program history, finishing 30–3 overall and 15–1 in SCIAC while earning the No. 1 national ranking for seven consecutive weeks and remaining in the Top 10 all season. The Leopards captured the SCIAC Regular Season Championship and were led by Head Coach Jeff Hendershot, who surpassed 100 career wins and was honored, along with his staff, as SCIAC Coaching Staff of the Year. National accolades followed, highlighted by Mya Ray being named NCAA Division III National Player of the Year and becoming the program’s first 2,000-kill athlete, alongside multiple All-American and All-Region selections. In the postseason, La Verne claimed the Regional Championship, advanced through the Elite Eight and Final Four, and returned to the NCAA National Championship match for the first time since 2008, finishing as the 2025 National Runner-Up. With 30 wins, record-breaking performances, and a return to the national stage, the Leopards didn’t just make history — they launched a new era of La Verne volleyball.

Players:	Kimi Watanabe-Mayhew	America Reynaga	Mortan Watkins
Vanessa Marquez	Emma Yogan	Tova Craig	Zacky Coaston
Lauren Gott	Valerie Gallegos	Lexi Giacobbe	Kaitlyn Bloomer
Bella Hargrave	Mariah Ray	Malia Capistrano	Abigail Montana
Keilani Mumolo	Kamea Vongfak	Mya Ray	Alanna Jones
Brisa Necochea	Isabella Emanuele	Sophia-Allessandra Nunez	

Coaches:	Jeff Hendershot	Randi Taylor-Toomay	Mario Meza
Jack Coberly	Ayana Mier		

Support Staff:	Kaitlyn Patterson	Josh Davis	
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City Council presented each player with a Pride of La Verne certificate and an In-N-Out gift card. Jasmine Cheng from Senator Rubio’s office presented the Team with a certificate.

Fire Chief Swearing In - City Council will conduct the ceremonial oath of office for Fire Chief Coatney.

Chief Coatney was sworn in by Assistant City Manager Ranells and presented with a certificate from Adriana Perez, the Representative from Assemblymember Harabedian’s office as well as a certificate from Senator Rubio’s office presented by Jasmine Cheng.

ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS

(Any person who wishes to make a brief announcement of a future community event that is open to the public may do so at this time.)

Public Announcements received from: Adrian Romero LV Library Manager

Staff Announcements: City Manager Domer

Council Announcements received from: Mayor Hepburn

CONSENT CALENDAR

(All items on the Consent Calendar are routine and will be enacted by one motion unless a member of the Council or member of the audience requests separate discussion.)

After confirming no items were pulled, Council Member Johnson recused himself from Consent Calendar item #5, due to a conflict of interest as a property on the list is next door to his business. It was then moved by Crosby, seconded by Lau to approve Consent Calendar items 1, 2, 3, 4 & 6 these items were approved by a vote of 5-0. Item #5 was approved 4-0, with Council Member Johnson recusing himself due to a conflict of interest.

- 1. City Council Minutes of the Closed Session & Regular meeting of January 20, 2026.**

Recommendation: That the City Council approve the minutes. *Approved*

- 2. City Council Special Meeting Minutes of December 16, 2025.**

Recommendation: That the City Council approve the minutes of the special meeting. *Approved*

- 3. Register of Audited Demands in the amount of \$1,244,095.25 dated 01/07/26, and in the amount of \$2,570,761.26 dated 01/14/26, and in the amount of \$382,493.02 dated 01/21/26.**

Recommendation: That the City Council approved the audited demands. *Approved*

- 4. Quarterly Treasurers Report Ending December 31, 2025.** The Quarterly Treasurer’s Report provides an overview of the City’s cash and investment holdings as of December 31, 2025. The

report confirms compliance with the City's investment policy as set forth in Administrative Regulation Number 215, the Statement of Investment Policy, and the State of California's Government Code (GC) Section 53646.

Recommendation: That the City Council receive and file the Quarterly Treasurer's Report for the period ending December 31, 2025. *Approved*

5. **Declaration of Intention to Provide Weed Abatement on Specific Properties.** Each year, the County of Los Angeles Department of Agricultural Commissioner/Weights & Measures conducts inspection for weeds, brush, rubbish, and refuse on public and private property that may be considered a seasonal and recurrent nuisance. A list of properties is provided to the City for review. City Council is then required to declare its intention to provide for this abatement and set a public hearing for affected property owners to register objections to said abatement.

Recommendation: That the City Council adopt a Resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, DECLARING THAT WEEDS, BRUSH, RUBBISH AND REFUSE UPON OR IN FRONT OF SPECIFIED PROPERTY IN THE CITY ARE A SEASONAL AND RECURRENT PUBLIC NUISANCE AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF" declaring the intention to provide for the abatement of weeds, brush, rubbish and refuse and setting a public hearing for Tuesday, February 17, 2026, at 6:30 p.m. *Approved by a 4-0 vote, Johnson abstained.*

6. **Making Determination of Exemption from the California Environmental Quality Act Pursuant to the Common Sense Exemption of CEQA Guidelines Section 15061 (B) (3) and Second Reading and Adoption of "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, AMENDING THE OLD TOWN LA VERNE SPECIFIC PLAN TO REVISE THE MINIMUM DENSITY REQUIREMENT IN THE MIXED-USE 1 LAND USE DISTRICT FROM 38 TO 20 DWELLING UNITS/ACRE."** Second Reading and Adoption of an Ordinance Amending the Old Town La Verne Specific Plan for a minimum density of 20 dwelling units to the acre in the Mixed Use 1 District and making California Environmental Quality Act determinations.

Recommendation: That the City Council adopt an Ordinance, entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, AMENDING THE OLD TOWN LA VERNE SPECIFIC PLAN TO REVISE THE MINIMUM DENSITY REQUIREMENT IN THE MIXED-USE 1 LAND USE DISTRICT FROM 38 TO 20 DWELLING UNITS/ACRE" and find that the adoption is exempt from the California Environment Quality Act pursuant to the common sense exemption of CEQA Guidelines section 15061(b)(3). *Approved*

PUBLIC HEARINGS - NONE

DISCUSSION CALENDAR

7. **Update and Discussion on Increased Wireless/Cellular Coverage in North La Verne.** The City Council requested an update on the efforts to increase wireless/cellular coverage in the North La Verne area due to service holes and concerns over public safety.

Recommendation: That the City Council receive and file this report and provide Staff appropriate direction to encourage greater wireless coverage in North La Verne.

City Manager Domer reported on this item.

Council Discussion/Comments: Council engaged in a lengthy discussion regarding the many facets of this project and the ultimate desired outcome.

Public Comments: Richard Bowen.

Council gave direction to continue working with Verizon and Crown Castle to increase the amount of small cell wireless facilities and extend a fiber run up into North La Verne.

- 8. Tri-City Mental Health Authority Governing Board Representative Appointment.** Tri-City Mental Health Authority is seeking to fill a Governing Board vacancy following the November 2025 resignation of Carolyn Cockrell. Tri-City Mental Health Authority Liaisons Councilmembers Lau and Johnson reviewed the applications and recommend appointing Trent West to the Governing Board.

Recommendation: That the City Council appoint Trent West to serve as La Verne's Tri-City Mental Health Authority Governing Board representative.

City Manager Domer reported on this item.

Council Discussion/Comments: Council congratulated Mr. West on his appointment.

Public Comments: None

It was moved by Lau, seconded by Johnson, and approved 5-0 to appoint resident Trent West to the Tri-City Mental Health Authority Governing Board.

Newly appointed Tri-City Board Member Trent West stated he was pleased to accept the nomination to serve, with the goal of helping bring hope to families dealing with mental illness in their families.

PUBLIC COMMENTS

This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda and within the subject matter jurisdiction of the City Council. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion later. Please email your public comment to the City Clerk's Office at cityclerk@LaVerneCA.gov. Your public comment will be shared with the City Council and included as part of the permanent record. There is a 3-minute time limit on public comments.

Public Comments received from: None

COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS

Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended per Assembly Bill 1234.

Council Member Crosby thanked Lupe's family for attending and expressed his condolences from the bottom of his heart on the passing of this wonderful lady and reminded everyone of the upcoming Sweethearts Dance for those with Intellectual and Developmental Disabilities.

Council Member Johnson also recognized Lupe as a favorite of his family, an important person who will be missed, and spoke on the volunteer firefighter program of which his grandfather was the first paid Fire Chief in the City.

Council Member Lau reminded everyone of the National Girls and Women in Sports Day, which ULV is hosting, also the Strategic Planning Session is on Saturday, February 7th at 9:00 am, also the State of the City is on February 18th at the University of La Verne, the ULV Scholarship Gala is on May 2nd and will be honoring the Women's Volleyball team. Lupe will be very much missed, she was the person who swore her in on the Planning Commission, and assisted as she ran for the City Council, condolences and sympathy to her family, she will be missed.

Mayor Pro Tem Kashifalghita commented on upcoming graduations and the future leaders, some taking the path of military service, some taking the path of learning a trade as long as you're moving forward that's all that matters. Lupe was probably one of the sweetest people in the City, she swore Kash in and she kept him out of trouble, she was a wonderful person. Just a spark of life, always happy, always friendly who loved her family.

Mayor Hepburn remembers Lupe as always being kind, with a happy smile, always friendly and always a spark, she will truly be missed, truly an amazing person.

ADJOURNMENT- meeting adjourned at 7:57 PM in honor of long-time city employee Lupe Gaeta Estrella who passed away on January 18, 2026.

Respectfully submitted,

***Debra Fritz, CMC
Deputy City Clerk***

CITY OF LA VERNE
 REGISTER OF AUDITED DEMANDS
 1/28/2026

FY 2025-2026

DEMANDS PRESENTED HAVE BEEN APPROVED CONSISTENT WITH THE CITY'S PURCHASING/FUNDING POLICY AND HAVE BEEN REVIEWED BY THE DIRECTOR FOR ACCURACY AND PROPER APPROVAL.

SUMMARY OF DEMANDS

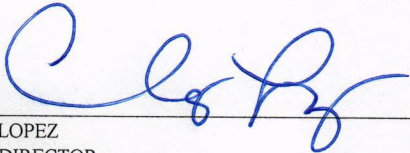
LARGEST 10 CITY DEMAND PAYMENTS OTHER THAN PAYROLL AND RELATED BENEFITS.

	AMOUNT	ISSUED TO	DESCRIPTION
1.	228,563.53	HPS WEST, INC.	AMR/AMI METER PURCHASES PO # 37873
2.	193,032.29	STRATEGIC CONTRACTING SERVICES	PAYROLL 01/04/2026 TO 01/17/2026 (L.A. CLEAR)
3.	38,703.15	JONES MAYER	OCTOBER/NOVEMBER 2025 LEGAL SERVICES VARIOUS DEPARTMENTS
4.	21,115.77	GREENSCAPE MAINTENANCE SERVICES INC	JANUARY 2026 MAINTENANCE VARIOUS LOCATIONS
5.	19,303.16	WITTMAN ENTERPRISES LLC	OCTOBER/DECEMBER 2025 COLLECTIONS CHARGES
6.	17,941.63	RKA CONSULTING GROUP	NOVEMBER 2025 SERVICE VARIOUS PROJECTS
7.	16,852.33	ROGER BASS	JANUARY 2026 CONSULTING SERVICE (L.A. CLEAR)
8.	15,743.65	BLYTHBURN ENTERPRISES	JANUARY 2026 CONSULTING SERVICE (L.A. CLEAR)
9.	15,281.93	LIBERTY COASTAL LLC	JANUARY 2026 CONSULTING SERVICE (L.A. CLEAR)
10.	14,195.00	BRIGHTVIEW LANDSCAPE SERVICES, INC.	CLEAR AND CLEANUP PLATEAU WATER SUMMIT PIPELINE
	232,693.61	OTHER DEMANDS	
	<u>\$ 813,426.05</u>		

DEMANDS OF \$5,353.64 WERE PAID ON BEHALF OF LA IMPACT FOR LAW ENFORCEMENT TASK FORCE OPERATIONS.

DEMANDS OF \$1,224,465.51 WERE PAID FOR PAYROLL AND EMPLOYEE BENEFIT RELATED ITEMS.

IN ACCORDANCE WITH GOVERNMENT CODE SECTION 37202, I HEREBY CERTIFY THAT THIS IS A TRUE AND ACCURATE REGISTER OF AUDITED DEMANDS.



CHRISTY LOPEZ
 FINANCE DIRECTOR

CITY OF LA VERNE
REGISTER OF AUDITED DEMANDS - EXHIBIT A

FY 2025-2026

1/28/2026

CHECK NO.	AMOUNT	ISSUED TO
176025	1,500.00	STEVEN ALCARAZ
176026	500.00	ALEX ALAMO
176027	1,950.00	ALLOY WELDWORKS
176028	7,758.49	ATKINSON,ANDELSON,LOYA,RUUD & ROMO
176029	1,371.96	JOHN BREAUX
176030	14,195.00	BRIGHTVIEW LANDSCAPE SERVICES, INC.
176031	2,439.50	CARL BRUBAKER
176032	433.80	CALIF. BUILDING STANDARDS COMM.
176033	331.00	STATE OF CALIFORNIA
176034	200.00	CALPERS
176035	11,563.77	CENTRAL SUPPLY INTERNATIONAL
176036	500.00	CERT
176037	2,698.83	CHANDLER, ALAN
176038	500.00	RETIRED SENIOR VOLUNTEER PATROL
176039	12.51	CSC
176040	14.11	CVS
176041	100.00	DENNIS SANDOVAL
176042	707.08	DEPARTMENT OF CONSERVATION
176043	992.16	ERICK EISEN
176044	697.43	FACTORY MOTOR PARTS
176045	4,118.22	COLLEEN FLORES
176046	1,375.00	FORTEL TRAFFIC, INC.
176047	37.50	FRONT LINE SALES INC.
176048	550.61	ELIZABETH GARCIA
176049	82.50	GINA T. INTERIORS INC.
176050	500.00	GOVERNMENT FINANCE OFFICERS ASSN.
176051	2,480.00	GREATER LOS ANGELES SCOUTING
176052	244.59	HOLLIDAY ROCK CO.
176053	228,563.53	HPS WEST, INC.
176054	4,193.07	RADFORD INGELS
176055	585.06	YWCA SAN GABRIEL VALLEY
176056	2,972.32	LEONARD KILMAN
176057	253.05	KYOCERA DOCUMENT SOLUTIONS WEST LLC
176058	222.95	LA VERNE CAR WASH
176059	216.11	LA VERNE POLICE DEPARTMENT
176060	247.95	LAKESHORE LEARNING MATERIALS
176061	50.00	LARSON FAMILY TRUST
176062	3,525.00	JOHN LEWIS
176063	7,152.39	LOS ANGELES COUNTY PUBLIC WORKS
176064	720.00	LOS ANGELES UNIFIED SCHOOL DISTRICT
176065	720.21	MALLORY SAFETY AND SUPPLY LLC
176066	3,004.86	GARY MASON
176067	2,819.00	MCLAY SERVICES INC
176069	767.26	JOHN ORTEGA
176070	2,529.12	PACIFIC PRODUCTS AND SERVICES,LLC
176071	2,166.87	SCOTT PICKWITH
176072	11,004.57	Q PRESS
176073	220.88	GABRIEL RIVERA
176074	500.00	RUBY ACDAN
176075	400.00	SAN GABRIEL VALLEY POLICE CHIEF'S
176076	233.64	SEQUOIA FINANCIAL SERVICES
176077	2,197.30	DARRYL L. SEUBE
176078	561.75	SIERRA PACIFIC ELEC. CONTRACTING
176079	517.08	SO CAL INDUSTRIES
176080	37.50	SOLUTIONS INS. & FINANCIAL
176081	1,074.06	SPRAGUES', INC.
176082	50.00	SPROUTS FARMERS MARKET
176083	13.00	STARTEK HOLDING LLC

CITY OF LA VERNE
 REGISTER OF AUDITED DEMANDS - EXHIBIT A

FY 2025-2026

1/28/2026

CHECK NO.	AMOUNT	ISSUED TO
176084	53.75	STATER BROS. MARKET #48
176085	172.64	STOTZ EQUIPMENT
176086	3,078.04	TENNIS ANYONE INC.
176087	230.15	THE HABIT RESTAURANTS, LLC
176088	35.11	THE JOINT CORP.
176089	3,284.04	MICHAEL THOMPSON
176090	100.00	TONI BUCKNER
176091	12,000.00	TRI-CITY MENTAL HEALTH SERVICES
176092	217.94	TURF STAR, INC.
176093	1,262.53	VERIZON WIRELESS
176094	384.00	KENNY VILLASENOR
176095	255.32	WHITE CAP, L.P.
176096	3,270.34	MIKE WIGGINS
EFT	193.50	A. UPLAND FIRE PROTECTION
EFT	115.00	ALL PURPOSE DOCUMENT DESTRUCTION
EFT	402.87	ALL STAR FIRE EQUIPMENT INC
EFT	529.61	BACA, MARK
EFT	280.00	BEE REMOVERS
EFT	119.80	CARDEN, ROBIN
EFT	2,648.04	CASTANON, DAVID
EFT	2,468.74	COYLE, KEVIN
EFT	709.54	GRAINGER
EFT	21,115.77	GREENSCAPE MAINTENANCE SERVICES INC
EFT	1,624.99	GREENWAY, KEVIN
EFT	793.50	GREGORY A MILES
EFT	1,754.60	HAAKER EQUIPMENT CO.
EFT	1,214.40	HACH COMPANY
EFT	491.20	INTERSTATE BATTERY INLAND VALLEY
EFT	38,703.15	JONES MAYER
EFT	8,836.39	KTU&A
EFT	2,019.75	L.N. CURTIS AND SONS
EFT	176.78	LA VERNE POWER EQUIPMENT, INC.
EFT	2,836.43	LIFE-ASSIST, INC.
EFT	8,901.25	LSA ASSOCIATES, INC
EFT	803.89	MAINTEX
EFT	257.14	MC CALL'S METERS, INC
EFT	17,941.63	RKA CONSULTING GROUP
EFT	17.45	SHERWIN-WILLIAMS CO
EFT	2,813.56	SOUTHERN CALIFORNIA NEWS GROUP
EFT	4,030.37	SOUTHLAND MECHANICAL INC
EFT	785.00	SPRAGUE PEST CONTROL
EFT	178.12	TRILOGY MEDWASTE WEST LLC
EFT	3,034.20	VETTI, MIKE
EFT	11,547.50	WATERTALENT LLC
EFT	2,720.00	WEST COAST ARBORISTS
EFT	10,607.74	WESTERN WATER WORKS
EFT	19,303.16	WITTMAN ENTERPRISES LLC
EFT	11,204.16	BLUE ROCK OR NORTH IDAHO, LLC
EFT	15,743.65	BLYTHBURN ENTERPRISES
EFT	7,000.00	CASTILLO CRIMINAL INTELLIGENCE CONS
EFT	10,166.67	CORDRAY ENTERPRISES LLC
EFT	8,937.50	DEROIAN VENTURES LLC
EFT	15,281.93	LIBERTY COASTAL LLC
EFT	5,516.00	MARLYN PACHECO LLC
EFT	16,852.33	ROGER BASS
EFT	193,032.29	STRATEGIC CONTRACTING SERVICES
TOTAL	813,426.05	

CITY OF LA VERNE
REGISTER OF AUDITED DEMANDS - EXHIBIT A

FY 2025-2026

1/28/2026

<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>ISSUED TO</u>
	1,224,465.51	Total Payroll and Employee Benefit Payments
	5,353.64	Total LAIMPACT Demands
Total Demands	<u>2,043,245.20</u>	

CITY OF LA VERNE
REGISTER OF AUDITED DEMANDS - EXHIBIT A

FY 2025-2026

1/28/2026

CHECK NO.	AMOUNT	ISSUED TO
Payroll and Employee Benefit Payments:		
176101	588.00	CITY OF LAVERNE EMPLOYEE FUND
176102	150.00	FIDELITY INVESTMENTS #P0754
176103	119.67	HEATHER REYES
EFT	4.00	UNITED WAY CAMPAIGN
BANK DRAWN	740,542.89	PAYROLL
BANK DRAWN	181,380.48	UNITED STATES TREASURY
BANK DRAWN	62,405.88	STATE OF CALIFORNIA
BANK DRAWN	571.46	STATE DISBURSEMENT BD0005689
BANK DRAWN	191,882.66	STATE OF CALIFORNIA
BANK DRAWN	25,413.88	EMPOWER TRUST COMPANY, LLC-457
BANK DRAWN	8,077.93	EMPOWER TRUST COMPANY, LLC-ROTH
BANK DRAWN	2,388.91	EMPOWER TRUST COMPANY, LLC-401A
EFT	3,395.60	LA VERNE POLICE FIRE ASSOCIATION'
EFT	2,456.38	LA VERNE POLICE OFFICERS ASSOC.
EFT	3,837.77	CHARLES SCHWAB BANK
EFT	1,250.00	MISSION SQUARE
Total	1,224,465.51	

Break down of standard providers and the benefits they provide

Provider	Benefits Description
A.C. Newman Co.	Employee dental insurance coverage
Delta Dental	Life Insurance Policy
The Hartford	Employee health insurance
Health Net	Employee health insurance
Kaiser	Flexible Savings Account (FSA) deductions
Wage Works	Employee federal tax withholdings
US Treasury	Employee state income tax, unemployment insurance and child support/garnishments
State of California	401A plan
Mass Mutual A	457B plan
Mass Mutual B	Roth plan
Mass Mutual Roth	Replacement Social Security plan
Lincoln National	Employee Group Dues
Fire/Police/La Verne Employee Fund	

LAIMPACT Law Enforcement Task Force Demands

176097	1,104.26	BANK OF AMERICA
176098	767.98	BPS TACTICAL, INC.
176099	88.40	FLEXTG, LLC
176100	3,393.00	TOTAL NETWORK SOLUTIONS
EFT		
Total	5,353.64	LAI ENFORCEMENT OPERATIONS

LAIMPACT demands are paid from federal asset forfeiture dollars allocated to LAIMPACT crime prevention activities. These funds are not City funds and are not available for City use outside of LAIMPACT activities.

City of La Verne, City Council Agenda Report



DATE: February 17, 2026
TO: Honorable Mayor and City Council
FROM: Andrea Blockinger, Administrative Analyst
SUBJECT: IRISH-AMERICAN HERITAGE MONTH PROCLAMATION REQUEST.

SUMMARY

Richard Bowen, La Verne resident, is requesting City Council approval to present a proclamation in March recognizing Irish-American Heritage Month. Irish-American Heritage Month is celebrated every March in the United States to honor the significant contributions of Irish immigrants and their descendants to American society, coinciding with St. Patrick's Day to recognize their cultural impact, from politics and arts to community building.

RECOMMENDATION

That the City Council approve presenting a proclamation for Irish-American Heritage Month at the March 2 City Council meeting.

DISCUSSION

Irish American Heritage Month is recognized to honor the resilience, perseverance, and lasting contributions of Irish Americans, who overcame hardship to help shape the nation's culture, economy, and democratic institutions. The observance celebrates Irish Americans' enduring commitment to family, public service, and entrepreneurship, and recognizes the profound impact they continue to have on communities and the national identity.

Per the City's Proclamation and Certificate of Recognition, proclamations that are not issued on an annual basis must first be approved by the City Council on the consent calendar before being formally presented at a subsequent meeting. If approved, the proclamation would be presented during the March 2 City Council meeting.

FISCAL ANALYSIS

Not applicable.

ENVIRONMENTAL ANALYSIS

Not applicable.

LEGAL REVIEW

This report has been reviewed and approved by the City Attorney.

ATTACHMENTS

None

City of La Verne, City Council Agenda Report



DATE: February 17, 2026
TO: Honorable Mayor and City Council
FROM: Danny Wu, Director of Public Works
SUBJECT: **AWARD OF CONTRACT TO FRAIJO BROTHERS INC., IN THE AMOUNT OF \$266,206.00 FOR AMHERST TREATMENT PLANT PRE-FILTER REPLACEMENT PROJECT.**

SUMMARY

This action will award a construction contract to Fraijo Brothers Inc., in the amount of \$266,206.00 for the Amherst Treatment Plant Pre-Filter Replacement (CIP Project No. WT2502). The total project budget appropriation in the Fiscal Year 2025-26 Budget is \$318,000, and is funded out of the Water Capital Improvement Fund (Fund 507), an enterprise account. This CIP project is an example of how water rate revenues, collected by the City, are reinvested into the City's water infrastructure.

RECOMMENDATION

That the City Council:

1. Award a City Attorney approved to form public works construction contract to Fraijo Brothers Inc., the lowest, most responsible bidder, in the amount of \$266,206.00 for the Amherst Treatment Plant Pre-Filter Replacement Project;
2. Authorize the City Manager, or designee, to issue change orders not exceeding 10% of the construction budget for a total possible construction contract cost of \$292,826.60; and
3. Authorize staff to issue a purchase order in the amount of \$18,500 to CivilTEC, the City's utility engineer, to provide construction management services during the project.

DISCUSSION

The Amherst Treatment Plant Pre-Filter Replacement Project (CIP Project No. WT2502) consists of the installation of two sets of advanced filter cartridges instead of one at the City's current water treatment plant to allow for continuous operation by enabling one set to remain in service while the other is cleaned, replaced, or inspected, eliminating downtime and supply interruptions. This arrangement provides redundancy, improving reliability and reducing the risk of untreated water reaching consumers if a filter becomes clogged or fails. It also supports planned maintenance, extends cartridge life by sharing the filtration load, and helps maintain stable water quality by allowing timely changeover before performance degrades. In addition, dual-filter sets offer operational flexibility during high-demand periods or sudden changes in raw water quality, protect downstream equipment, reduce emergency maintenance costs, and help meet regulatory and safety requirements.

Bid Process

The Public Works Department issued a Notice Inviting Bids for this project on November 6th, 2025, which closed on December 19th, 2025. A mandatory pre-bid meeting was held on November 20th, 2025, to brief the potential bidders on job details and to allow for bidders to walk the site and review the scope of work prior to bidding. A total of seven (7) bid proposals were received and opened via the electronic platform “Planet Bids” after the deadline. Below is a summary of the bid results:

Bidder	Total Base Bid
Fraijo Brothers, Inc.	\$266,206.00
Eclipse Construction, Inc.	\$272,200.00
Vicon Enterprise, Inc.	\$323,500.00
Pyramid Building, Inc.	\$339,795.00
RC Foster Corp.	\$363,000.00
RE Chaffee, Inc.	\$382,000.00
Metro Builders & Engineers	\$514,601.00

The engineer’s estimate for this project was \$329,500. The lowest base bid price was the basis for determining the lowest bid for this project. No additive bid items were included. As noted in the bid summary table above, the bids ranged from \$266,206 to \$514,601. Staff evaluated the bid of the apparent low bidder and found Fraijo Brothers, Inc. to be the lowest, most responsible and responsive bid of the seven received. The company meets the required contractor’s licensing and is not listed on the Federal Exclusion list for projects of this type. Staff have also verified the Contractor’s Department of Industrial Relations registration as active at the time bids were opened. . In addition to the construction contract cost of \$266,206, staff is requesting authority to issue change orders up to 10% of the construction contract value, and to issue a separate purchase order in the amount of \$18,500 to CivilTEC (the City’s utility engineer), to provide construction management support services during construction:

Construction Contract	\$266,206.00
10% Construction Contingency	\$26,620.60
Construction Management (CivilTEC)	\$18,500.00
Total Construction Budget:	\$311,326.60

FISCAL ANALYSIS

There is no impact to the General Fund. Funding for this project is available in CIP Project No. WT2502 (Amherst Treatment Plant Pre-Filter Replacement Project), approved as part of the FY 2025-26 annual budget with a total project appropriations of \$318,000 based on earlier estimations. Funds were allocated from the Water Capital Improvement Fund (Fund 507), an enterprise account.

This expenditure is consistent with the FY 2025-26 Capital Improvement Program and aligns with the City's recently approved water and sewer rate study's long-term asset reinvestment plan.

ENVIRONMENTAL ANALYSIS

This project is categorically exempt from the California Environmental Quality Act, Section 15301, Existing Facilities, and City of La Verne environmental guidelines.

LEGAL REVIEW

The award will use a City Attorney approved to form Public Works Construction Contract.

ATTACHMENTS

1. Project Bid Summary

Report Prepared By:
Raymond Apodaca, Acting Utilities Manager

Coordinated With:
Kristie Sanchez, Senior Management Analyst

BID SUMMARY

		Date	Time								
		2/5/2026	10:00 AM								
PROJECT TITLE: Amherst Treatment Plant Pre-Filter Replacement											
Owner City Of La Verne		LOCATION Amherst Ave		2898							
				Engineer's Estimate							
				Fraijo Brothers Inc.		Eclipse Construction Services		Vicon Enterprises			
				1580 W. San Bernardino Rd. Suite B Covina CA 91722		5401 Woodmere Dr. Bakersfield CA 93313		3574 E. Enterprise Dr. Anaheim CA 92807			
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Furnish all labor, material and equipment as required to provide mobilization & demobilization including bonds and insurance and clean up	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 12,150.00	\$ 12,150.00	\$ 27,000.00	\$ 27,000.00	\$ 16,150.00	\$ 16,150.00
2	Pressure test/disinfect and start up	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 8,500.00	\$ 8,500.00	\$ 3,500.00	\$ 3,500.00	\$ 6,500.00	\$ 6,500.00
3	Furnish all labor, material and equipment as required to provide the installation of a 30" cartridge filter 700H series (Filtrex)	2	LS	\$ 75,000.00	\$ 150,000.00	\$ 42,563.00	\$ 85,126.00	\$ 40,000.00	\$ 80,000.00	\$ 33,000.00	\$ 66,000.00
4	Furnish all labor, material and equipment as required to provide the installation of 12" CS pipe CML and painted, bends, fitting, steel flanged adapters, steel pipe supports	1	LS	\$ 65,200.00	\$ 65,200.00	\$ 67,400.00	\$ 67,400.00	\$ 118,000.00	\$ 118,000.00	\$ 55,500.00	\$ 55,500.00
5	Furnish all labor, material and equipment as required to provide the installation of 12" CS pipe CML and painted, excavation, bedding, backfill, compaction, concrete thrust blocks, concrete floor repair	1	LS	\$ 36,800.00	\$ 36,800.00	\$ 44,275.00	\$ 44,275.00	\$ 16,500.00	\$ 16,500.00	\$ 153,650.00	\$ 153,650.00
6	Furnish all labor, material and equipment as required to provide the installation of 8" butterfly valves	4	EA	\$ 8,500.00	\$ 34,000.00	\$ 6,500.00	\$ 26,000.00	\$ 4,700.00	\$ 18,800.00	\$ 5,550.00	\$ 22,200.00
7	Furnish all labor, material and equipment as required to provide the installation of 2" ARV, corp stop (for sampling), (2) pressure transmitter	1	LS	\$ 8,500.00	\$ 8,500.00	\$ 22,755.00	\$ 22,755.00	\$ 8,400.00	\$ 8,400.00	\$ 3,500.00	\$ 3,500.00
8											
9											
12					\$329,500.00		\$266,206.00		\$272,200.00		\$323,500.00

BID SUMMARY

PROJECT TITLE:		Date	Time										
Amherst Treatment Plant Pre-Filter Replacement		2/05/2026	10:00 AM										
OWNER		LOCATION											
City of La Verne		2898 Amherst Ave											
Engineer's Estimate				Pyramid Building		R C Foster		R E Chaffey Construction		Metro Builders			
				10975 G Avenue Hesperia CA 92345		264 Corporate Terrace Corona CA 92879		6025 Park Drive PO Box 3087 Wrightwood CA 92397		2610 Avon St. Newport Beach CA 92663			
ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Furnish all labor, material and equipment as required to provide mobilization & demobilization including bonds and insurance and clean up	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 16,675.00	\$ 16,675.00	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00	\$ 20,000.00	\$ 62,275.00	\$ 62,275.00
2	Pressure test/disinfect and start up	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 29,000.00	\$ 29,000.00	\$ 2,000.00	\$ 2,000.00	\$ 11,000.00	\$ 11,000.00	\$ 39,762.00	\$ 39,762.00
3	Furnish all labor, material and equipment as required to provide the installation of a 30" cartridge filter 700H series (Filtrex)	2	LS	\$ 75,000.00	\$ 150,000.00	\$ 49,740.00	\$ 99,480.00	\$ 66,000.00	\$ 132,000.00	\$ 112,500.00	\$ 225,000.00	\$ 82,480.00	\$ 164,960.00
4	Furnish all labor, material and equipment as required to provide the installation of 12" CS pipe CML and painted, bends, fitting, steel flanged adapters, steel pipe supports	1	LS	\$ 65,200.00	\$ 65,200.00	\$ 122,000.00	\$ 122,000.00	\$ 123,000.00	\$ 123,000.00	\$ 48,000.00	\$ 48,000.00	\$ 145,372.00	\$ 145,372.00
5	Furnish all labor, material and equipment as required to provide the installation of 12" CS pipe CML and painted, excavation, bedding, backfill, compaction, concrete thrust blocks, concrete floor repair	1	LS	\$ 36,800.00	\$ 36,800.00	\$ 45,000.00	\$ 45,000.00	\$ 70,000.00	\$ 70,000.00	\$ 54,000.00	\$ 54,000.00	\$ 75,435.00	\$ 75,435.00
6	Furnish all labor, material and equipment as required to provide the installation of 8" butterfly valves	4	EA	\$ 8,500.00	\$ 34,000.00	\$ 4,410.00	\$ 17,640.00	\$ 4,500.00	\$ 18,000.00	\$ 4,500.00	\$ 18,000.00	\$ 5305.25.00	\$ 21,221.00
7	Furnish all labor, material and equipment as required to provide the installation of 2" ARV, corp stop (for sampling), (2) pressure transmitter	1	LS	\$ 8,500.00	\$ 8,500.00	\$ 10,000.00	\$ 10,000.00	\$ 8,000.00	\$ 8,000.00	\$ 6,000.00	\$ 6,000.00	\$ 5,576.00	\$ 5,576.00
10													
11													
					\$329,500.00	\$339,795.00	\$363,000.00	\$382,000.00	\$ 514,601.00				

City of La Verne, City Council Agenda Report



DATE: February 17, 2026
TO: Honorable Mayor and City Council
FROM: Cody Howing, City Engineer
SUBJECT: **METRO A-LINE (FORMERLY GOLD LINE) TRANSIT ORIENTED DEVELOPMENT BRIDGE, GRANT OF EASEMENT FROM LOS ANGELES COUNTY FAIRPLEX ASSOCIATION ACCEPTANCE.**

SUMMARY

The proposed pedestrian bridge crossing over Arrow Highway providing a connection between the La Verne A-Line Station and the Fairplex Campus will require easements for the portion of the facilities that land on the adjoining properties. Discussions with the Los Angeles County Fairplex Association have recently reached a conclusion, and they have offered a grant of easement for the project.

RECOMMENDATION

That the City Council adopt a resolution accepting the permanent easement from the Los Angeles County Fairplex Association for the purpose of the Transit Oriented Development Pedestrian Bridge Project.

DISCUSSION

The pedestrian bridge project that will provide a connection between the Metro A-Line (Gold Line) Station is planned to enter the construction bidding phase in the coming weeks. Part of the process involving executing the project easements is coming to a close. With this easement for the bridge portions located on the Fairplex property, City staff are also anticipating the final easement to be offered by the Foothill Gold Line Construction Authority soon as well. The process to design and negotiate this easement has been ongoing for several years, during which coordination with the adjoining properties that the bridge will touch have been involved. This included meetings with agency stakeholders at the earliest stage of the design process. This has helped to ensure that features of the bridge concept align with the needs of each site it provides a connection to.

Ongoing coordination efforts throughout the pedestrian bridge design process have facilitated the integration of the bridge landing and structural supports with each adjoining property owners' site. Final easement boundaries and the related terms for operations and maintenance have been established as a result of these efforts.

This final easement is to the benefit of the City of La Verne. The San Gabriel Valley Council of Governments (SGVCOG) is the project lead agency for the construction of the bridge project. At the conclusion of the project the SGVCOG will turn ownership of the bridge to the City of La Verne. Given that the final state of the bridge will be under City of La Verne ownership, acceptance of the easement by the City of La Verne is consistent with the ultimate

condition for ownership and maintenance responsibility of the facility.

FISCAL ANALYSIS

This action will not result in any expenditure of funds.

ENVIRONMENTAL ANALYSIS

The project has been determined to fall within a statutory exemption under SB 288, Section (PRC) 21080.25(b)(1).

LEGAL REVIEW

The City Attorney has reviewed and approved this report.

ATTACHMENTS

1. Resolution - Easement Acceptance Fairplex Ped Bridge
2. Final Grant of Easement Fairplex Pedestrian Bridge

Coordinated with:
Danny Wu, Director of Public Works

RESOLUTION 26-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, ACCEPTING AN EASEMENT ON LOT 1 OF TRACT NO. 7098 FOR PURPOSES ASSOCIATED WITH THE TRANSIT ORIENTED DEVELOPMENT PEDESTRIAN BRIDGE

WHEREAS, the City of La Verne is a municipal corporation duly organized and existing pursuant to the Constitution and laws of the State of California (“City”); and

WHEREAS, the San Gabriel Valley Council of Governments (“SGVCOG”) and the City of La Verne have secured funding and intend to construct the Transit Oriented Development Pedestrian Bridge connecting the A-Line light rail station to the Los Angeles County Fairplex; and

WHEREAS, both the City and SGVCOG have entered into an agreement designating roles and responsibilities for the project; and

WHEREAS, the agreement establishes the City would assist in acquiring the necessary right-of-way to allow the construction and operation of the project; and

WHEREAS, the Los Angeles County Fair Association has been engaged in the project design development and easement agreement features; and

WHEREAS, the Los Angeles County Fair Association have submitted the executed easement dedication documents to the City for formal acceptance; and

WHEREAS, a notice of exemption has been filed with the State of California identifying that the Transit Oriented Development Pedestrian Bridge project has been determined to fall within a statutory exemption under SB 288, Section (PRC) 21080.25(b)(1); and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Mayor and City Council of the City of La Verne, as follows:

SECTION 1. The City Council does hereby approve and accept the dedication to the City of La Verne of an easement described in the Grant of Easement with Covenants, Conditions and Restrictions, legally described in Exhibit B and depicted in Exhibit C for purposes of a pedestrian bridge.

SECTION 2. The City Clerk shall certify to the passage and adoption of this resolution.

Resolution No. 26-XX

PASSED, APPROVED AND ADOPTED this 17th day of **FEBRUARY, 2026.**

Tim Hepburn, Mayor

ATTEST:

Debra Fritz CMC, Deputy City Clerk

I, Debra Fritz CMC, Deputy City Clerk of the City of La Verne, DO HEREBY CERTIFY that Resolution No. 26-xx was duly passed and adopted by the said City Council at a regular meeting of the said Council held on the 17th day of February 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Fritz, Deputy City Clerk

Resolution No. 26-XX

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

Attention:

(Space Above Line For Recorder’s Use Only)

GRANT OF EASEMENT
WITH COVENANTS, CONDITIONS, AND RESTRICTIONS

THIS GRANT OF EASEMENT WITH COVENANTS, CONDITIONS, AND RESTRICTIONS (“this Easement Agreement” or “this Agreement”) is made and entered into as of _____, 2026 by and between Los Angeles County Fair Association (“Grantor” or “LACFA”) and the City of La Verne (“La Verne” or “Grantee”), with reference to the following facts:

WHEREAS, Grantor is a non-profit California public benefit corporation and the owner of land and air space over the real property commonly known as “The Fairplex at Pomona” addressed as 1101 W. McKinley Avenue, in the City of Pomona, California (“Fairplex”), a portion of which is located in the City of La Verne (“Grantor’s Property”), as more particularly described in Exhibit “A,” attached hereto and incorporated by reference herein; and

WHEREAS, Grantee is a California municipal corporation and the owner of certain public right of way and air space known as Arrow Highway, depicted on Tract No. 7098 recorded in the Los Angeles County Recorder’s Office, along with the description of Parcel 30-5 recorded as Instrument No. 2544 in said Recorders Office, located adjacent to the Grantor’s Property on the north side of the Fairplex and extending generally easterly and westerly therefrom, in La Verne, California (“Grantee’s Property”); and

WHEREAS, the parties have obtained approval to construct a pedestrian bridge (the “Pedestrian Bridge”) to be built partially on the Grantor’s Property, over and across the public right of way and air space owned by Grantee, including the La Verne Metroline Station, as part of the Foothill Extension Project of the Metro A Line; and

WHEREAS, Grantee, in association with the San Gabriel Valley Council of Governments (“SGVCOG”), its successors, assigns or designees, desires to, at its sole expense, design, construct, install and maintain the Pedestrian Bridge on a portion of Grantor’s Property and airspace thereover (a portion of Tract No. 7098 Lot 1, as more particularly described in Exhibit “B”); and

WHEREAS, the parties acknowledge that this Easement Agreement is required for the successful completion, operation, use, and maintenance of the Pedestrian Bridge and to satisfy conditions necessary to finalize project funding; and

WHEREAS, the Parties contemplate that Grantor may grant temporary construction easement(s) to facilitate construction of the Pedestrian Bridge, which temporary rights shall be separate from and independent of the permanent easement granted herein.

NOW, THEREFORE, Grantor and Grantee covenant and agree as follows:

1. Grant of Easement. For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Grantor hereby grants to Grantee, its successors, assigns, designees, and the public, and subject to the covenants, conditions, and restrictions described in this Easement Agreement:

A. A permanent easement, on, over, and across that portion of Grantor's Property more particularly described in Exhibit "B" (the "Easement Property"), for the purposes described in Section 2 of this Easement Agreement. The Easement Property, consisting of the portion of land on which the footprint of the Pedestrian Bridge will be located on the Grantor's Property, and the Perimeter Area (defined below), is depicted in Exhibit "C" and Exhibit "D." The permanent easement shall be exclusive to Grantee solely within the portion of the Easement Property occupied by the footprint of the Pedestrian Bridge. The easement shall be non-exclusive for the Perimeter Area.

B. Within the Easement Property, there is to be a paved area extending approximately twenty (20) feet beyond the physical structure of the Pedestrian Bridge, as more precisely depicted on Exhibit "D", which will be used primarily for ingress and egress and repair and maintenance purposes (the "Perimeter Area"). Grantor reserves to itself all other uses in the Perimeter Area, so long as such uses do not materially and adversely interfere with Grantee's ability to repair and maintain the bridge or ingress and egress thereto by intended users. Grantee agrees to provide to Grantor reasonable written notice no less than five (5) business days in advance of scheduled maintenance of the Pedestrian Bridge using the Perimeter Area. Grantee also agrees to provide to Grantor such verbal notice as may be feasible to conduct inspections, cleaning, repair, etc., determined by the Director of Public Works as being immediately necessary, provided that Grantee will provide Grantor written notice within twenty-four (24) hours following such immediately necessary maintenance.

C. In addition to the permanent exclusive easement over the footprint of the Pedestrian Bridge, and the permanent non-exclusive easement over the Perimeter Area (together, the "Mapped Easement" as shown in Exhibit "C"), Grantor grants to Grantee a permanent, non-exclusive access, ingress and egress easement ("Maintenance Access Easement") over the Grantor's Property described in Exhibit "A", to and from the Easement Property shown in Exhibit "C", in a

configuration to be as agreed upon by the parties in the future. The purpose of the Maintenance Access Easement shall be limited to (i) inspection, maintenance, repair, and replacement of the Pedestrian Bridge and improvements located over the Easement Property, and (ii) emergency vehicle access reasonably necessary responding to a bona fide emergency occurring on or immediately adjacent to the Pedestrian Bridge or the Easement Property, but only where such access is not otherwise reasonably available from the public right-of-way.

The Maintenance Access Easement shall be subject to the following conditions:

- i. Location and Routes. Access shall be limited to routes, corridors, staging areas, and access points reasonably designated by Grantor from time to time, which may utilize existing or future roadways, service drives, or hardscape areas on Grantor's Property. No fixed corridor is granted by this Section. The precise location and alignment of access routes will be discussed and documented in the future by mutual written agreement, but the absence of a mapped corridor shall not expand or retract from Grantee's rights beyond those expressly granted herein.
- ii. No Public Access. This easement does not grant public access and shall be exercised only by Grantee, its contractors, agents, service personnel, and emergency responders as expressly permitted herein.
- iii. Notice. Grantee shall provide reasonable advance notice to Grantor prior to exercising maintenance access, except in the event of an emergency affecting public safety.
- iv. Non-Interference. Exercise of this easement shall not unreasonably interfere with Grantor or its assigns' operations, events, security protocols, development activities, circulation, or use of its Property.
- v. Relocation; Future Development Integration. Grantor may relocate, reconfigure, or modify access routes at any time to accommodate Grantor's present or future development, land use planning, circulation design, roadway improvements, security requirements, or operational and event needs. Grantor's Property is expected to undergo future development, and Grantor may adjust the Maintenance Access Easement as necessary so that access routes remain compatible with the evolving roadway network, site circulation, and development layout, provided Grantor supplies a reasonably comparable alternate access route.
- vi. No Prescriptive or Expanded Rights. This easement shall not create a permanent corridor, prescriptive right, exclusive use area, fire lane, public safety corridor, or general access route across Grantor's Property, and no rights shall be acquired by Grantee through usage

beyond those expressly granted herein.

- vii. No Staging or Storage. This easement shall not permit storage, staging, parking, laydown areas, or installation of improvements outside the Easement Property without separate written consent of Grantor.
- viii. Subordination to Grantor's Use. The Maintenance Access Easement shall be subordinate to Grantor's present and future development, site planning, security requirements, and operational needs.

D. Should the Pedestrian Bridge not be substantially completed by June 30, 2030, or such extended date as may be agreed to by the parties, then Grantee shall cause a quitclaim or release of easement to be recorded with the Los Angeles County Recorder to release any and all easements created hereby, within 30 days of said date.

E. Following termination of any temporary construction easement(s) separately granted by Grantor to Grantee, all rights and obligations of the parties shall thereafter be governed exclusively by this Easement Agreement.

F. The Mapped Easement granted herein is subject to the following reservations:

- i. Grantor reserves sole right of approval on any surface materials used to hardscape the Perimeter Area, provided, however, that Grantor must furnish specifications of pavement materials no less than 90 days prior to the date the project enters the bidding phase. Grantee shall provide Grantor with 90 days' notice of when solicitation of bids will begin.
- ii. Grantor reserves the right to place temporary, non-permanent structures such as kiosks, booths, carts, and similar items within the Perimeter Area only during times when it is not needed for maintenance of the Pedestrian Bridge, provided that any such temporary items shall not interfere with the public's access to and from the Pedestrian Bridge for transportation purposes. No features shall be anchored or affixed to the pavement without prior written approval from the Public Works Department Director. Nothing herein shall be deemed to provide public access to any areas of Grantor's remaining property. Grantor reserves the right to make the most beneficial use of the Perimeter Area to the extent that Grantor's such use will not interfere with the use and maintenance of the Pedestrian Bridge as and for multi-modal transportation to and from the Metroline A station. Notwithstanding anything to the contrary in this Agreement, any damage to the Perimeter Area caused by Grantor's use under this reservation shall be repaired at

the cost and expense of Grantor, but only in proportion to the degree of fault attributable to Grantor, its agents, employees, assignees, lessees, licensees, or guests.

- iii. Grantor reserves the right to utilize the Pedestrian Bridge for signage and visual projection (including colored lights), provided that no such signage or visual projection shall be made upon any portion of the Pedestrian Bridge that is outside of the Easement Property area, subject to all applicable laws and regulations, including but not limited to the City of La Verne municipal code and CalTrans regulations. No such signage nor visual projections shall include obscene materials, or materials advocating in connection with a political issue or campaign of any kind, nor shall such visual projections convey any kind of religious message, whether for or against any particular denomination. Grantor and Grantee agree to cooperate in good faith with respect to the review, approval, and implementation of any additional uses of the Pedestrian Bridge, including but not limited to signage.
- iv. Grantor and Grantee agree to enter into good faith negotiations to establish a mutual stormwater retention plan with a single basin that may be located within the Easement Property. There may be a Low Impact Development system installed by Grantor into which stormwater from the Pedestrian Bridge may flow. Grantor agrees to permit the conveyance of stormwater flows from the Pedestrian Bridge across the easement area.
- v. The parties shall amend this Easement Agreement to reflect any exercise of the reservations described in Sections 1.F.iii.

2. Purpose of Mapped Easement. The Mapped Easement as granted herein is for the operation, use, maintenance and repair of the Pedestrian Bridge and related improvements, public ingress and egress thereon and thereto for multi-modal public traffic (i.e., pedestrians, bicycles, electric bikes and scooters, and other similar uses, but with automobile ingress and egress being limited to the Perimeter Easement Area), right-of-way purposes, and necessary purposes incidental thereto. The Mapped Easement granted herein shall be an easement appurtenant to Grantee's Property known as Arrow Highway. Grantor and Grantee acknowledge and agree that the point of access for ingress and egress to and from the Pedestrian Bridge and Easement Property from the north is located on Grantee's Property, and Grantor acknowledges that Grantee, its successors, assigns and designees shall have and retain exclusive control over the right to construct, maintain, operate and use the Pedestrian Bridge, subject to (a) Grantor's right to allow public use of ingress, egress and access to the Pedestrian Bridge for multi-modal pedestrian use for its guests and invitees, as granted herein, (b) to the reasonable rights of La Verne to periodically limit such egress, ingress and access as may be necessary for safety purposes and for maintenance of the Pedestrian Bridge; and (c) Grantor's retained right for emergency and

other vehicle access on that portion of the Grantor's Property beneath the Pedestrian Bridge.

3. No Public Dedication. Nothing contained in this Easement Agreement shall be deemed to be a gift or dedication of any portion of Grantor's Property to or for the general public, nor shall anything contained herein create or be deemed to create or constitute a public dedication of Grantor's Property or the Easements described herein.

Nothing in this Agreement shall be construed to limit or waive Grantor's right to enforce its property rights, including the right to treat any unpermitted entry upon the Grantor's Property or use beyond the scope discussed herein, as a trespass and to pursue all remedies available at law or in equity in connection therewith. The Grantor's Property, including the Easement Property, shall not be considered or deemed to be a public forum for public expression, speech, or assembly. Grantor expressly reserves the right to regulate and restrict access, use, and activities within the Easement Property consistent with this Agreement.

4. Condition, Use, and Maintenance of Easement Property.

A. As-Is Condition. Grantee has inspected the Easement Property and accepts it in its "As-Is" condition. Grantor makes no representations or warranties whatsoever under this Easement Agreement or otherwise with respect to the physical condition of the Easement Property or the suitability of the Easement Property for the Easement granted and uses permitted pursuant to this Easement Agreement.

B. Repair and Maintenance. Grantee shall repair and maintain the Easement Property, together with any improvements constructed or installed thereon by Grantee or associated with Grantee's use of the Easement Property, and shall keep the Easement Property and all Grantee's improvements thereon in a safe and well-maintained condition. The operation, repair and maintenance of the Easement Property and such improvements shall be at Grantee's sole cost and expense. Grantor shall provide notice of not less than thirty (30) days to Grantee of any condition which requires maintenance or repair of which Grantor or its agents become aware.

C. Compliance with Laws. At all times, Grantee's use of and activities within the Easement Property shall comply, at Grantee's sole cost and expense, with all applicable laws, statutes, ordinances, codes, rules, regulations, orders, and applicable judicial decisions or decrees, as presently existing and as may be enacted or amended, including but not limited to all applicable regulatory, environmental and safety requirements, of any federal, state, county, city, local, or other governmental or quasi-governmental authority, entity or body (or any department, agency or other instrumentality thereof),

exercising jurisdiction over the Easement Property, and to property and persons located in, on, or above the Easement Property.

- D. No Interference with Use. Grantee shall not interfere with Grantor’s use of, and operation and activities in or upon, Grantor’s Property outside of the Easement Property. Grantee’s use of the Easement granted herein shall at all times comply with such routes and procedures as Grantor may require and Grantee shall take all necessary action to minimize any damage or inconvenience to Grantor caused by or associated with Grantee’s use, operation, and activities on the Easement Property, including within the Perimeter Area. Grantor shall not interfere with Grantee’s use, operation and activities upon the Easement Property or the adjacent public right of way.
- E. No Hazardous Substances. Grantee shall not use, deposit, release, or permit the use, deposit, or release of any Hazardous Substances in, on, or under the Easement Property or otherwise on the Grantor Property. For purposes of this Easement Agreement, “Hazardous Substances” means any material or substance (i) defined as a “hazardous waste,” “extremely hazardous waste” or “restricted hazardous waste” under Sections 25115, 25117 or 25122.7, or listed pursuant to Section 25140 of the California Health and Safety Code, Division 20, Chapter 6.5 (Hazardous Waste Control law); (ii) defined as a “hazardous substance” under Section 26316 of the California Health and Safety Code, Division 20, Chapter 6.8 (Carpenter-Presley-Tanner Hazardous Substance Account Act); (iii) defined as a “hazardous material,” “hazardous substance” or “hazardous waste” under Section 25501 of the California Health and Safety Code, Division 20, Chapter 6.95, “Hazardous Substance” under Section 25281 of the California Health and Safety Code, Division 20, Chapter 6.7 (Underground Storage of Hazardous Substances); (iv) petroleum; (v) asbestos; (vi) polychlorinated biphenyls; (vii) listed under Article 9 or defined as “hazardous” or “extremely hazardous” pursuant to Article 11 of Title 22 of the California Code, Division 1, Chapter 20; (viii) designated as a “hazardous substance” pursuant to Section 311 of the Clean Water Act, 33 U.S.C. § 1251, et seq. (33 U.S.C. § 1321) or listed pursuant to Section 307 of the Clean Water Act (33 U.S.C. § 6903); (ix) defined as a “hazardous substance” pursuant to Section 101 of the Comprehensive Environmental Response, Compensation, and Liability Act, 42 U.S.C. § 9601, et seq. (42 U.S.C. § 9602); (x) defined as a “hazardous waste” pursuant to the Resource Conservation and Recovery Act. 42 U.S.C. § 6901, et seq. (42 U.S.C. § 6901); (xi) designated as a “hazardous substance” pursuant to the Toxic Substance Control Act (15 U.S.C. § 2601, et

seq.); or (xii) per- and polyfluoroalkyl substances (PFAS).

- F. **Perpetual Easement.** The Mapped Easement granted herein shall be perpetual and shall run with the land as to Grantor's Property and Grantee's Property.

5. **Consideration.** Grantor's right to allow public use of ingress, egress and access to the Pedestrian Bridge to and from its property shall constitute full consideration for the grant of the permanent easement.

6. **Covenants, Conditions, and Restrictions.** Grantee has an ongoing duty to safeguard, protect, and defend the public health, safety, and welfare. In acknowledgement of that duty, the Mapped Easement granted herein is subject to the following covenants, conditions, and restrictions, which are to run with the land and shall be binding on all parties and all persons claiming under them. Grantee covenants as follows:

A. **Bridge Maintenance.**

- i. Grantee shall keep the Pedestrian Bridge and related landscaping, and other improvements (the "Bridge Improvements") in good order, condition and repair and shall not commit waste or permit impairment, or deterioration of the Bridge Improvements. Costs of maintenance and repairs shall be borne solely by Grantee, its successors, assigns or designees.
- ii. Grantee shall maintain the Bridge Improvements in a visually attractive and structurally sound condition.
- iii. Grantee agrees to maintain the Bridge Improvements so they shall not interfere with or impede access to Grantor's remaining property.

B.

Property Taxes; Charges; Liens. Grantee shall be solely responsible for the payment of all taxes, assessments, and other charges, fines, and impositions which may be attributable to this Easement Agreement, when due, and shall make all such payments directly to the appropriate taxing authority or payee; provided, however, that any taxable interest created by Grantor's use of the Pedestrian Bridge for visual projection(s) or for any use made by Grantor or its assigns of the Perimeter Area shall be paid by and be the sole responsibility of Grantor.

C. **Demolition of Bridge Improvements.** Grantee shall not demolish any part of the Bridge Improvements unless Grantee has first provided ninety (90) days' written notice to Grantor, except in the case of an emergency. Should the Pedestrian Bridge be substantially destroyed or permanently demolished without intent to replace it with a similar structure, or if Grantee or its designee does not reasonably commence and diligently pursue such redesign, obtaining entitlements and funding as may be necessary to repair or

replace the Pedestrian Bridge, with construction or reconstruction to commence within a reasonable time of completing any required redesign, entitlements and funding, this Easement Agreement shall be terminable by Grantor and Grantee shall cause to be executed and recorded a quitclaim or release of easement with the Los Angeles County Recorder within 30 days of termination. Upon the earlier to occur of termination of the easement granted in this Easement Agreement or destruction or demolition of the Bridge Improvements, Grantee shall, without undue delay and at no expense to Grantor, remove the Bridge Improvements and restore the surface of the Easement Property and Perimeter Easement area, to the extent practicable, to substantially the same condition in which it existed prior to the construction of the Bridge Improvements, except as Grantor and Grantee may otherwise agree in writing.

D. Insurance. Grantee shall procure and maintain comprehensive liability insurance (which may be satisfied in whole or in part by legally authorized self-insurance) protecting the Grantor from occurrences as to bodily injury/wrongful death liability and property damage liability arising from the design, construction, installation, operation and maintenance of the Bridge Improvements. The specific insurance obligations of Grantee, its successors, assigns or designees, with respect to this Mapped Easement are:

- i. General Liability. La Verne shall maintain in full force and effect a policy of commercial general liability insurance (ISO occurrence form CG0001) or lawful self-insurance with limits no less than the following: two million dollars (\$2,000,000) per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit is used, either the general aggregate limit shall apply separately to this agreement, or the general aggregate limit shall be twice the required occurrence limit.
- ii. Worker's Compensation and Employer's Liability Insurance. La Verne shall fully comply with the law of California concerning worker's compensation. Said compliance shall include, but not be limited to, maintaining in full force and effect one or more policies of insurance or self-insurance insuring against any liability La Verne may have for worker's compensation. La Verne shall also maintain in full force and effect a policy of employer's liability insurance with limits no less than the following: one million dollars (\$1,000,000) each accident; one million dollars (\$1,000,000) policy limit bodily injury by disease; one million dollars (\$1,000,000) each employee bodily injury by disease.
- iii. The general liability policy shall contain, or be endorsed to contain, the following provisions:
 - a. LACFA, its officers, employees and volunteers shall be added as insureds with respect to liability arising out of work or operations performed by or on behalf of the La

Verne including materials, parts or equipment furnished in connection with such work or operations. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under subdivision (b) of section 2782 of the Civil Code.

b. For any claims related to work or operations performed by or on behalf of La Verne, La Verne's insurance coverage shall be primary insurance as respects LACFA, its officers, employees, and volunteers. Any insurance or self-insurance maintained by LACFA, its officers, employees, or volunteers shall be excess of La Verne's insurance and shall not contribute with it.

c. The policies maintained in compliance with this Section 6. D shall not be canceled by the insurer unless thirty (30) days prior written notice of cancellation has been provided to LACFA.

iv. The insurance company or companies providing the coverages which are not self-insured by La Verne required by this Easement Agreement shall be admitted in the State of California. Grantee shall maintain insurance or self-insurance as provided in this Section 6.D throughout the term of this Easement Agreement.

v. The insurance, or substitute form of security, shall be maintained from the time the work first commences and at all times while the structure is in place on or over the Easement Property.

vi. The insurance coverage required by this section shall be continuous and uninterrupted. La Verne shall have an ongoing obligation to promptly provide LACFA with notice of any change in insurance carrier or coverage.

E. **Proof of Insurance.** Grantee will deliver to Grantor proof of insurance and additional insured endorsement naming Grantor as named additional insured prior to the expiration of the temporary construction easement(s). If La Verne fails to obtain or maintain, or cause to be obtained and maintained, any insurance required by this Agreement, LACFA shall have the right to purchase the insurance and La Verne shall promptly reimburse the full cost of such insurance to LACFA. If La Verne fails to reimburse LACFA for insurance, the amount of unpaid reimbursement shall bear interest, at the maximum rate permissible under the law, until paid.

F. **Indemnity and Hold Harmless.** Grantee shall indemnify, protect, and defend Grantor and its officers, officials, employees and volunteers and hold them harmless

from any and all claims, damages, losses and liability, including any and all costs incurred by Grantor in defending such claims, including investigator's, witness's, and attorney's fees and court costs, arising out of or related to the maintenance, operation, and use of the Grantee's Property, the Pedestrian Bridge, or the public's ingress and egress to the Pedestrian Bridge and Perimeter Area, except to the extent caused by the negligence or willful misconduct of the Grantor, its agents, employees, contractors or tenants.

Grantor shall indemnify, protect, and defend Grantee and its officers, officials, employees and volunteers and hold them harmless from any and all claims, damages, losses and liability arising out of the use of the Grantor's Property and the Easement Property or the public's ingress, egress and access to the Pedestrian Bridge caused in whole or in part by any negligent act or omission of Grantor, any subcontractor, or anyone directly or indirectly employed by any of them, except to the extent caused by the negligence or willful misconduct of the Grantee and for any and all costs incurred by Grantee in defending such claims, including investigator's, witnesses', and attorney's fees and court costs.

7. Default. If either Grantee or Grantor fails to perform any obligation under this Easement Agreement and such failure continues for thirty (30) days after written notice from the other Party (or, if not reasonably curable within such period, if the defaulting Party fails to promptly commence and diligently pursue cure), the non-defaulting Party may exercise any remedies available at law or in equity, including specific performance, injunctive relief, recovery of damages and expenses (including reasonable attorneys' fees).

8. Attorney's Fees. If the services of any attorney are required by any party upon the breach or default of another party, or if any judicial remedy or arbitration is necessary to enforce or interpret any provisions of this Easement Agreement or the rights and duties of any person in relation to this Easement Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs and other expenses, in addition to any other relief to which such party may be entitled. Any award of damages following judicial remedy or arbitration as a result of the breach of this Easement Agreement or any of its provisions shall include an award of prejudgment interest from the date of the breach at the maximum rate of interest allowed by law.

9. Non-discrimination. The parties to this Easement Agreement shall, pursuant to Section 21.7(a) of Title 49, Code of Federal Regulations, comply with all elements of Title VI of the Civil Rights Act of 1964. This requirement under Title VI and the Code of Federal Regulations is to complete the USDOT- Non-Discrimination Assurance requiring compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R. Parts 21 and 28 C.F.R. Section 50.3.

Further, no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity that is the subject of this Easement Agreement.

10. No Joint Venture or Third Party Beneficiary. This Easement Agreement

and any and all actions taken by Grantor and Grantee at any time hereunder, shall not create any partnership, joint venture or agency relationship between Grantor and Grantee. This Easement Agreement is solely for the benefit of Grantor, Grantee, and their respective successors, assigns and designees, and no third party shall have any benefits, rights or remedies hereunder or thereunder.

11. Recordation. This Easement Agreement shall be recorded with the County Recorder of the County of Los Angeles, State of California.

12. Severability. If any provision of this Easement Agreement or the application of such provision to any circumstance is declared unconstitutional or otherwise invalid by the lawful judgment of any court of competent jurisdiction, the remainder of this Agreement or the application of the provision to other circumstances, shall not be affected thereby.

13. Choice of Law. This Easement Agreement shall be governed by and interpreted under the laws of the State of California. In the event of any conflict between Federal law and State or local law, Federal law shall control.

14. Entire agreement; amendment. This Easement Agreement constitutes the entire integrated understanding of the parties only with respect to the permanent easement described herein. This Easement Agreement may not be amended in any manner other than in writing signed by both parties, including for the contemplated Maintenance Access Easement.

15. Notices. All notices to be given under this Easement Agreement shall be in writing and mailed postage prepaid by certified or registered mail, return receipt requested, or delivered by a nationally recognized overnight courier service (such as FedEx, UPS, USPS), or by personal delivery to the address indicated below or at other places designated by Grantor or Grantee in a written notice given to the other. Notices shall be deemed served four (4) days after the date of mailing or upon personal delivery.

Grantor:

Grantee:

Los Angeles County Fair Association
1101 W. Mckinley Avenue
Pomona, Ca 91768
Attn:

City of La Verne
3660 D Street
La Verne, CA 91750
Attn: City Manager

16. Agreement binding on successors. This Easement Agreement shall be binding upon all the heirs, successors, and assigns of either party, and shall be a covenant running with the land and an equitable servitude upon the parcel or parcels of real property described herein. Upon the sale of the fee interest of Grantor's Property, Grantor shall no longer have any obligations or responsibilities pursuant to this Agreement, but all such obligations and responsibilities will devolve on Grantor's successor(s) in interest.

17. Construction. The title and headings of the Sections in this Easement

Agreement are intended solely for reference and do not modify, explain, or construe any provision of this Easement Agreement. All references to sections and recitals shall, unless otherwise stated, refer to the Sections and Recitals of this Agreement. The parties hereto agree that the rule of contract construction that ambiguities are to be construed against the drafter shall not apply to this Easement Agreement and that this Easement Agreement shall be interpreted as though prepared by both parties.

IN WITNESS WHEREOF, Grantor and Grantee have executed this Easement Agreement dated as of, and effective as of, the date first written above.

GRANTOR:

LOS ANGELES COUNTY FAIR ASSOCIATION

By: _____
(Signature)

(Type Name)

(Type Title)

By: _____
(Signature)

(Type Name)

(Type Title)

GRANTEE:

CITY OF LA VERNE

By: _____
TIM HEPBURN
MAYOR, CITY OF LA VERNE

ATTEST:

City Clerk

EXHIBIT "A"

LEGAL DESCRIPTION OF GRANTOR'S PROPERTY

EXHIBIT A

**Legal Description of
Property in the City of La Verne
(APN: 8378-015-005)**

That portion of Lot 1 of Tract No. 7098 in the City of La Verne, County of Los Angeles, State of California as recorded in Map Book 106 pages 47 and 48 in the Recorder's office of said County; excepting therefrom Parcel 30-5, recorded as Instrument No. 2544 in the Recorder's Office of said County on March 30, 1967.

Prepared by:



398 Lemon Creek Drive, Suite E
Walnut, California 91789
Tel (909) 594-9702 • Fax (909) 594-2658




John R. Leveillee, P.L.S. 8804

2/3/26
Date

EXHIBIT "B"

LEGAL DESCRIPTION OF EASEMENT PROPERTY

EXHIBIT B

**Legal Description of
Easement in the City of La Verne**

Those portions of Lot 1 of Tract No. 7098, in the City of La Verne, County of Los Angeles, State of California, as recorded in Map Book 106, pages 47 and 48 in the Recorder's Office of said County, described as follows:

Parcel A

Beginning at the most easterly corner of Lot 1 of Tract No. 7098; thence south 37°52'00" west along the southeasterly boundary of said Lot 1 a distance of 45.00 feet to the southwesterly boundary of Parcel 30-5, recorded as Instrument No. 2544 in the Recorder's Office of said County on March 30, 1967, thence north 51°03'00" west along said southwesterly boundary, a distance of 243.52 feet, to the **True Point Of Beginning**, said True Point of Beginning lying on the southerly right-of-way line of Arrow Highway (previously Pomona Avenue) as described by said Parcel 30-5;

Thence continuing north 51°03'00" west along the said southwesterly boundary of Parcel 30-5 a distance of 130.78 feet to a point on the northwesterly boundary of said Lot 1; thence south 83°24'40" west along said northwesterly boundary, a distance of 37.85 feet; thence south 4°37'05" east, a distance of 51.17 feet to the beginning of a non-tangent curve concave to the southwest with a radius of 25.00 feet; thence along said curve a distance of 23.00 feet through an included angle of 52°42'58"; thence south 6°33'25" east, a distance of 17.19 feet to the beginning of a non-tangent curve concave to the east, north, and west with a radius of 63.04 feet; thence along last said curve a distance of 232.14 feet through an included angle of 211°00'15", more or less, to the **True Point of Beginning**.

Prepared by:



398 Lemon Creek Drive, Suite E
Walnut, California 91789
Tel (909) 594-9702 • Fax (909) 594-2658



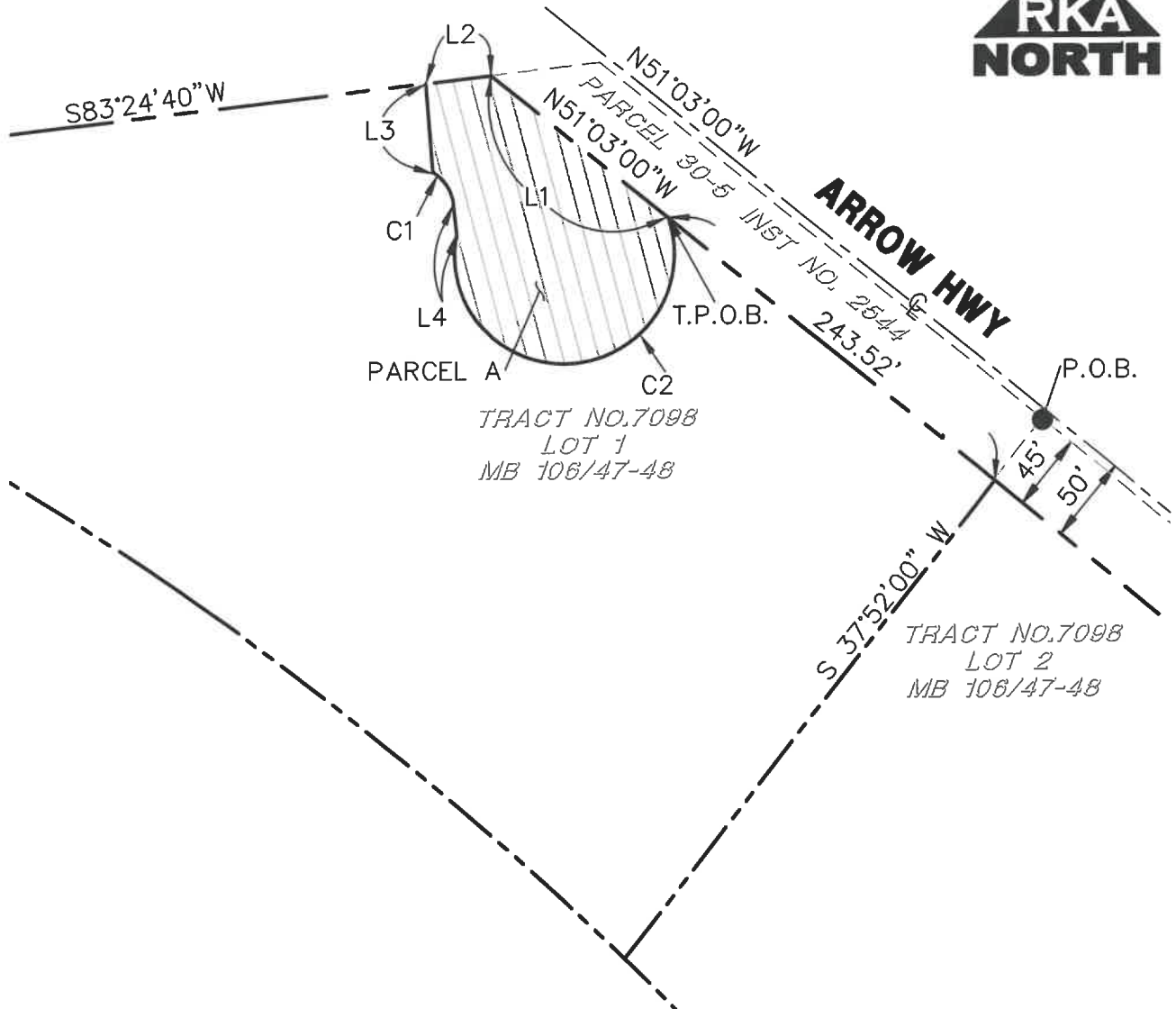
John R. Leveille
John R. Leveille, P.L.S. 8804

2/3/26
Date

EXHIBIT "C"

DEPICTION OF EASEMENT PROPERTY

EXHIBIT 'C'



PARCEL A - LINE TABLE		
COURSE NO.	BEARING/DELTA	DISTANCE
L1	S 51°03'00" E	130.78 FT
L2	S 83°24'40" W	37.85 FT
L3	S 04°37'05" E	51.17 FT
L4	S 06°33'25" E	17.19 FT

PARCEL A - ARC TABLE				
COURSE NO.	BEARING/DELTA	RADIUS	TANGENT	DISTANCE
C1	52°42'58"	25.00'	12.39'	23.00 FT
C2	211°00'15"	63.04'	-	232.14 FT

LEGEND:
 PROPERTY LINE: - - - - -
 CENTER LINE: - - - - -
 EASEMENT AREA: [Hatched Box]



GRAPHIC SCALE: 1"=100'

BASIS OF BEARING N51°03'00"W ALONG POMONA AVENUE
 PER TRACT NO. 7098 MB 106/47-48

EXHIBIT 'C'			
CITY OF LA VERNE			
DATE: 9/9/2025	SCALE: 1"=100'	DRAWN BY: SG	SHEET: 1 OF 1

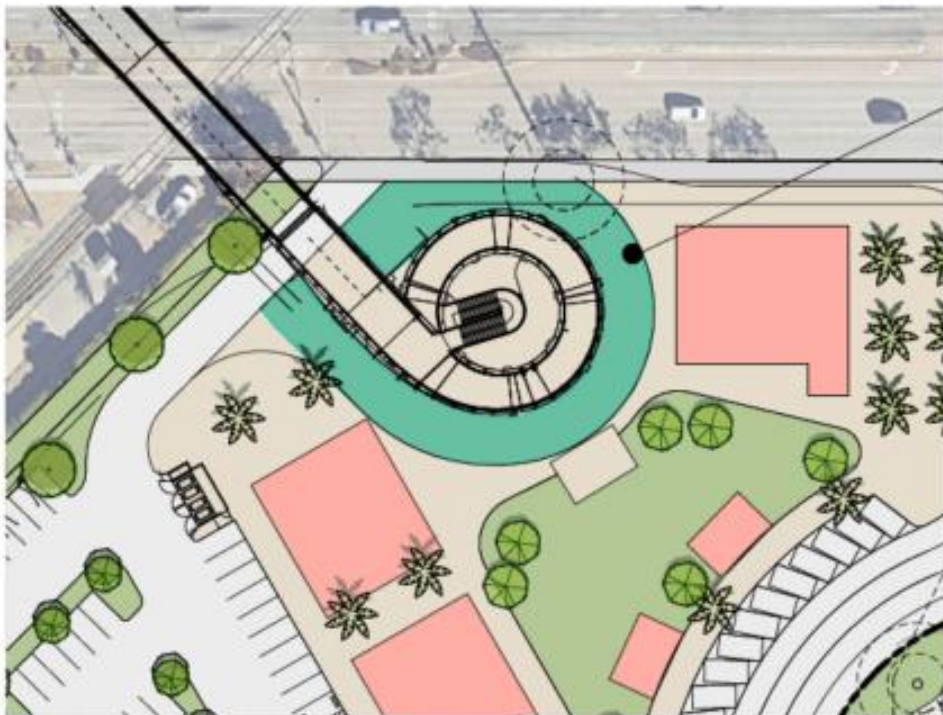
EXHIBIT "D"

DEPICTION OF FOOTPRINT OF PEDESTRIAN BRIDGE AND PERIMETER AREA

Bridge Footprint:



Perimeter Area:



City of La Verne, City Council Agenda Report



DATE: February 17, 2026
TO: Honorable Mayor and City Council
FROM: Ken Domer, City Manager
SUBJECT: **SPECIAL EVENT AGREEMENT FOR CAR SHOWS.**

SUMMARY

In order to continue the two car shows in Old Town La Verne, the City has prepared a draft agreement with Flying Deuces, who has promoted and operated the car shows for the last 8 years, for the upcoming events in 2026. The events will occur similar to past events with a subsidy of \$2,000 for each event being paid from the Old Town La Verne Business Improvement District's reserve funds.

RECOMMENDATION

That the City Council approve the draft agreement, in a form substantially as attached, and authorize a waiver of fees, along with the use of City personnel, equipment, and materials, for two car show events to be held in Old Town La Verne in Spring and Fall 2026.

DISCUSSION

The City has had an agreement with Flying Deuces to promote and organize two car shows in Old Town La Verne over the last 7 plus years. The last event, Cruisin La Verne Holiday Car Show, was held without an agreement and was sponsored by the Chamber of Commerce instead of the Old Town La Verne Business Improvement District or Association.

The promoter (Flying Deuces) has requested that a new agreement be entered for the 2026 car shows. Staff has prepared a draft agreement with some modifications from previous agreements, specifically requiring the promoter to provide financial data after each event and allowing for the City to recoup costs through sponsorships for the events.

As with past events, the Old Town La Verne Business Improvement District will contribute \$2,000 for each event from the District's reserve funds and the City will provide staffing for the event and setup for the required street closures, including the use of City equipment and materials. For the last event in November, the City tracked the amount of staff time that was used before and during the event, which was roughly \$3,200. This cost covers Police and Fire staff time, Public Works staff, and deployment of traffic control barriers to ensure a safe event for those in attendance.

The final terms and conditions as presented in this draft agreement may be modified based on ongoing discussions with the promoter to the satisfaction of the City Manager and continued discussion with potential sponsors.

FISCAL ANALYSIS

The agreement will result in a contribution of \$2,000 from the Old Town La Verne Business Improvement Districts funds (or by an Event Sponsor should one be identified) for each of the two events. The agreement also waives permit and licensing fees and provides for the use of City staff, equipment, and materials at no cost to the promoter. City costs can be offset with City-initiated sponsorships as well.

ENVIRONMENTAL ANALYSIS

Not applicable.

LEGAL REVIEW

The City Attorney has reviewed and approved the Draft Agreement as to form and this report.

ATTACHMENTS

1. Draft Car Shows Agreement 2026

Report Prepared By:
Eric Scherer, AICP, Community Development
Director

**SPECIAL EVENT AGREEMENT
LA VERNE CAR SHOW EVENTS**

This SPECIAL EVENT AGREEMENT ("Agreement") for the promotion and operation of car shows is made and entered effective the 19th day of February 2026 ("Effective Date"), by and between CITY OF LA VERNE, a municipal corporation ("CITY") and FLYING DEUCES, a sole proprietorship ("PROMOTER").

RECITALS

- A. CITY desires to obtain professional promoter and management services for the LA VERNE COOL CRUISE car show, to be held on the Saturday preceding Easter, April 4, 2026, and a second show to be held on the Saturday prior to Thanksgiving, November 21, 2026, in the City of La Verne, to ensure a safe, intergenerational, family-oriented car show.
- B. PROMOTER has proposed to provide such services for the CITY in accordance with the terms set forth in this Agreement.
- C. CITY desires to contract with PROMOTER for car show promotion and management services and PROMOTER desires to provide such services to CITY.
- D. PROMOTER has demonstrated competence and professional qualifications necessary for the satisfactory performance of the services designated herein by virtue of his experience and expertise.

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. SPECIAL EVENT PERMIT

- A. CITY hereby issues to PROMOTER, and PROMOTER hereby accepts, on the terms and conditions set forth herein, the exclusive right to produce a car show by the name of "La Verne Cool Cruise" and "Cruisin La Verne" for CITY in the City of La Verne, California on the Saturday preceding Easter, April 4, 2026 and on the Saturday prior to Thanksgiving, November 21, 2026.
- B. PROMOTER agrees not to promote other car shows utilizing the name "Cruisin La Verne," "La Verne Cool Cruise" or variation thereof.

- C. CITY hereby grants to PROMOTER the non-exclusive right to use public rights-of-way within the City of La Verne, said areas to be specifically set forth in the City permits for the event. In connection with PROMOTER'S use of the right granted above, PROMOTER'S right to block streets or otherwise interfere with pedestrian and vehicle traffic will be limited to the rights granted by the CITY in the permits required by Section 2.

2. **EVENT SCOPE**

- A. The following shall be the Event Scope, unless otherwise agreed to in writing between CITY and PROMOTER:
 - 1. Each event must provide liability insurance that includes indemnification of City of La Verne and applicable event sponsor (i.e., La Verne Chamber of Commerce (Chamber), Old Town La Verne Business Improvement District (BID)/merchants, etc.) ("SPONSOR").
 - 2. PROMOTER shall begin advertising shows in advance, but no less than 45 days prior to event. Advertising materials (e.g., posters, mailings, flyers, and press releases) shall be submitted to CITY and CITY retains right of approval.
 - 3. CITY shall review proposed sponsors prior to being added to promotional material.
 - 4. Each event must identify and support one local charity (greater La Verne community preferred), for which the event provides a pre-defined amount of support, and promote this in promotional materials. PROMOTER and CITY shall agree to the charity.
 - 5. A Special Event Permit shall be pulled for each event at least 45 days in advance of event.
 - 6. Accommodation of youth activities and performances into the event is encouraged.
 - 7. Raffles, "50/50's," and the like are expressly prohibited, except for bona fide (501c3), designated charitable organization. Event may provide entry prizes to participant entrants.
 - 8. PROMOTER to provide music for event and coverage of all music licenses or permits, subject to approval by CITY at least 30 days prior to the event.

9. There shall be no outside food vendors as part of the events. However, food vendors selling items not provided by Old Town businesses may be approved on a case-by-case basis.

3. SERVICES PROVIDED BY PROMOTER

- A. PROMOTER shall apply for a Special Event Permit and street closure permit for each car show as soon as possible following execution of the Agreement, but not later than 45 days prior to event date. PROMOTER shall provide all information deemed necessary by CITY for consideration of permit, including but not limited to food service, restrooms, entertainment (both live and prerecorded), general layout, list of all vendors (14 days prior to event so CITY can verify Business License status), specifics of proposed street closure, and provisions for cleanup. Vendors shall not be in conflict with existing Old Town businesses to the satisfaction of the CITY. Vendors will be required to obtain individual business license prior to the event date.
- B. PROMOTER shall promote and operate car shows on designated days. The precise location, hours, and other details of the car show operation shall be set forth in a Special Event Permit issued by the CITY. Hours of the car show shall be approximately 6:00 a.m. to 3:00 p.m., except that variance may be considered by CITY, so long as it is within the noise limitations set by the Municipal Code. Setup of car show, including parking of cars, shall not begin prior to 5:00 a.m., the day of event.
- C. PROMOTER agrees to abide by the conditions of approval for the Special Event Permit, including responsibilities in setup and removal of the street closure equipment and vehicles as coordinated with the CITY.
- D. PROMOTER shall obtain and submit to CITY (45 days prior to event) individual liability insurance certificates and required endorsements for car show events, all food vendors, amusement rides and/or devices, animal exhibits or rides, and any other use determined to be non-standard by CITY. Insurance certificates and required endorsements shall name CITY, BID, and PROMOTER as insureds and provide a minimum \$1,000,000-liability policy per occurrence.
- E. PROMOTER may, but is not required to, provide food service. In the event food service is provided, however, PROMOTER shall be required to provide evidence of compliance with required health permit(s) not less than ten (10) days prior to event. Any food vendor proposed shall be reviewed and approved by CITY so as not to

conflict with similar businesses in Old Town.

- F. PROMOTER shall be responsible to ensure that any necessary permits and franchises required by law from other agencies (e.g., Health Department, Agriculture Dept, etc) are obtained by vendor(s) or PROMOTER prior to event, with no obligation or cost to CITY.
- G. PROMOTER shall maintain clean and safe conditions, and an attractive appearance, of all aspects of the event.
- H. PROMOTER shall comply with all City ordinances and directives, as specified in approved Special Event Permit.
- I. PROMOTER shall provide all necessary toilets, wash stations, and disposal services.
- J. PROMOTER shall provide all necessary electrical service for the LA VERNE COOL CRUISE and CRUISIN LA VERNE car shows, except for incidental power that can be accessed from existing outlets at Third and D Streets and Transportation Park. Any requirement for additional power, including use of generators, shall be at sole expense and responsibility of PROMOTER.
- K. PROMOTER may allow businesses in BID or who are a member of the Chamber to be vendors, without charging a fee, for participation in the car show provided that:
 - 1. The BID or Chamber is a SPONSOR of the event.
 - 2. The business has an actual business (brick and mortar) in the BID or is a member of the Chamber, and the products or services provided by the business at the car show are the same products or services customarily sold or provided at the business premises;
 - 3. Each such business complies with all rules and governmental regulations that apply to all other vendors including, but not limited to, providing insurance, obtaining all City and County Health Department permits, and complying with any Americans with Disabilities Act requirements that may apply to the business.
- L. PROMOTER shall conduct the event in full compliance with the Americans with Disabilities Act.
- M. PROMOTER shall submit a security plan for the approval of the Chief of Police. The Chief of Police shall have the authority to require

revisions to the approved security plan as necessitated by experience in conducting the event.

- N. PROMOTER shall submit all marketing and participant registration materials to CITY (Community Development Director) for approval prior to use or distribution. PROMOTER is responsible for distribution of promotional materials including posters for businesses in the Old Town La Verne and Foothill Blvd business districts.
- O. PROMOTER shall determine the fees to be charged to participants and vendors participating in either car show, at PROMOTERS' discretion, except that businesses connected with a SPONSOR shall not be charged an additional fee for participation.
- P. PROMOTER shall allow for CITY solicited SPONSORS to have logo space on promotional material including shirts, posters, and other promotional material.
- Q. PROMOTER shall attend a pre-event meeting with the CITY to discuss logistics, event details, security plan, traffic control, marketing efforts, fire prevention, setup and tear down details, etc.
- R. Within 45 days after completion of each event, PROMOTER shall attend a post-event meeting with CITY staff to discuss the event and issues that need to be addressed for the next upcoming event. PROMOTER to also provide a written report in a memorandum format to CITY and BID, detailing number of participants, a summary of the events and a Fiscal Summary. The Fiscal Summary shall include a financial breakdown of all costs including revenues, expenditures, and estimates of in-kind contributions for the event in a form approved by CITY.

4. SERVICES PROVIDED BY CITY

- A. CITY shall provide access to non-confidential, non-privileged plans, maps and records necessary for completion of PROMOTER'S services.
- B. CITY shall be responsible for creating and approving a Traffic Control Plan prior to the first event under this agreement. Any modification to a subsequent event's layout shall require modifications to the Traffic Control Plan prior to the event. If the modifications are requested by the PROMOTER, they shall be responsible for the associated costs. If the modifications are due to the CITY, the CITY shall be responsible for the associated costs.
- C. CITY shall assist PROMOTER in publicizing the car show through

mailings generated by CITY'S various guides, electronic media, video media, mailings and publications, provided there is no increase in costs to CITY from inclusion of PROMOTER'S advertisements and promotional materials in such.

- D. CITY shall provide personnel and services as necessary for normal and routine public safety services, including routine police, fire, and paramedic services.
- E. CITY shall waive any and all costs to PROMOTER for issuance of Special Event Permit, Street Closure Permit, Public Works Permit, Use of Type III barricades, vendor business licenses, and other administrative review necessary for the management, promotions, and operations of either car show.
- F. CITY shall provide all necessary trash containers, trash clean up, and refuse disposal services.
- G. CITY shall waive any and all costs to PROMOTER for all routine and incidental costs associated with and public safety personnel as required to provide and perform services as described within this Agreement, except that CITY reserves the right to require payment by PROMOTER for costs incurred by CITY that are unusual and/or in excess of its normal operations and standing personnel costs.
- H. CITY reserves the right to solicit additional SPONSORS, which will be allowed to have logos on promotional material. Any SPONSER funds that the CITY solicits will be used to offset the direct cost to the CITY as specified in E., F., and G. above.
- I. CITY shall reserve the authority to require changes to event specifics, date, time, and other aspects as it deems fit to protect the health, safety, and welfare of the community and general public.

5. INSURANCE AND INDEMNITY

- A. Worker's Compensation Insurance. PROMOTER shall obtain and maintain in full force and effect throughout the entire term of this Agreement full workers' compensation insurance and Employers' Liability Insurance with a minimum limit of \$1,000,000.00, in accordance with the provisions and requirements of the Labor Code of the State of California.
- B. Liability and Vehicle Insurance. PROMOTER shall obtain and maintain in full force and effect throughout the entire term of this Agreement a Broad Form Comprehensive Commercial General Liability (occurrence) policy (form CG 0001) and a Insurance

Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, including Code I (any auto) and endorsement CA 0025, with minimum limits of \$1,000,000.00 aggregate and \$1,000,000.00 per occurrence, per year. Said insurance shall protect PROMOTER and the CITY from any claims for damages for bodily injury, including accidental death, as well as from any claim for property damage which may arise from operations related to this Agreement or either car show. The following provisions shall be made a part of all insurance policies required by this section:

1. Additional Insured: "The City of La Verne and its elected or appointed officials, employees, agents, volunteers and officers, including but not limited to officers of the Old Town La Verne Business Improvement District Advisory Board, are hereby added as additional insureds."
2. Primary Coverage: "This policy shall be considered primary insurance as respects any other valid and collectible insurance or self-insurance the City of La Verne may possess including any self-insured retention, and any other insurance or the City of La Verne may possess shall be considered excess insurance and shall not contribute with it."
3. Effective as Separate Policy: "This policy shall act for each insured as though a separate policy had been written for each except that the limit of liability of the insuring company will not be increased by this provision."
4. Notice of Cancellation: "Thirty days prior written notice by certified mail, return receipt requested, shall be given to the City of La Verne in the event of suspension, cancellation, reduction in coverage or in limits or non-renewal of this policy for whatever reason."
5. Waiver of Subrogation: The policies shall also be amended, as necessary, to waive all rights of subrogation against the City of La Verne and its elected or appointed officials, employees, or agents including but not limited to officers of the BID Advisory Board.

C. Qualified Insurance. The insurance required by this Agreement shall be with insurers which are Best A:VII rated, or better. CITY shall be included as an additional insured on each of the policies and policy endorsements.

D. Evidence of Insurance Coverage; Insurance Policies. Copies of policies and endorsements that implement the required coverage

shall be provided to CITY and maintained current throughout the term of this Agreement. CITY shall have the right of inspection of all insurance policies required by this Agreement. PROMOTERS shall notify CITY before destroying Contractor's copies of such policies, regardless of whether such destruction occurs during or after the term of this Agreement.

- E. Self-Insurance. To the extent permitted by law, all or any part of any required insurance may be provided under a plan of self-insurance approved by the State of California.
- F. Indemnity by PROMOTER. PROMOTER will indemnify, defend, and hold harmless CITY against and in respect of, any and all claims, demands, losses, costs, expenses, obligations, liabilities, damages and recoveries, including interest, penalties, and attorney fees, that CITY shall incur or suffer that arise out of, result from, or are related to any breach of, or any failure by PROMOTER to perform, any of its representations, warranties, covenants, or promises contained in this Agreement, or in any schedule, certificate, document, exhibit, or instrument furnished to CITY, or otherwise to be furnished by PROMOTER under this Agreement.
- G. Indemnity by CITY. CITY will indemnify, defend, and hold harmless PROMOTER against and in respect of, any and all claims, demands, losses, costs, expenses, obligations, liabilities, damages and recoveries, including interest, penalties, and attorney fees, that PROMOTER shall incur or suffer that arise out of, result from, or are related to any breach of, or any failure by CITY to perform, any of its representations, warranties, covenants, or promises contained in this Agreement, or in any schedule, certificate, document, exhibit, or instrument furnished to PROMOTER, or otherwise to be furnished by CITY under this Agreement.

6. TERM AND TERMINATION

- A. Term. The term of this Agreement shall commence on the Effective Date and terminate after the conclusion of the post-meeting for the CRUISIN LA VERNE event, which per section 3 of this Agreement shall be held within 45 days after the event which would be no later than January 5th, 2027. The indemnity provisions of this Agreement shall continue in full force and effect after the termination date.
- B. Termination. This Agreement may be terminated by either party following a material breach by the other which remains uncured thirty (30) days after written notice of intent to terminate has been given, specifying the breach in reasonable detail.

- C. Termination by CITY or PROMOTER. Within sixty (60) days after the LA VERNE COOL CRUISE event held on April 4th, 2026, CITY or PROMOTER shall have the right to terminate this Agreement by giving written notice to the other party.

7. REPRESENTATIONS AND WARRANTIES OF PROMOTER

- A. No Litigation. PROMOTER shall represent and warrant that there is no action, suit or other proceeding as of the Effective Date, at law or in equity, before or by any court or governmental authority, pending or, to PROMOTER'S best knowledge, threatened against PROMOTER which is likely to result in an unfavorable decision, ruling or finding which would materially and adversely affect PROMOTER'S ability to fulfill its obligations under this Agreement.
- B. Information Supplied by PROMOTER. PROMOTER represents and warrants that all information supplied by PROMOTER in all submittals made in connection with the negotiation and award of this Agreement is correct and complete in all material respects.

8. COMPENSATION

For services provided by PROMOTER in accordance with this Agreement, CITY shall pay the amount of \$2,000 to PROMOTER not later than 30 days prior to each event. The total amount paid under this Agreement shall not exceed \$4,000 for the two (2) events.

Any additional funds paid to PROMOTER by the SPONSOR shall be credited as payment by CITY and credit as payment per the above terms of compensation. The cost of providing any services or materials by CITY or SPONSOR not otherwise specified in this agreement shall be deducted from the compensation due PROMOTER.

9. INDEPENDENT CONTRACTOR STATUS

PROMOTER is and at all times shall remain an independent contractor, and not the employee of the CITY. PROMOTER may perform services for other cities, persons or entities as PROMOTER determines at his sole discretion.

10. GENERAL PROVISIONS

- A. Compliance with Law. Notwithstanding anything in this Agreement to the contrary, PROMOTER shall at all times comply with all applicable laws and regulations now in force and as they may be enacted, issued or amended during the term of this Agreement. PROMOTER shall specifically comply with all laws relating to raffles, lotteries, prize drawings, etc. Specifically, no "50/50"

type raffles are permitted.

- B. Assignment. PROMOTER shall not assign or subcontract all or any substantial part of this Agreement without the advance written consent of CITY. The CITY specifically identifies Craig Hoelzel as key personnel assigned to this Agreement. In the event that Craig Hoelzel is no longer personally managing the event on behalf of PROMOTER, CITY may terminate this Agreement.
- C. Waiver. The waiver by either party of any breach of any provisions of this Agreement shall not be deemed to be a waiver of any breach of any other provision nor of any subsequent breach. The acceptance by either party of any money or other performance shall not be deemed to be a waiver of any pre-existing, concurrent or subsequent breach of this Agreement.
- D. Notice of Litigation. Each party shall deliver prompt written notice to the other of any claim, action, or legal proceeding that concerns or relates to the either car show or the ability of either party to perform this Agreement.
- E. Entire Agreement. This document contains the entire Agreement between the parties with respect to the matters covered herein. The parties represent and warrant that there have been no prior or contemporaneous agreements, arrangements, statements, promises, inducements, conditions, warranties, representations, covenants or understandings between the parties pertaining to the subject matter of this Agreement, written or oral, expressed or implied, which have not been incorporated herein.
- F. No Third Party Beneficiary. Nothing in this Agreement is intended to confer on any person other than the parties hereto any rights or remedies.
- G. Severability. If any provision of this Agreement is for any reason deemed to be invalid and unenforceable, the invalidity or enforceability of such provision shall not affect any of the remaining provisions of this Agreement, which shall be enforced as if such invalid or unenforceable provision had not been contained herein.
- H. Interpretation, Captions, Headings. This Agreement shall be interpreted and construed reasonably, and neither for nor against either party, regardless of the degree to which either party participated in its drafting. The captions and headings herein are for convenience of reference only and are not part of this Agreement but may be used in interpreting this Agreement.
- I. Amendment. This Agreement may not be modified or amended in any respect except by a written amendment signed by authorized representatives of both parties.
- J. Attorney's Fees. If any legal action, or any arbitration or other proceeding is brought for the enforcement of this Agreement, or because of an alleged

dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the successful or prevailing party or parties shall be entitled to recover reasonable attorney's fees and other costs incurred in that action or proceeding, in addition to any other relief to which it or they may be entitled.

- K. Arbitration. Any claim or controversy arising out of or relating to this Agreement or to the breach of this Agreement shall be resolved exclusively by arbitration in accordance with the rules of the American Arbitration Association, using any competent arbitrator selected under those rules, and judgment on the award granted by the arbitrator may be entered in any court having jurisdiction thereof. The place of arbitration shall be in Los Angeles County, California, or any other place mutually agreed upon by the parties.
- L. Notices. All notices, requests, demands, and other communications under this Agreement shall be in writing, and shall be deemed to have been duly given on the date of service, if served personally to the party to whom notice is to be given, or on the third business day after mailing if mailed to the party to whom notice is to be given, by 1st-class mail, or certified, postage prepaid, and properly addressed to the parties at the addresses set forth below (or as modified by a subsequent notice).

11. FEE WAIVER

- A. The fee waiver shall apply only to services and various permits required and provided by CITY to PROMOTER for either car show event. These services and various permits include, but are not limited to, Special Event Permit, Public Works Permit, Business License, traffic inspections and staff time to review each car show event.

CITY OF LA VERNE

Ken Domer, City Manager

Date

**FLYING DEUCES
P.O. Box 307
Brea, CA 92822**

Craig Hoelzel

Date

City of La Verne, City Council Agenda Report



DATE: February 17, 2026
TO: Honorable Mayor and City Council
FROM: Sam Gonzalez, Police Chief
SUBJECT: **RESOLUTION RENEWING THE LA VERNE POLICE DEPARTMENT'S AB 481 MILITARY EQUIPMENT POLICY AND REAFFIRMING THE PROVISIONS OF ORDINANCE NO. 1115.**

SUMMARY

In 2022, the City Council complied with AB 481 by adopting Ordinance No. 1110, adding Section 9.10.010 - Military Equipment Use Policy to the La Verne Municipal Code. Ordinance No. 1115 was adopted in 2023 amending the provisions in the Municipal Code. In accordance with AB 481 and La Verne Police Department Policy 701, a military equipment report must be submitted to and approved by the City Council annually for each type of military equipment for as long as the military equipment is available for use. The City Council must also review the ordinance annually and affirm its intention to continue the ordinance in effect by adopting a resolution to that effect.

RECOMMENDATION

That the City Council receive and file the staff report and adopt a Resolution approving the continuance of the La Verne Police Department Policy 701 and affirming the provisions of Ordinance No. 1115 as required pursuant to AB 481.

DISCUSSION

AB 481 became law on January 1, 2022, and is codified in Government Code sections 7070 through 7075. Per AB 481, law enforcement agencies are required to obtain approval from their respective governing body by an ordinance adopting a military equipment policy before using, acquiring, deploying, or seeking funding for any military equipment. Law Enforcement agencies are further required to submit an annual military equipment report to the governing body and make it available publicly on the department's website for as long as the equipment is available for use. The military equipment report was published on the department's website on December 30, 2025. The police department is required to hold at least one well-publicized and conveniently located community engagement meeting, at which time the department should discuss the report and respond to public questions regarding the funding, acquisition or use of military equipment. This public hearing is for that purpose.

The term "military equipment" does not necessarily mean actual equipment used by the military or obtained from the military. The list of items considered "military equipment" by AB 481 includes equipment that is employed by many law enforcement agencies across the country while engaging in best practices to enhance citizen and officer safety. The use of the military equipment identified in the attached report is vital to the police department's mission of protecting the citizens of La Verne. It will continue to be strictly regulated through internal

processes and oversight.

The adopted military equipment policy safeguards the public's welfare, safety, civil rights, and civil liberties. The La Verne Police Department has not discovered reasonable alternatives to items listed in Policy 701 that can achieve the same objectives of civilian and officer safety. The policy ensures that safeguards, including transparency, oversight, and accountability measures, are in place.

FISCAL ANALYSIS

The attached report outlines the fiscal impact of military equipment, including acquisition costs and annual maintenance estimates, to ensure fiscal responsibility and transparency. Current costs have been included within the Fiscal Year 2025-2026 Adopted Budget, and no additional funding is needed.

ENVIRONMENTAL ANALYSIS

Not applicable.

LEGAL REVIEW

The City Attorney has reviewed and approved this report to ensure compliance with AB 481 and other applicable laws.

ATTACHMENTS

1. Resolution Renewing AB 481 Ordinance No.1115
2. 2026 481 Report
3. LVPD Policy 709 Military Equipment

Report Prepared By:

Travis Tibbetts, Police Captain

RESOLUTION NO. 26-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE,
CALIFORNIA, RENEWING ITS MILITARY EQUIPMENT POLICY AND ORDINANCE**

WHEREAS, On September 30, 2021, Governor Gavin Newsom signed into law Assembly Bill 481 (“AB 481”), adding Chapter 12.8, “Funding, Acquisition and Use of Military Equipment”, to Division 7 of Title 1 of the Government Code (sections 7070 – 7075), relating to the use of military equipment by California law enforcement agencies; and

WHEREAS, AB 481 seeks to provide transparency, oversight, and an opportunity for meaningful public input on decisions regarding whether and how military equipment is funded, acquired, or used; and

WHEREAS, AB 481 requires, inter alia, the Police Department submit to the City Council an annual military equipment report for each type of military equipment approved by the City Council; and

WHEREAS, The City Council shall review its Ordinance approving the funding, acquisition, or use of military equipment at least annually and vote on whether to renew the Ordinance at a regular meeting; and

WHEREAS, The City Council shall determine, based on the annual military equipment report submitted, whether each type of military equipment identified in that report has complied with the standards for approval set forth in its Ordinance; and

WHEREAS, The City Council has reviewed the annual military report submitted by the Police Department and determined the military equipment has complied with the standards for approval set forth in its Ordinance and proposed new and replacement acquisitions are approved; and

WHEREAS, The City Council previously adopted Ordinance No. 1110 approving the City’s Military Equipment Policy; and

WHEREAS, The City Council previously adopted Ordinance No. 1115 amending the City’s Military Equipment Policy; and

WHEREAS, The City Council desires to renew and continue in effect Ordinance No. 1115.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of La Verne as follows:

Section 1. The above recitals are true and correct and are a substantial part of this resolution.

Section 2. City of La Verne Ordinance No. 1115 is hereby renewed and shall continue in full force and effect.

Section 3. The Mayor shall sign and the Deputy City Clerk shall certify to the passage and adoption of this Resolution and thereupon the same shall take effect and be in force.

PASSED, APPROVED AND ADOPTED this 17th day of February, 2026.

Mayor Tim Hepburn

ATTEST:

Debra Fritz, Deputy City Clerk

CERTIFICATION

I hereby certify that the foregoing **Resolution No. 26-XX** was duly and regularly adopted by the City Council of the City of La Verne at a meeting thereof held on the **17th day of February, 2026**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Fritz, Deputy City Clerk

LA VERNE POLICE DEPARTMENT



2026 ANNUAL MILITARY EQUIPMENT REPORT

Executive Summary

On September 30, 2021, the Governor of the State of California approved AB-481 requiring law enforcement agencies to obtain approval of the applicable governing body (Mayor and City Council), by adoption of a military equipment use policy. The Department is required to seek City Council approval of their military equipment use procedure by ordinance at a regular open meeting prior to taking certain actions relating to the funding, acquisition, or use of military equipment, as defined.

The bill allows the governing body to approve the funding, acquisition, or use of military equipment within its jurisdiction only if it determines that the military equipment meets specified standards. The ordinance is subject to the annual City Council review to determine whether, based on an annual military equipment report, the standards set forth in the approving ordinance have been met. The City Council may renew the authorizing ordinance, disapprove authorization for particular military equipment where standards have not been met, or require modifications to the military equipment use procedure to address any non-compliance with standards.

Finally, the bill requires publication of the military equipment use procedure and the annual military equipment report on the Department's website. The military equipment use procedure must be posted on the website at least 30 days prior to the Council meeting.

AB-481, Section 7072 states the following:

(a) A law enforcement agency that receives approval for a military equipment use policy pursuant to Section 7071 shall submit to the governing body an annual military equipment report for each type of military equipment approved by the governing body within one year of approval, and annually thereafter for as long as the military equipment is available for use. The law enforcement agency shall also make each annual military equipment report required by this section publicly available on its internet website for as long as the military equipment is available for use. The annual military equipment report shall, at a minimum, include the following information for the immediately preceding calendar year for each type of military equipment:

- (1) A summary of how the military equipment was used and the purpose of its use.
 - (2) A summary of any complaints or concerns received concerning the military equipment.
 - (3) The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response.
 - (4) The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.
 - (5) The quantity possessed for each type of military equipment.
 - (6) If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment.
- (b) Within 30 days of submitting and publicly releasing an annual military equipment report pursuant to this section, the law enforcement agency shall hold at least one well-publicized and conveniently located community engagement meeting, at which the general public may discuss and ask questions regarding the annual military equipment report and the law enforcement agency's funding, acquisition, or use of military equipment.

In addition to maintaining the highest levels of public safety, the La Verne Police Department is committed to transparency, public trust, community partnerships, and compliance with the law. As such, the Department has authored the following 2026 Annual Military Equipment Report in accordance with annual reporting requirements set forth in AB-481.

Definitions

Pursuant to AB-481, the following definitions are applicable **only** to the Department's current military equipment inventory and potential future military equipment acquisitions for operational needs. (For a more detailed list, refer to Government Code section 7070, for "military equipment" as defined within the Assembly Bill.)

"Governing body" means the La Verne City Council and Mayor.

"Military equipment" means the following:

1. Unmanned, remotely piloted, powered aerial or ground vehicles. This definition applies to the Department's inventory of small Unmanned Aircraft Systems (sUAS) and SWAT robots.
2. Armored personnel carriers. However, police versions of standard consumer vehicles are specifically excluded from this definition. This definition applies to all the Department's inventory of Lenco Bearcats.
3. Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units. This definition applies to all the Department's inventory of Command-and-Control Vehicles, including but not limited to the following:
 - a) Mobile Command Post Vehicle
4. Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters, or a handheld ram designed to be operated by one person, are specifically excluded from this definition. This definition applies to all the Department's inventory of breaching shotguns, and breaching shotgun rounds, which are all maintained by the SWAT Team.
5. Firearms of .50 caliber or greater. However, standard issue shotguns are specifically excluded from this definition. This definition applies to all the Department's inventory of .50 caliber sniper rifles, which are all maintained by the SWAT unit.
6. Ammunition of .50 caliber or greater. However, standard issue shotgun ammunition is specifically excluded from this definition.
7. Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to sworn members. This definition applies to all the Department's inventory of rifle caliber carbines, sniper rifles, and associated ammunition.
8. Any firearm or firearm accessory that is designed to launch explosive projectiles.

9. “Flashbang” diversionary devices and explosive breaching tools, “tear gas,” and “pepper balls,” excluding standard, service- issued handheld OC. This definition applies to all the Department’s inventory of flashbangs, pepper ball launchers and related ammunition. Additionally, this definition applies to all the Department’s inventory of various chemical agents and chemical agent delivery systems maintained by the SWAT Unit. These delivery systems are capable of dispersing chemical agents via burning, expulsion, liquid, or fog.
10. Long Range Acoustic Device (LRAD).
11. The following projectile launch platforms and their associated munitions: 40mm projectile launchers, “bean bag,” rubber bullet, and specialty impact munition (SIM) weapons. This definition applies to all the Department’s inventory of 40 mm projectile launchers to include 40 mm multi-launchers and bean bag shotguns and associated munitions. This definition also applies to the Department’s inventory of SIM ammunition and SIM modified weapons utilized by the SWAT Unit, In-Service Training Unit, and Police Academy for training.
12. “Military equipment” does not include general equipment not designated as prohibited or controlled by the federal Defense Logistics Agency.

“Military equipment use policy” refers to the La Verne Police Department Procedure and means a publicly released, written document governing the use of military equipment by the Department that addresses, at a minimum, all the following:

1. A description of each type of military equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the military equipment.
2. The purposes and authorized uses for which the Department proposes to use each type of military equipment.
3. The fiscal impact of each type of military equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment.
4. The legal and procedural rules that govern each authorized use.
5. The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any sworn member is allowed to use each specific type of military equipment to ensure the full protection of the public’s welfare, safety, civil rights, and civil liberties and full adherence to the military equipment use policy.
6. The mechanisms to ensure compliance with the military equipment use policy, including which independent persons or entities have oversight authority, and, if applicable, what legally enforceable sanctions are put in place for violations of the policy.
7. The procedures by which members of the public may register complaints or concerns or submit questions about the use of each specific type of military equipment, and how the Department will ensure that each complaint, concern, or question receives a response in a timely manner.

Summary of Military Equipment

The inventory of military equipment, particularly consumable material (ammunition, diversionary devices, Extended Range Impact Weapon –ERIW munitions, etc.) fluctuates regularly. This is based on a variety of factors including but not limited to operational usage, operational deterioration, training, maintenance, and expiration and replenishment guidelines. The La Verne Police Department is committed to transparency in disclosing its military equipment inventory and related information to our community and elected officials in compliance with the law. The Department strives its utmost to provide the most accurate military equipment inventory and information at the time of this report's publication.

The following are the various types, descriptions, and guidelines for usage of military equipment currently employed by the La Verne Police Department: (*NOTE: The manufacturer descriptions and source photos contained within are referenced via publicly accessible website source citations.

Small Unmanned Aircraft Systems

Small Unmanned Aircraft Systems (sUAS): An unmanned aircraft of any type that is capable of sustaining directed flight, whether pre-programmed or remotely controlled, and all of the supporting or attached systems designed for gathering information through imaging, recording or by any other means.

Capability: sUAS can support first responders in any hazardous incident which would benefit from an aerial perspective. These uses could include search and rescue, barricaded suspects or high-risk tactical operations, disaster response, and video and photographic documentation of crime scenes.

Usage: Only those officers who have a Remote Pilot Certification from the FAA (Part 107) are able to operate the department's sUAS. Department personnel may operate the sUAS under the direct supervision of a certified Remote Pilot. The authorized use of sUAS is governed in the La Verne Police Departments Policy Manual section 606.

Training Requirements: Training requirements for the operation of sUAS are outlined in the La Verne Police Departments Policy Manual section 606.

Fiscal Impact: \$3,000 annual maintenance

Lifespan: Approximately five (5) years.

The Department currently possesses the following types of sUAS:



DJI Matrice 210

(Current Quantity: 1)

Manufacturer: DJI

Manufacturer Description: The ultimate platform for aerial productivity combines a rugged design and simple configurability to work as a solution for a variety of industrial applications. Improvements to the M200 Series V2 enhance intelligent control systems, flight performance, and add flight safety and data security features.

DJI Mavic 2 Enterprise Dual

(Current Quantity: 1)



Manufacturer: DJI

Manufacturer Description: Designed to empower a new generation of workers, the Mavic 2 Enterprise is the ultimate expression of a tool that delivers beyond expectation to meet current workplace challenges and future demands.

EVO II PRO V3

(Current Quantity: 1)



Manufacturer: Autel

Manufacturer Description: The Autel Evo II Pro V3 is equipped with 19 sensors that offer 360-degree obstacle avoidance. The Autel Smart Controller with SkyLink 2.0 transmission guarantees long-distance operations from up to 10km away and enhances anti-interference abilities with triple band frequency hopping. With Sony's new 20 megapixel 1-inch CMOS image sensor, the EVO II Pro V3 supports up to 6K video with greater dynamic range, stronger noise suppression, and higher frame rates. The Autel Evo II Pro V3 has been outfitted to allow it to be tethered to a continuous power source.

DJI Avata

Quantity: 1

Fiscal Impact: \$2,000

Manufacturer: DJI



Manufacturer Description: Compact and lightweight, the DJI Avata is nimble in tight spaces. Every aspect of its design was made for you to be bold. The built-in propeller guard means that if Avata comes in contact with an object, it can bounce back, stay in the air, and can keep on flying. When you combine Avata with the goggles and motion controller, flight becomes accessible to all. Equipped with a 1/1.7-inch CMOS sensor, DJI Avata supports 4K ultra-wide angle recording with an f/2.8 aperture. Together with high grade performance, it delivers exceptional visuals that keep your audience on the edge of their seats.

Small Unmanned Tracked Robots

Small Unmanned Tracked Robots: An unmanned tracked robot of any type that is capable of being remotely controlled as well as all of the supporting or attached systems designed for gathering information through imaging, recording or by any other means.

Capability: Designed for rapid tactical missions, the robot is simple to operate and quick deploy for searching rooms, hallways, stairwells and confined spaces. Unmanned machine operating on the ground to enhance the safety to the community and officers. Also used to remotely gain visual data, deliver a phone, open doors, disrupt packages, and clear buildings.

Usage: Only assigned officers who have completed the required training shall be permitted to operate the robot(s). Use is established by the field officer(s) requiring the equipment.

Training requirements: Officers authorized to operate tracked robots are required to successfully complete a classroom and practical application training in the use of the robots. Additionally, officers train yearly on safe robot deployment in a variety of operational settings.

Fiscal Impact: \$500 annual maintenance

Lifespan: Lifespan varies on operational usage and wear.

The Department currently possesses the following types of Small Unmanned Tracked Robots:

SIGYN MK1

(Current Quantity: 1)

Manufacturer: Sky Hero



Manufacturer Description: SIGYN is a 4-wheeled micro robot with the ability to operate almost silently, in complete darkness, and in a GPS, WiFi, and cellular denied environment. Featuring multiple IR LEDs and dual day-night cameras with a 150-degree view, SIGYN provides a clear view in virtually any lighting conditions.

Armored Vehicle (BearCat)

BearCat: A 4X4, wheeled, armored personnel carrier capable of providing high ballistic protection, cover, limited breaching capability, and transport of officers and/or civilians at critical incidents and high-risk tactical operations.

Capability: BearCats can support first responders in any hazardous, high risk, or critical incident which would benefit from having a vehicle that provides a high level of ballistic protection.

Usage: The use of an armored vehicle shall only be authorized by a watch commander or SWAT commander, based on specific circumstances of a given critical incident. Armored vehicles shall be used only by officers trained in their deployment and in a manner consistent with Department policy and training.

Training requirements: La Verne Officers authorized to operate the Bearcat are required to undergo a period of instruction, and a driving assessment.

Fiscal Impact: \$6,000 annual maintenance

Lifespan: Approximately 20-years depending on operational usage and wear.

The Department currently possesses the following Armored Vehicle:

BearCat G3 – 4 Door Model

(Current Quantity: 1)

Manufacturer: Lenco



Manufacturer Description: The Lenco BearCat G3 is the standard tactical armored vehicle for special operations units within the US Law Enforcement community. The G3 has excellent on-road driving characteristics and maneuverability in tight urban settings. The large floor plan seats 10–12 fully equipped officers with a long list of tactical features only found on the Lenco BearCat line of armored SWAT vehicles for Police and Government.

Mobile Command Vehicles

Mobile Command Vehicles: Completely self-contained command posts designed to provide the Incident Commander with a mobile base of operation.

Capability: As a mobile base of operation, these vehicles contain specialized command, control, and communications equipment to assist with this mission.

Usage: Mobile Command Vehicles are to be utilized as an Incident Command Post for planned or unplanned events. As a mobile base of operation, the vehicle contains specialized command, control, and communications equipment to assist with a mission.

Training requirements: La Verne Officers authorized to operate the Mobile Command vehicle are required to undergo a period of classroom instruction, and a driving assessment.

Fiscal Impact: \$6,200 in annual maintenance

Lifespan: Dependent on operational usage and wear.

The Department currently possesses the following types of Mobile Command Vehicles:

Area D, Mobile Command Vehicle

(Current Quantity: 1)

Manufacturer: Universal Eagle Mobile Command Vehicle

Manufacturer Description: A custom- built mobile command post vehicle with multiple forms of communication ability as well as Computer Aided Dispatch capabilities.



Breaching Shotguns and Breaching Ammunition

Breaching Shotguns and Breaching Ammunition: During crisis situations, it may become necessary for a SWAT team to facilitate an entry into a target location. It is critical the point of entry is breached quickly and as safely as possible. A quick and effective breach is one key to a successful tactical mission. In some instances, a breach initiated by a breaching shotgun loaded with specialized breaching rounds may be required to provide an added degree of safety and tactical advantage to accomplish a mission.

Specialized Breaching Rounds, also referred to as “TKO” rounds, are frangible and are designed break into a powder form upon impact with a solid object (i.e. dead bolt lock, door frame, etc.)

The Department possesses a limited inventory of Breaching Shotguns and Breaching Shotgun Ammunition. Breaching Shotguns are to be used exclusively by trained members of the SWAT Unit.

Capability: Shotgun breaching, the use of a breaching shotgun to affect a breach, can be an effective option in SWAT Unit tactics. An effective breach is a design where the least amount of breaching shotgun rounds are used and still accomplishes its goal. An effective shotgun breach can defeat fortified doors and locks. Effective breaching techniques allow tactical officers immediate entry with minimal risk to victims, officers, and suspects.

Usage: Breaching shotguns are to be exclusively used by the SWAT Unit. Breaching shotguns are used to breach doors expeditiously and can be used in response to barricaded suspects, hostage rescue incidents, and active shooters. Breaching shotguns are considered firearms and can be utilized as such.

Training requirements: La Verne SWAT Officers that are trained in the use of breaching shotguns must successfully complete an approved SWAT Academy. Furthermore, SWAT Officers must undergo regular extensive classroom and live fire proficiency training in its application.

Fiscal Impact: \$400 annually (Ammunition)

Lifespan: Dependent on operational usage and wear.

The Department currently possesses the following types of breaching shotguns:



870 Breaching Shotgun

(Current Quantity: 1)

Manufacturer: Remington

Manufacturer Description: 12 Gauge pump shotgun used to breach door locks or hinges during tactical operations.

The Department currently possesses the following types of breaching shotgun rounds:



TKO 12-Gauge Breaching Rounds

(Current Quantity: 20 Rounds)

(Used During 2025: 0 Rounds)

Manufacturer: Defense Technology

Lifespan: 5 Years

Manufacturer Description: The 12-Gauge TKO Breaching Round is a 12-Gauge shell loaded with a compressed zinc slug, utilizing smokeless powder as a propellant. This is a widely used method to breach door locks or hinges for entry during tactical operations. When properly deployed, the TKO is capable of defeating door lock mechanisms, doorknobs, hinges, dead bolts, safety chains, and pad locks on both wooden or hollow core doors.

Upon impact with the target, the zinc slug disintegrates into a fine powder eliminating fragmentation.

Patrol Rifles

Patrol Rifles: A semi-automatic shoulder-fired long gun that fires a rifle caliber cartridge. The Department-approved patrol rifle weapon system is designed to fire a .223/5.56 caliber projectile.

Capability: The rifle caliber carbine provides officers the ability to engage hostile suspects at distances generally greater than the effective distance of their handguns. Additionally, patrol rifles offer advantages over handguns, such as increased accuracy potential and the ability to defeat soft body armor. These weapons platforms are not appropriate for every situation.

Usage: The usage guidelines for the patrol rifles are outlined in La Verne Police Departments Policy Manual section 300 and 307.

Training Requirements: The training requirements and use of the patrol rifles are outlined in La Verne Police Departments Policy Manual section 307. For the SWAT Unit, the Patrol rifle is the primary weapons system utilized by the team. SWAT Operators are required to successfully complete a SWAT Academy consisting of extensive firearms training with the patrol rifle. While assigned to the SWAT Team, SWAT Operators are required to participate in regular rifle training, entry and movement training, and consistent weapons qualifications to maintain proficiency with the patrol rifle.

Lifespan: Barrel life approximately at 12,000 rounds

Fiscal Impact: \$1,500 annual maintenance

The Department currently possesses the following types of patrol rifles:



M4 Commando (Current Quantity: 23)

Manufacturer: Colt Manufacturing LLC

Manufacturer Description: Throughout the world today, Colt's reliability, performance, and accuracy provides our Armed Forces with the confidence required to accomplish any mission. Colt's LE6920 series shares many features of its combat- proven brother, the Colt M4.

-Replaced by the below-listed Daniel Defense patrol rifle, which was purchased in (2023/2024). Still possessed by the department until transfer to an authorized firearms company is completed.

DDM4 V7S (Current Quantity: 26)

Manufacturer: Daniel Defense LLC



Manufacturer Description: The DDM4 V7S firearm is based on a configuration that we've been providing to law enforcement as well as civilian users who demand a lightweight, durable, and dependable rifle. Built around a free-floating, The V7 S delivers optimal maneuverability, reliability, accuracy, and terminal ballistics using a wide variety of ammunition. The independently ambi-GRIP-N-RIP Charging Handle accommodates left- and right-handed shooters. This rifle also comes with the ergonomic Daniel Defense Buttstock and Pistol grip.

-Has replaced the above-pictured Colt Commando patrol rifle.

.223 or 5.56mm Rifle Ammunition

.223 Caliber or 5.56mm Rifle Ammunition: Rifle ammunition manufactured specifically for rifles chambered in 5.56mm or .223 Remington. Currently there are two types of .223/5.56mm caliber rifle ammunition in use operationally by the Department.

Capability: .223 caliber or 5.56mm rifle ammunition used in conjunction with a patrol rifle provides officers the ability to engage hostile suspects at distances generally greater than the effective distance of their handguns. Rifle ammunition fired from Department patrol rifles offer advantages over handguns, such as increased accuracy potential and the ability to defeat soft body armor but are not appropriate for every situation.

Usage: The usage guidelines for .223 caliber or 5.56mm ammunition used in conjunction with the patrol rifle are outlined in La Verne Police Departments Policy Manual section 307.

Training Requirements: The training requirements for .223 and 5.56mm ammunition used in conjunction with the patrol rifle are outlined in La Verne Police Departments Policy Manual section 307.

Lifespan: 10-year shelf life.

Fiscal Impact: \$6000 annual purchase allocation

The Department currently possesses the following types of .223 caliber or 5.56mm rifle ammunition:

Winchester-Ranger .223 Remington 55 grain, pointed soft point



(Current Quantity: 5,000 Rounds)
(Used During 2025: 7,000 Rounds-Training)

Manufacturer: Winchester

Manufacturer Description Ballistic properties and terminal effectiveness of Winchester Ranger law enforcement ammunition are monitored and controlled throughout manufacturing, quality control and test process.

Winchester-Target & Practice .556mm 55 grain, full metal jacket



(Current Quantity: 51,000 Rounds)
(Used During 2024: 23,000 Rounds-Training)

Manufacturer: Winchester

Manufacturer Description: Winchester Target and Practice 5.56x45mm NATO 55 Grain FMJ Centerfire Rifle Ammo gives you performance ammunition for high-volume shooting. Loaded with FMJ spitzer bullets, this is ideal ammo for semi-auto rifles and carbines, including the AR-15, as well bolt-action rifles. Winchester USA Centerfire Rifle Ammo is loaded with premium components to ensure reliable function in self-defense situations.

Sound Moderating Muzzle Attachments (Suppressors)

- **Suppressor:** A suppressor is used to muffle and distort the sound of a firearm as it is fired. The use of a suppressor prevents an officer from hearing loss during a shooting. Communication between officers is essential during a critical incident response and use of these devices aids in maintaining communication during critical incidents. The equipment is used in accordance with department Firearms Policy.
- **Usage:** In addition to State and Federal use of force and firearm legislation and State Government Code sections §7070-7075, the use of firearm suppressors shall conform to all relevant City of La Verne and La Verne Police Department policies, including but not limited to Firearms policies.
- **Training Requirements:** Officers must successfully complete bi-yearly rifle qualification and regularly required firearms training.
- **Lifespan:** Life approximately at 10,000 rounds
- **Fiscal Impact:** \$1,000 annual maintenance

The Department currently possesses the following types of Sound Moderating Muzzle Attachments (Suppressors):

Suppressors

(Current Quantity: 26)

Manufacturer: Huxwrx



Manufacturer Description: Lightweight and long-lasting, the FLOW 556 Ti is the latest advancement in Flow-Through® technology. Entirely 3D-printed with Grade 5 titanium, the FLOW 556 Ti is the quietest full-size 5.56 dedicated suppressor to come from HUXWRX Safety Co. without sacrificing quality, longevity, durability, or functionality.

Diversionsary Devices (Flashbangs)

Diversionsary Devices aka Flashbangs: Canisters that emit a loud noise and bright light.

Capability: Diversionsary Devices are capable of releasing large amounts of stored energy in the form of heat, light, pressure, and noise. They are intended to temporarily distract, confuse, and disorient. subjects. They can also be used as “attention-getting” devices.

Usage: Diversionsary Devices are to be used exclusively by the SWAT Unit. Diversionsary Devices can be used in high-risk tactical operations as an attention getting device. They can also be used during high-risk warrants, hostage rescue incidents, and some mobile field force incidents to provide an added degree of officer safety by disorienting subjects.

Training Requirements: SWAT Operators must successfully complete a SWAT Academy and are subject to ongoing extensive classroom and practical application training in the use of the Diversionsary Devices. Additionally, once a year SWAT Operators must recertify in the legal and practical use of Diversionsary Devices.

Fiscal Impact: \$1,200 Annual purchase

Lifespan: Five (5) year shelf life.

The Department currently possesses the following types of Diversionsary Devices:

CTS 7290-2 2 Bang Low Roll



(Current Quantity: 11)
(Used During 2025: 1)

Manufacturer: Combined Tactical Systems

Manufacturer Description This is a non-bursting, non-fragmenting multi-bang device that produces a thunderous bang with an intense bright light. Ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high risk arrest situations.

Distraction Device; Reloadable Body; 8933



(Current Quantity: 6)
(Used During 2025: 4)

Manufacturer: Defense Technology

Manufacturer Description The Low Roll® Distraction Device® is a reloadable gun steel body with hex design. This newest version of the first reusable non-bursting canisters limits movement and rolling once deployed.

Chemical Agents and Chemical Agent Delivery Devices

Chemical Agents and Chemical Agent Delivery Devices: Compounds, devices, and delivery systems are utilized by SWAT. Compounds can include irritants such as Chlorobenzalmalononitrile (CS) or an inflammatory agent such as Oleoresin Capsicum (OC) or Pava (synthetic OC). Chemical agents can be liquid, powder, or gaseous. Delivery systems can be pyrotechnic, blast dispersion, OC Fogger, or aerosol.

Chemical agent delivery devices consist of the following:

Gas Ram: A metal device resembling a hand-held pointed battering ram that can be loaded with a chemical agent canister. The gas ram can be used to introduce chemical agents into a location by piercing the wall, door, or roof of a structure.

Burn Safe: A metal cylindrical container designed to contain a pyrotechnic chemical agent canister and reduce fire hazard upon deployment into a structure.

Capability: Depending on the delivery method, chemical agents are capable of being introduced in close proximity or from a distance. Depending on the type of delivery system and/or quantity, chemical agents can be used to saturate individual suspects, violent crowds, or areas of varied size.

Usage: Chemical agents are to be used exclusively by the SWAT Unit. Generally, during high-risk tactical incidents chemical agents can be used to dislodge a suspect from a stronghold location with the least possible danger to citizens, police, and the suspect. Chemical agents can also be used to prevent an armed suspect from accurately firing at citizens and/or officers. They can also be used in limited instances during civil unrest when objectively reasonable to defend against a threat to life or serious bodily injury to any individual, including the officer, or to bring an objectively dangerous and unlawful situation safely and effectively under control. See Penal Code 13652.

Training Requirements: SWAT Operators authorized in the use of chemical agents have completed extensive chemical agent training upon successfully completing a SWAT academy. SWAT Operators receive regular training on the deployment and use of chemical agents. SWAT Operators are required to pass annual qualifications with the use of chemical agents and chemical agent delivery systems to maintain proficiency.

Fiscal Impact Delivery System: \$1,500 annual maintenance.

Fiscal Impact Canisters and Munitions: \$3,500 annual purchase

Lifespan: Five (5) year shelf life.

The Department currently possesses the following types of chemical agents:



Chemical Agent CS Canister #2 – Model 1072 SPEDE-HEAT Continuous Discharge Chemical Grenade CS

(Current Quantity: 7)

(Quantity Used in 2025: 4)

Manufacturer: Defense Technology

Manufacturer Description: The Spede-Heat CS Grenade is a high volume, continuous burn it expels its payload in approximately 20-40 seconds. The payload is discharged through four gas ports on top of the canister, three on the side and one on the bottom.



Chemical Agent CS Canister #3 – Model 1082 Riot Control Continuous Discharge Grenade CS

(Current Quantity: 2)

(Quantity Used in 2025: 4)

Manufacturer: Defense Technology

Manufacturer Description: The Riot Control CS Grenade is designed specifically for outdoor use in crowd control situations with a high-volume continuous burn that expels its payload in approximately 20-40 seconds through four gas ports located on the top of the canister. This grenade can be used to conceal tactical movement or to route a crowd. The volume of smoke and agent is vast and obtrusive.



Chemical Agent CS Canister #98 – Model 1016 Pocket Tactical Grenade CS

(Current Quantity: 2)

(Quantity Used in 2025: 1)

Manufacturer: Defense Technology

Manufacturer Description: The Pocket Tactical CS Grenade is small, and lightweight. The 0.9 oz. of active agent will burn approximately 20-40 seconds. At 4.75 in. by 1.4 inches in size, it easily fits in most tactical pouches. This is a launchable grenade; however, it is normally used as a signaling or covering device. Though this device is slightly over four inches in length, it produces a smoke cloud so fast it appears to be an enveloping screen produced by a full-size tactical grenade.



Chemical Agent CS Canister #2 – Model 1026 Triple Chaser Separating Canister CS
(Current Quantity: 3)
(Quantity Used in 2025: 0)

Manufacturer: Defense Technology

Manufacturer Description: The Triple-Chaser® CS consists of three separate canisters pressed together with separating charges between each. When deployed, the canisters separate and land approximately 20 feet apart allowing increased area coverage in a short period of time. This grenade can be hand thrown or launched from a fired delivery system. The grenade is 6.5 in. by 2.7 in. and holds an approximately 3.2 oz. of active agent payload. It has an approximate burn time of 20-30 seconds.



Chemical Agent OC Canister – Model 1070 SPEDE-HEAT Continuous Discharge
Chemical Grenade OC
(Current Quantity: 3)
(Quantity Used in 2025: 1)

Manufacturer: Defense Technology

Manufacturer Description: The Spede-Heat OC Grenade is a high volume, continuous burn it expels its payload in approximately 20-40 seconds. The payload is discharged through four gas ports on top of the canister, three on the side and one on the bottom.



Chemical Agent OC Canister – Model 1080 Riot Control Continuous Discharge
Grenade OC
(Current Quantity: 5)
(Quantity Used in 2025: 1)

Manufacturer: Defense Technology

Manufacturer Description: The Riot Control CS Grenade is designed specifically for outdoor use in crowd control situations with a high-volume continuous burn that expels its payload in approximately 20-40 seconds through four gas ports located on the top of the canister. This grenade can be used to conceal tactical movement or to route a crowd. The volume of smoke and agent is vast and obtrusive.



Chemical Agent OC Canister – Model 1019 Pocket Tactical Grenade OC

(Current Quantity: 4)

(Quantity Used in 2025: 0)

Manufacturer: Defense Technology

Manufacturer Description: The Pocket Tactical CS Grenade is small, and lightweight. The 0.9 oz. of active agent will burn approximately 20-40 seconds. At 4.75 in. by 1.4 inches in size, it easily fits in most tactical pouches. This is a launchable grenade; however, it is normally used as a signaling or covering device. Though this device is slightly over four inches in length, it produces a smoke cloud so fast it appears to be an enveloping screen produced by a full-size tactical grenade.



Chemical Agent OC Canister – Model 1020 Triple Chaser Separating Cannister OC

(Current Quantity: 6)

(Quantity Used in 2025: 0)

Manufacturer: Defense Technology

Manufacturer Description: The OC Triple-Chaser® Pyrotechnic Grenade is one of our first-ever pyrotechnic grenades that combines the effectiveness of Oleoresin Capsicum (OC) as an irritant and inflammatory agent with the flexible delivery methods, range and area coverage of pyrotechnic munitions for crowd control. The Triple-Chaser OC consists of three separate canisters pressed together. This grenade can be hand thrown or launched from a delivery system. The grenade is 6.5 in. by 2.7 in. and holds approximately 1.06 oz. of active agent payload. It has an approximate burn time of 20-30 seconds.



Ferret 40mm Powder Barricade Round CS – Model 2292

(Current Quantity: 4)

(Quantity Used in 2025: 0)

Manufacturer: Defense Technology

Manufacturer Description: The Ferret 40 mm Barricade Penetrating Round is filled with a CS powder chemical agent. It is a frangible projectile that is spin stabilized utilizing barrel rifling. It is non-burning and designed to penetrate barriers. Primarily used to dislodge barricaded subjects, it can also be used for area denial. Primarily used by tactical teams, it is designed to penetrate barriers, such as windows, hollow core doors, wallboard, and thin plywood. Upon impact the nose ruptures and instantaneously delivers the agent payload inside a structure or vehicle.



Ferret 40mm Liquid Barricade Penetrator Round, OC – Model 2260

(Current Quantity: 6)

(Quantity Used in 2025: 0)

Manufacturer: Defense Technology

Manufacturer Description: The Ferret 40mm Round is non-burning and suitable for indoor use. Used primarily by tactical teams, it is designed to penetrate barriers, such as windows, hollow core doors, wallboard, and thin plywood. Upon impacting the barrier, the nose cone ruptures and instantaneously delivers a small chemical payload inside of a structure or vehicle.

In a tactical deployment situation, the 40mm Ferret is primarily used to dislodge barricaded subjects from confined areas. Its purpose is to minimize the risks to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects.

Pepper Ball Launchers and Pepper Ball Munitions

Pepper Ball Launchers and Pepper Ball Munitions: A non-lethal munitions system that employs paint ball launchers to fire “pepper balls” that contain powdered OC in place of the paint. The pepper ball delivery system combines chemical agent exposure with kinetic energy impact to aid in its effectiveness in addressing armed and/or violent individuals or crowds. Pepper ball munitions also include glass breaking rounds and marking rounds.

Capability: Pepper ball launchers give officers the ability to address an armed and/or violent suspect(s) with a non-lethal munition that delivers both chemical agent and kinetic energy impact. This combination can be extremely effective in gaining compliance or reducing threat potential with an armed and/or violent suspect(s). Due to its design, pepper balls can be delivered from a larger standoff distance allowing for an added degree of officer safety. Its high round capability and accuracy allow for its use in a wide variety of operational environments.

Usage: Pepper ball launchers and pepper ball munitions are to be used exclusively by the SWAT unit. Pepper ball launchers and pepper ball munitions can be used to address armed and/or violent individuals or crowds, limited instances of violent civil unrest consistent with Penal Code section 13652, suicidal individuals, and individuals believed to possess or have immediate access to a deadly weapon. Pepper ball munitions can be effective in driving suspects from confined spaces or vehicles. The use of pepper ball munitions is only authorized under certain circumstances and is contingent on the approval of a SWAT supervisor absent exigent circumstances.

Training Requirements: La Verne Officers must be trained in the use of the Pepper ball launcher and undergo thorough classroom and live fire training in its use. Additionally, officers trained in the use of the Pepper ball launcher must pass annual qualifications to maintain proficiency.

Fiscal Impact:

Lifespan: Pepper Ball Launcher – Dependent on operational usage and wear.

Pepper Ball Munitions – Approximately three (3) year shelf life.

The Department currently possesses the following pepper ball launcher and pepper ball munitions:

Tippman FT-12 Pepper Ball Launcher

(Current Quantity: 3)

Manufacturer: Tippman



Manufacturer Description: The Tippmann FT-12 paintball marker incorporates modular internals to help reduce maintenance time by 75 percent. The FT-12 is a groundbreaking rental marker for field owners that can be serviced in less than 60 seconds without tools. The FT-12 is a compact marker with an ergonomically positioned front vertical grip, which is ideal for a wide range of players. The marker’s patent-pending design makes gaining access to internals significantly easier – simply degas the marker, unscrew the barrel, push the unlock button on the collar, remove the barrel nut and flip the top half of the receiver off. Once inside, the modular layout of the FT-12 allows for incredibly fast and worry-free access to all key parts.



PepperBall Live-X – Projectile Pepper Ball Munition

(Current Quantity: 2,800)

(Quantity used in 2025: 200)

Manufacturer: PepperBall

Manufacturer Description: Our most potent and powerful concentration of PAVA pepper powder. One round of LIVE-X contains the equivalent to 10 regular PepperBall rounds.



PepperBall Inert – Projectile Pepper Ball Munition

(Current Quantity: 800)

(Quantity used in 2025: 300)

[*NOTE: This projectile is utilized for training purposes only and contains no chemical agent.]

Manufacturer: PepperBall

Manufacturer Description: Containing a harmless, scented powder, this projectile is best suited for training, qualifications, and direct impact when chemical exposure is not desired.



PepperBall Glass Breaker – Projectile Pepper Ball Munition

(Current Quantity: 10)

(Quantity used in 2025: 0)

[*NOTE: This projectile is utilized for glass breaking applications only.]

Manufacturer: PepperBall

Manufacturer Description: Used to break side glass of vehicles and residential glass windows.



PepperBall Dye Marking – Projectile Pepper Ball Munition

(Current Quantity: 150)

(Quantity used in 2025: 0)

[*NOTE: This projectile is utilized for marking of violent offenders only.]

Manufacturer: PepperBall

Manufacturer Description: Used to mark violent offenders with green paint for easy recognition. The ball does not contain any chemical agent.

40mm Launchers

40mm Launchers (Projectile Launch Platforms): A single shot or multi-shot Extended Range Impact Weapon (ERIW) launcher capable of firing a variety of 40mm rounds (40mm launchers are considered “Projectile Launch Platforms” under AB-481).

Capability: 40mm launchers are capable of firing a variety of munitions with a maximum effective range of one hundred twenty (120) feet. 40mm launchers can deliver 40mm munitions in the form of chemical agents, sponge baton rounds, or combined use sponge baton OC chemical agent rounds.

Usage: 40mm launchers utilized with less lethal sponge baton rounds are may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior. 40mm launchers utilized with less lethal sponge baton rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon, within the force guidelines of Use of Force Policy 300.

The main objectives that officers attempt to achieve in using an ERIW on a subject exhibiting any of the aforementioned criteria are to effect an investigative detention or arrest; control a subject who is in lawful custody; prevent an escape; or protect the officer, the subject, or another person from injury or death. 40mm single launchers combined with less lethal 40mm sponge baton rounds are authorized to be used by any officer that has been trained in its use and maintains current ERIW qualifications.

Training Requirements: Officers that have been trained in the use of the 40mm single launcher undergo thorough classroom and live fire training in its use. Additionally, officers trained in the use of the 40mm single launcher must pass annual ERIW qualifications to maintain proficiency.

Fiscal Impact Launchers: \$1200 annual maintenance (Units purchased 2023 & 2024)

Lifespan: Penn Arms 40mm Launchers – Lifespan varies on operational usage and wear.

Defense Technology 40mm Launchers – Lifespan varies on operational usage and wear.

The Department currently possesses the following types of 40mm launchers:



Penn Arms – Model PGL 65-40 (40mm Multi-shot Launcher)
(Current Quantity: 1)

Manufacturer: Penn Arms

Manufacturer Description: A 40mm pump-action advance magazine drum launcher with a fixed stock and combo rail. It has a six-shot capacity and rifled barrel. Features include: Double-action trigger, trigger lock push button and hammer lock safeties.



Def Tech – Model 1426 (40 mm Single Shot Launcher)
(Current Quantity: 17)

Manufacturer: Defense Technology

Manufacturer Description: The 40LMTS is a tactical 40mm single shot launcher that features an adjustable Integrated Front Grip (IFG). The Ambidextrous Lateral Sling Mount (LSM) and QD mounting systems allow both a single and two point sling attachment. The 40LMTS will fire standard 40mm Less Lethal ammunition, up to 4.8 inches in cartridge length.

40mm Ammunition

40mm Ammunition: The 40MM ERIW round is a sponge baton cartridge. The sponge round has a blue-colored nose with a black base. The casing is stainless.

(*NOTE: For a description and inventory of 40mm and 37mm Chemical Agents munitions, see Chemical Agents section.)

Capability: 40mm ERIW direct impact rounds are capable of impacting a suspect at a maximum effective range of one hundred twenty (120) feet.

Usage: 40mm ammunition used in conjunction with 40mm launchers may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior. 40mm ammunition used in conjunction with 40mm launchers may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon.

40mm ammunition used in conjunction with 40mm launchers are authorized to be used by any officer that has been trained in its use and maintains current ERIW qualifications.

Fiscal Impact 40mm Rounds: \$4,000 annual training.

Lifespan: Five (5) year shelf life.

The Department currently possesses the following types of 40mm direct impact ammunition:



Direct Impact 40mm CS Crushable Foam Round – Model 6322
(Current Quantity: 135)
(Quantity Used in 2025: 45)

Manufacturer: Defense Technology

Manufacturer Description: The 40mm Direct Impact munition is a point-of-aim, point-of-impact direct-fire round. An excellent solution whether you need to incapacitate a single subject or control a crowd.

Beanbag Shotguns

Beanbag Shotguns: This ERIW is a standard Remington Model 870, 12-gauge shotgun that has been modified with an orange stock and fore-end.

Capability: Beanbag shotguns can fire a 12-gauge beanbag round with a maximum effective range of sixty (60) feet.

Usage: Beanbag shotguns utilized with beanbag rounds may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior, as defined in Department Use of Force Policy 300. Beanbag shotguns utilized with beanbag rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon.

Training Requirements: Officers that have been trained in the use of the beanbag shotgun undergo thorough classroom and live fire training in its use. Additionally, officers trained in the use of the beanbag shotgun must pass annual qualifications to maintain proficiency.

Fiscal Impact: \$0. Beanbag shotguns are being replaced by 40mm launchers.

Lifespan: Remington 870 Police Magnum – Lifespan varies on operational usage and wear.

The Department currently possesses the following types of beanbag shotguns:



Remington 870 Police – 12 gauge Beanbag Shotgun (outfitted with orange buttstock and orange foregrip)
(Current Quantity: 18)

Manufacturer: Remington

Manufacturer Description: The Remington 870 Police pump-action shotgun is a rugged 12-gauge with a short, tactical 18" barrel backed by a stout 3" chamber. The all-matte black gun is Parkerized for generalized durability and rust-resistance. Both the pump action forend and stock are robust and tough synthetic.

-Replaced by the above-listed Def Tec Model 1426 40MM single shot launcher, which were purchased in (2023/2025). Still possessed by the department until transfer to an authorized firearms company is completed.

Beanbag Ammunition

Beanbag Ammunition: The 12-gauge ammunition, commonly known as a beanbag round, consists of a fabric sock containing lead shot contained within a standard 2 ¾ inch shot shell casing.

Capability: Beanbag shotguns are capable of firing a 12-gauge beanbag round with a maximum effective range of sixty (60) feet.

Usage: Beanbag shotguns utilized with beanbag rounds may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior, as defined in Department Policy 300; Use of Force. Beanbag shotguns utilized with beanbag rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon.

Training Requirements: Officers that have been trained in the use of the beanbag shotgun undergo thorough classroom and live fire training in its use. Additionally, officers trained in the use of the beanbag shotgun must pass annual qualifications to maintain proficiency.

Fiscal Impact: \$0. Beanbag rounds are being replaced by 40mm launchers.

Lifespan: Five (5) year limited warranty. Five (5) year shelf life

The Department currently possesses the following types of Beanbag Ammunition:

12GA Super-Sock Bean Bag Ammunition – Model 2581 (Quantity: See Appendix A)

Manufacturer: Combined Tactical Systems

Manufacturer Description: The Model 2581 Super-Sock is in its deployed state immediately upon exiting the barrel. It does not require a minimum range to “unfold” or “stabilize.” The Super-Sock is an aerodynamic projectile, and its accuracy is relative to the shotgun, barrel length, environmental conditions, and the operator. The Super-Sock is first in its class providing the point control accuracy and consistent energy to momentarily incapacitate violent, non-compliant subjects. Effective range is 75ft.



Projected Military Equipment Acquisitions 2026

CONSUMABLE MILITARY EQUIPMENT ACQUISITIONS

Projected consumable military equipment acquisitions for FY26 should be in line with current replenishment schedules and quantities for consumables. A variety of commercial factors (i.e. supply and demand, inflation, supply chain issues etc.) may influence the fiscal impact of future military equipment acquisitions and ongoing military equipment purchases throughout the year. The replenishment schedules for military equipment consumables can vary and are dictated by inventory levels that fluctuate as a result of training, operational usage, or manufacturer recommended replacement guidelines. Categories of consumable military equipment are listed below:

- Ammunition
- Chemical Agents
- Specialty Munitions (40mm)
- Diversionary Devices
- Pepper ball Munitions

Funding for the majority consumable military equipment for FY26 should be secured via the General Fund.

NON-CONSUMABLE MILITARY EQUIPMENT

Projected non-consumable military acquisitions for FY26 are anticipated to be limited at this time. Any unanticipated replacements of existing non-consumable military equipment for FY26 will be initiated on a case-by-case basis that is dependent on operational need, operational wear, or end of serviceable lifespan. Categories of non-consumable military equipment are listed below:

- Small Unmanned Aerial Systems (sUAS)
- Small Unmanned Tracked Robots
- Armored Personnel Carriers
- Command and Control Vehicles
- Breaching Shotguns
- Specialized Firearms and Assault Weapons
- Pepper ball Launchers
- LRAD's
- Extended Range Impact Weapons (ERIW) and Projectile Launch Platforms (40mm)

Projected Acquisitions:

There is one new projected acquisition for non-consumable military equipment at this time. This projected acquisition consists of additional Small Unmanned Aerial Systems (sUAS), which would be used by the SWAT Team.

The projected acquisition is as follows:

DJI Avata

Quantity: 1

Fiscal Impact: Cost projected to be covered by Grant Funds.

Manufacturer: DJI

Manufacturer Description: Compact and lightweight, the DJI Avata is nimble in tight spaces. Every aspect of its design was made for you to be bold. The built-in propeller guard means that if Avata comes in contact with an object, it can bounce back, stay in the air, and can keep on flying. When you combine Avata with the goggles and motion controller, flight becomes accessible to all. Equipped with a 1/1.7-inch CMOS sensor, DJI Avata supports 4K ultra-wide angle recording with an f/2.8 aperture. Together with high grade performance, it delivers exceptional visuals that keep your audience on the edge of their seats.





Military Equipment

709.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

709.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- Area denial electroshock devices, microwave weapons, water cannons, long-range acoustic devices (LRADs), acoustic hailing devices, and sound cannons.
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

Military Equipment

709.2 POLICY

It is the policy of the La Verne Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

709.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all military equipment at least annually.
- (d) Collaborating with any allied agency that may use military equipment within the jurisdiction of La Verne Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 1. Publicizing the details of the meeting.
 2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.
- (f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

709.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Department:

[See attachment: Policy 709- 2024 Summary of Equipment and Projected Costs 481.pdf](#)

709.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

Military Equipment

- (a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.
- (e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- (g) Acquiring military equipment through any means not provided above.

709.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment should not be used by any other law enforcement agency or member in this jurisdiction unless the military equipment is approved for use in accordance with this policy.

709.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

709.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

Attachments

Policy 709- 2024 Summary of Equipment and Projected Costs 481.pdf



2024 Summary of Equipment and Projected Costs / 481 Report

This report must include a summary of the equipment, how it was used, a summary of complaints received, the result of any internal audit and actions taken in response, the total annual projected cost and the quantity possessed of each type of military equipment, and any additional equipment the agency intends to acquire in the next year. Some equipment requires immediate replacement due to replacement from operational and training usage, such as munitions, diversionary devices, and chemical agents. That equipment shall be authorized to be replaced to the current inventory required for the operational needs of the department.

Mobile Command Vehicle

Universal Eagle Mobile Command Vehicle: Completely self-contained command posts designed to provide the Incident Commander with a mobile base of operation.

Purpose: Mobile Command Vehicles are to be utilized as an Incident Command Post for planned or unplanned events. As a mobile base of operation, the vehicle contains specialized command, control, and communications equipment to assist with a mission.

Authorized Use: Operation and movement of the command vehicle may only be done by those who have met the required training requirements to safely operate the vehicle.

Training Requirements: La Verne Officers authorized to operate the Mobile Command vehicle are required to undergo a period of classroom instruction, and a driving assessment.

Fiscal Impact: \$6200 in annual maintenance. (Approximate)

Armored Vehicle(s)

Lenco Bearcat G3: Commercially produced armored personnel rescue utilized for law enforcement purposes.

Purpose: To be used in the response to critical incidents to enhance officer and community safety, improve scene containment and stabilization, and assist in resolving critical incidents.

Authorized Use: The use of an armored vehicle shall only be authorized by a watch commander or SWAT commander, based on specific circumstances of a given critical incident. Armored vehicles shall be used only by officers trained in their deployment and in a manner consistent with Department policy and training.



Training Requirements: La Verne Officers authorized to operate the Bearcat are required to undergo a period of instruction, and a driving assessment.

Fiscal Impact: \$6,000 in annual maintenance. (Approximate)

Unmanned Tracked Robots

SIGYN MK1

Manufacturer: Sky Hero

Manufacture Description: SIGYN is a 4-wheeled micro robot with the ability to operate almost silently, in complete darkness, and in a GPS, WiFi, and cellular denied environment. Featuring multiple IR LEDs and dual day-night cameras with a 150-degree view, SIGYN provides a clear view in virtually any lighting conditions.

Purpose: Designed for rapid tactical missions, the robot is simple to operate and quick deploy for searching rooms, hallways, stairwells and confined spaces. Unmanned machine operating on the ground to enhance the safety to the community and officers. Also used to remotely gain visual data, deliver a phone, open doors, disrupt packages, and clear buildings.

Authorized Use: Only assigned officers who have completed the required training shall be permitted to operate the robot(s). Use is established by the field officer(s) requiring the equipment.

Training Requirements: Officers authorized to operate tracked robots are required to successfully complete a classroom and practical application training in the use of the robots. Additionally, officers train yearly on safe robot deployment in a variety of operational settings.

Fiscal Impact: \$500 annual maintenance. (Approximate)



Chemical Agents and Chemical Agent Delivery Devices

Chemical Agents and Chemical Agent Delivery Devices: Compounds, devices, and delivery systems are utilized by SWAT. Compounds can include irritants such as Chlorobenzalmalonitrile (CS) or an inflammatory agent such as Oleoresin Capsicum (OC) or Pava (synthetic OC). Chemical agents can be liquid, powder, or gaseous. Delivery systems can be pyrotechnic, blast dispersion, OC Fogger, or aerosol.

Chemical agent delivery devices consist of the following:

Burn Safe: A metal cylindrical container designed to contain a pyrotechnic chemical agent canister and reduce fire hazard upon deployment into a structure.

Purpose: Depending on the delivery method, chemical agents are capable of being introduced in close proximity or from a distance. Depending on the type of delivery system and/or quantity, chemical agents can be used to saturate individual suspects, violent crowds, or areas of varied size.

Use: Chemical agents are to be used exclusively by the SWAT Unit. Generally, during high risk tactical incidents chemical agents can be used to dislodge a suspect from a stronghold location with the least possible danger to citizens, police, and the suspect. Chemical agents can also be used to prevent an armed suspect from accurately firing at citizens and/or officers. They can also be used in limited instances during civil unrest when objectively reasonable to defend against a threat to life or serious bodily injury to any individual, including the officer, or to bring an objectively dangerous and unlawful situation safely and effectively under control. See Penal Code 13652.

Training Requirements: SWAT Officers authorized in the use of chemical agents have completed extensive chemical agent training upon successfully completing a SWAT academy. SWAT Officers receive regular training on the deployment and use of chemical agents. SWAT Officers are required to pass annual qualifications with the use of chemical agents and chemical agent delivery systems in order to maintain proficiency.

Fiscal Impact: \$1275 (Single Unit Cost)



Chemical Agent Canisters: Canisters that contain chemical agents that are released when deployed.

- Spede-Heat CS grenade is a high volume, continuous burn canister. It expels its payload in approximately 20-40 seconds. The payload is discharged through four gas ports on top of the canister, three on the side and one on the bottom. The Spede-Heat CS grenade is designed to be used in riot control, civil unrest as well as tactical deployment situations by properly trained officers. The grenade is designed primarily for outdoor tactical situations and can be used in specific indoor applications.

Fiscal Impact: \$25 (Per Unit)

- The Tri-Chamber Flameless CS Grenade - Delivers .70 oz. of agent during its 20-25 second burn time. By having the contents burn within the can and dispersing the agent through three internal ports and containing fire-producing properties with 2 internal chambers, the grenade greatly reduces the risk of fire. It is designed to detect and/or dislodge a barricaded subject during primarily indoor tactical situations.

Fiscal Impact: \$34 (Per Unit)

40mm Launchers

40mm Launchers (Projectile Launch Platforms): A single shot or multi-shot Extended Range Impact Weapon (ERIW) launcher capable for firing a variety of 40mm rounds.

Purpose: 40mm launchers are capable of firing a variety of munitions with a maximum effective range of one hundred twenty (120) feet. 40mm launchers can deliver 40mm munitions in the form of chemical agents, sponge baton rounds, or combined use sponge baton OC chemical agent rounds.

Use: 40mm launchers utilized with less lethal sponge baton rounds are may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior, as defined in Department Procedure 1.04, Use of Force. 40mm launchers utilized with less lethal sponge baton rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon. Applications relating to the use of force is governed under department policy **300- Use of Force**.

The main objectives that officers attempt to achieve in using an ERIW on a subject exhibiting any of the aforementioned criteria are to effect an investigative detention or arrest; control a subject who is in lawful custody; prevent an escape; or, protect the officer, the subject, or



another person from injury or death. 40mm single launchers combined with less lethal 40mm sponge baton rounds are authorized to be used by any officer that has been trained in its use and maintains current ERIW qualifications. Applications of force on individuals is governed under department policy 300- Use of Force.

Authorized Use: Officers that are authorized to use 40mm single shot and multi-shot launchers and related munitions must successfully complete classroom and live fire training. Additionally, Officers are required to regularly train and qualify with 40mm launchers and projectile launch platforms on a regular basis to maintain proficiency.

40 mm Launchers and Rounds: 40 mm Launchers are utilized by department personnel as a less lethal tool to launch impact rounds or to deploy chemical agents.

- 40 mm Exact Impact Sponge, is a less lethal 40 mm lightweight plastic and foam projectile fired from a 40 mm launcher. **Fiscal Impact:** \$17.99 (Per Unit)
- 40 mm Direct Impact OC is a less lethal 40 mm lightweight plastic and crushable foam projectile fired from a single 40 mm launcher. It delivers an OC irritant upon impact. **Fiscal Impact:** \$24.00 (Per Unit)
- 40 mm Direct Impact CS is a less lethal 40 mm lightweight plastic and crushable foam projectile fired from a single 40 mm launcher. It delivers a CS irritant upon impact. **Fiscal Impact:** \$24.00 (Per Unit)
- 40 mm CS Ferret Round is a less lethal 40 mm round used to penetrate barriers, such as windows, hollow core doors, wallboard and thin plywood. Upon impacting the barrier, the nose cone ruptures and instantaneously delivers a small chemical payload inside of a structure or vehicle. **Fiscal Impact:** \$25 (Per Unit)

Purpose: The system is designed to limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of less lethal weapon systems may include, but are not limited to:

- Self-destructive, dangerous and/or combative individuals.
- Riot control and civil unrest incidents.
- Potentially vicious animals.
- Training exercises or approved demonstrations.



Def Tech- Model 1426 (40 mm Single Launcher)

Manufacturer: Defense Technology

Manufacturer Description: The 40LMTS is a tactical 40mm single shot launcher that features an adjustable Integrated Front Grip (IFG). The Ambidextrous Lateral Sling Mount (LSM) and QD mounting systems allow both a single and two point sling attachment. The 40LMTS will fire standard 40mm Less Lethal ammunition, up to 4.8 inches in cartridge length.

Training Requirements: Officers that have been trained in the use of the 40LMTS single launcher undergo thorough classroom and live fire training in its use. Additionally, officers trained in the use of the 40LMTS single launcher must pass annual ERIW qualifications to maintain proficiency.

FISCAL Impact: \$2,500 for munitions

Penn Arms-Model P540-1 (40 mm Multi Launcher)

Manufacturer: Defense Technology

Manufacturer Description: A 40mm pump-action advance magazine drum launcher with a fixed stock and combo rail. It has a six-shot capacity and rifled barrel. Features include: Double-action trigger, trigger lock push button and hammer lock safeties.

Training Requirements: Officers that have been trained in the use of the 40 multi single launcher undergo thorough classroom and live fire training in its use. Additionally, officers trained in the use of the 40 multi single launcher must pass annual ERIW qualifications to maintain proficiency.

Fiscal Impact: \$1,100 (Per Unit)

LMT - Model 1425 (40 mm Single Launcher)

Manufacturer: Defense Technology

Manufacturer Description: The 40LMTS is a tactical 40mm single shot launcher that features an adjustable Integrated Front Grip (IFG). The Ambidextrous Lateral Sling Mount (LSM) and QD mounting systems allow both a single and two point sling attachment. The 40LMTS will fire standard 40mm Less Lethal ammunition, up to 4.8 inches in cartridge length.



Training Requirements: Officers that have been trained in the use of the 40LMTS launcher undergo thorough classroom and live fire training in its use. Additionally, officers trained in the use of the 40mm single launcher must pass annual ERIW qualifications to maintain proficiency.

Fiscal Impact: \$40,000 to furnish ½ of all patrol vehicles with the weapons system. The other half was purchased in 2023.

Beanbag Shotguns

Beanbag Shotguns: The system is a standard Remington Model 870, 12-gauge shotgun that has been modified with an orange stock and fore-end used to deploy the less lethal 12-gauge drag stabilized bean-bag round.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but not limited to:

- Self-destructive, dangerous and/or combative individuals.
- Riot/crowd control and civil unrest incidents.
- Circumstances where a tactical advantage can be obtained.
- Potentially vicious animals.
- Training exercises or approved demonstrations.

Authorized Use: All La Verne Officers are trained in the 12-gauge less lethal shotgun as a less lethal option in the academy and receive additional in-service training.

Training Requirements: Officers that have been trained in the use of the beanbag shotgun undergo thorough classroom and live fire training in its use. Additionally, officers trained in the use of the beanbag shotgun must pass annual qualifications to maintain proficiency.

Beanbag Shotgun

Manufacturer: Remington

Manufacturer Description: The Remington 870 Police pump-action shotgun is a rugged 12-gauge with a short, tactical 18" barrel backed by a stout 3" chamber. The all-matte black gun is Parkerized for generalized durability and rust-resistance. Both the pump action forend and stock are robust and tough synthetic.

Fiscal Impact: Zero. Beanbag shotguns are being replaced by 40mm systems.



Beanbag Ammunition

Manufacturer: Defense Technology

Beanbag Ammunition: The 12-gauge less lethal ammunition, commonly known as a beanbag round, consists of a fabric sock containing lead shot contained within a standard 2 ¾ inch shot shell casing.

Capability: Beanbag shotguns are capable of firing a 12-gauge beanbag round with a maximum effective range of sixty (60) feet.

Usage: Beanbag shotguns utilized with beanbag rounds may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior. Beanbag shotguns utilized with beanbag rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon. The main objectives that officers attempt to achieve in using the less lethal shotgun on a subject exhibiting any of the aforementioned criteria are to effect an investigative detention or arrest; control a subject who is in lawful custody; prevent an escape; or, protect the officer, the subject, or another person from injury or death. Beanbag shotguns combined with beanbag rounds are authorized to be used by any officer that has been trained in its use and maintains current less lethal shotgun qualifications. Applications relating to the use of force is governed under department policy **300- Use of Force**.

Fiscal Impact: Zero. Beanbag shotguns are being replaced by 40mm systems.

Diversionsary Devices (Flashbangs)

Noise-light Diversionsary Device: A non-bursting, non-fragmenting multi-bang device that produces a thunderous bang with an intense bright light. Ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high-risk arrest situations.

Purpose: To produce atmospheric over-pleasure and brilliant white light and, as a result, can cause a short-term (6-8 seconds) physiological sensory deprivation to give officers a tactical advantage. Ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high-risk arrest situations.

Authorized Use: Diversionsary Devices shall only be used by SWAT officers who have been trained in their proper use by POST certified instructors.



Training Requirements: La Verne SWAT Officers must successfully complete a two week SWAT Academy and are subject to ongoing extensive classroom and practical application training in the use of the Diversionary Devices. Additionally, SWAT Officers regularly train on safe device deployment in a variety of operational settings.

Tactical Diversionary Device

Manufacturer: Defense Technology

Manufacturer Description: The Tactical Diversionary Device utilizes a M201A1 type fuze with a single use aluminum body. This compact unit is designed around a 6.5 gram water resistant charge, capable of producing an effective, yet reduced 162dB stimuli.

Fiscal Impact: \$85 (Per Unit)

Distraction Device 12 gram Reload

Manufacturer: Defense Technology

Manufacturer Description: The Distraction Device Reload utilizes a Standard military-style M201A1 type fuze and produces 175 dB of sound output at 5 feet and 6-8 million candelas for 10 milliseconds.

Fiscal Impact: \$50 (Per Unit)

Typhon Sound Distraction Device

Manufacturer: Defense Technology

Description: The sound distraction device provides 5 single sounds measured at 165+db, which are hooked onto the Loki drone. The delivery system negates the risk of conventional devices.

Fiscal Impact: \$800



Breaching Shotgun and Ammunition

Breaching Shotguns and Breaching Ammunition: During crisis situations, it may become necessary for a SWAT team to facilitate an entry in to a target location. It is critical the point of entry is breached quickly and as safely as possible. A quick and effective breach is one key to a successful tactical mission. In some instances, a breach initiated by a breaching shotgun loaded with specialized breaching rounds may be required to provide an added degree of safety and tactical advantage in order to accomplish a mission.

Note: The Department possesses a limited inventory of Breaching Shotguns and Breaching Shotgun Ammunition. Breaching Shotguns are to be used exclusively by trained members of the SWAT Unit.

Purpose: Shotgun breaching, the use of a breaching shotgun to affect a breach, can be an effective option in SWAT Unit tactics. An effective breach is a design where the least amount of breaching shotgun rounds are used and still accomplishes its goal. An effective shotgun breach can defeat fortified doors and locks. Effective breaching techniques allow tactical officers immediate entry with minimal risk to victims, officers, and suspects.

Authorized Use: Breaching shotguns are to be exclusively used by the SWAT Unit. Breaching shotguns are used to breach doors expeditiously and can be used in response to barricaded suspects, hostage rescue incidents, and active shooters. Breaching shotguns are considered firearms and can be utilized as such.

Training Requirements: La Verne SWAT Officers that are trained in the use of breaching shotguns must successfully complete a month long SWAT Academy. Furthermore, SWAT Officers must undergo regular extensive classroom and live fire proficiency training in its application.

The Department currently possesses the following type of breaching shotgun and breaching shotgun ammunition:



Breaching Shotgun

Manufacturer: Remington 870 Express Magnum

Description: 12 Gauge pump shotgun used to breach door locks or hinges during SWAT tactical operations.

Authorized Use: Only officers assigned to the SWAT Team that are trained are authorized to operate the breaching shotgun. This type of weapon would only be authorized for use during select high-risk operations and only with authorization from the SWAT Commanding Officer or Incident Commander.

Fiscal Impact: \$400 (Per Unit)

Breaching Shotgun Ammunition

TKO 12-Gauge Breaching Shotgun Rounds

Manufacturer: Defense Technology

Manufacturer Description: The 12-Gauge TKO Breaching Round is a 12- Gauge shell loaded with a compressed zinc slug, utilizing smokeless powder as a propellant. This is a widely used method to breach door locks or hinges for entry during tactical operations. When properly deployed, the TKO is capable of defeating door lock mechanisms, door knobs, hinges, dead bolts, safety chains, and pad locks on either wooden or hollow core doors.

Upon impact with the target, the zinc slug disintegrates in to a fine powder eliminating fragmentation.

Fiscal Impact: \$30 (Per Unit)

Pepper Ball Launchers and Pepper Ball Munitions

Pepper Ball Launchers and Pepper Ball munitions: A non-lethal munition system that employs paint ball launchers to fire “pepper balls” that contain powdered OC in place of paint. The pepper ball delivery system combines chemical agent exposure with kinetic energy impact to aid in its effectiveness in addressing armed and/or violent individuals or crowds. Pepper ball munitions also include glass breaking rounds.



Purpose: Pepper ball launchers give officers the ability to address an armed and/or violent suspect(s) with a non-lethal munition that delivers both chemical agent and kinetic energy impact. This combination can be extremely effective in gaining compliance or reducing threat potential with an armed and/or violent suspect(s). Pepper balls can be delivered from a larger standoff distance allowing for an added degree of officer safety. Its high capability and accuracy allow for its use in a wide variety of operational environments. Applications relating to the use of force is governed under department policy **300- Use of Force**.

Authorized Use: La Verne Officers and SWAT members trained in the use of Pepper ball launchers and pepper ball munitions may use the system. Pepper ball launchers and pepper ball munitions can be used to address armed and/or violent individuals or crowds, limited instances of violent civil unrests consistent with Penal Code section 13652, suicidal individuals, and individuals believed to possess or have immediate access to a deadly weapon. Pepper ball munitions can be effective in driving suspects from confined spaces or vehicles. La Verne Officers and SWAT members are required to qualify with the pepper ball launchers on a regular basis to maintain proficiency.

Training Requirements: La Verne Officers must be trained in the use of the Pepper ball launcher and undergo thorough classroom and live fire training in its use. Additionally, officers trained in the use of the Pepper ball launcher must pass annual qualifications to maintain proficiency.

Pepper Ball Launcher

Tippmann FT-12 Pepper Ball Launcher

Manufacturer: Tippmann

Manufacturer Description: The Tippmann FT-12 paintball marker incorporates modular internals to help reduce maintenance time by 75 percent. The FT-12 is a groundbreaking rental marker for field owners that can be serviced in less than 60 seconds without tools. The FT-12 is a compact marker with an ergonomically-positioned front vertical grip, which is ideal for a wide range of players. The marker's patent-pending design makes gaining access to internals significantly easier – simply degas the marker, unscrew the barrel, push the unlock button on the collar, remove the barrel nut and flip the top half of the receiver off. Once inside, the modular layout of the FT-12 allows for incredibly fast and worry-free access to all key parts.

Fiscal Impact: \$140 (Per Unit)



Pepper Ball Munitions

Pepper Ball Live-X Projectile Pepper Ball Munition

Manufacturer: Pepper Ball

Manufacturer Description: Our most potent and powerful concentration of PAVA pepper powder. One round of LIVE-X contains the equivalent to 10 regular Pepper Ball Rounds.

Pepper Ball Inert- Projectile Pepper Ball Munition

***Note:** This projectile is often utilized for training purposes and contains no chemical agent.

Manufacturer: Pepper Ball

Manufacturer Description: Containing a harmless, scented powder, this projectile is best suited for training, qualifications, and direct impact when chemical exposure is not desired.

Fiscal Impact: \$900 (Per unit- 500 count)

Small Unarmed Aircraft Systems

Small Unmanned Aircraft Systems (sUAS): An unmanned aircraft of any type that is capable of sustaining directed flight, whether pre-programmed or remotely controlled, and all of the supporting or attached systems designed for gathering information through imaging, recording or by any other means.

Purpose: sUAS can support first responders in any hazardous incident which would benefit from an aerial perspective. These uses could include search and rescue, barricaded suspects and high-risk tactical operations, disaster response, and video photographic documentation of crime scenes.

Authorized Use: Only those officers who have a Remote Pilot Certification from the FAA (Part 107) are able to operate the department's sUAS. Department personnel may operate the sUAS under the direct supervision of a certified Remote Pilot. The authorized use of sUAS is governed in the La Verne Police Departments Policy Manual section 606.

Training Requirements: Training requirements for the operation of sUAS are outlined in the La Verne Police Departments Policy Manual section 606.



DJI Matrice 210

Manufacturer: DJI

Manufacturer Description: The ultimate platform for aerial productivity combines a rugged design and simple configurability to work as a solution for a variety of industrial applications. Improvements to the M200 Series V2 enhance intelligent control systems, flight performance, and add flight safety and data security features.

Fiscal Impact: \$1500 annual maintenance (Approximate)

DJI Mavic 2 Enterprise Dual

Manufacture Description: Designed to empower a new generation of workers, the Mavic 2 Enterprise is the ultimate expression of a tool that delivers beyond expectation to meet current workplace challenges and future demands. Featuring:

- Visible & Thermal Imagery
- Integrated Radiometric FLIR Thermal Sensor
- Adjustable Parameters for Emissivity & Reflective Surfaces
- Multiple Display Modes: FLIR MSX, Infrared & Visible

Fiscal Impact: \$800 annual maintenance (Approximate)

Sky Hero

LOKI MK2: The indoor flying drone provides officers, security services with immediate capabilities to detect, reduce, and clear threats in complex terrain such as dense urban areas, confined spaces and underground passages. The Loki has the ability to carry a dedicated payload (typhon). The typhon is able to deliver 5 single 165+db diversionary sound distractions to assist SWAT with single event or burst initiation of the charge to provide maximum operational safety. The typhon is designed to negate the risks of conventional pyrotechnical devices.

Manufacture Description: LOKI is intended for close quarter, indoor and outdoor tactical scouting missions, and features a highly sensitive Night-Day + IR sensor camera giving it the ability to fly and see in complete darkness.

Fiscal Impact: \$800 in annual maintenance (Approximate)



Equipment Intended to be acquired in 2024 - 2025

This report must include the equipment to be acquired, purchased through various means, or using any new military equipment not previously approved. The following is a list of items to be potentially acquired in 2024 to update aged or damaged equipment:

Less Lethal Equipment

40mm Single Launcher: The Defensive Technologies 40LMTS is a tactical 40mm single shot launcher that features an adjustable Integrated Front Grip (IFG). The Ambidextrous Lateral Sling Mount (LSM) and QD mounting systems allow both a single and two point sling attachment. The 40LMTS will fire standard 40mm Less Lethal ammunition, up to 4.8 inches in cartridge length.

Purpose: To be used to outfit all patrol vehicles in the fleet to enhance community and officer safety, improve scene containment and stabilization, replace ineffective beanbag shotguns, and assist in resolving critical incidents.

Authorized Use: Officers authorized to use 40mm single shot launchers and related munitions must successfully complete a POST approved and annual Department training.

Cost: Approximately \$40,000 to finish outfitting one-half of patrol vehicles.

Lifespan: Fifteen years

Munitions Pole

40mm Single Launcher: The munitions pole is a multi-purpose breaching tool, constructed of lightweight aluminum square tubing used to deploy distraction devices and chemical munition

Purpose: The munitions pole is used to safely deploy diversionary devices, chemical munitions, or other objects (cell phones, cameras) during SWAT operations. The current pole is nonoperational and cannot be fixed. The inoperable pole is the only pole in inventory and requires immediate replacement.

Authorized Use: This equipment would be deployed during primarily during a SWAT incident, but could be utilized to gain entry into a residence during other high-risk operations on patrol.

Cost: Initial projected cost of \$3,500 with no annual maintenance.

Lifespan: Fifteen years



Small Unarmed Aircraft Systems

Small Unmanned Aircraft Systems (sUAS): An unmanned aircraft of any type that is capable of sustaining directed flight, whether pre-programmed or remotely controlled, and all of the supporting or attached systems designed for gathering information through imaging, recording or by any other means.

Current drone inventory is aging, the drones are limited use, battery life is limited, and updating our current drone will align with current department operational needs.

Purpose: sUAS can support first responders in any hazardous incident which would benefit from an aerial perspective. These uses could include search and rescue, barricaded suspects and high-risk tactical operations, disaster response, and video photographic documentation of crime scenes.

Authorized Use: Only those officers who have a Remote Pilot Certification from the FAA (Part 107) are able to operate the department's sUAS. Department personnel may operate the sUAS under the direct supervision of a certified Remote Pilot. The authorized use of sUAS is governed in the La Verne Police Departments Policy Manual section 606.

Cost: \$20,000

Lifespan: 5 Years

City of La Verne, City Council Agenda Report



DATE: February 17, 2026
TO: Honorable Mayor and City Council
FROM: Ken Domer, City Manager
SUBJECT: **WEED ABATEMENT PROTEST HEARING.**

SUMMARY

On February 2, 2026, the City Council adopted Resolution No. 26-05, accepting the Declaration List of Properties which has been found by inspections to have growing weeds or brush and /or rubbish. This item is the opportunity to hear protests from affected property owners.

RECOMMENDATION

That the City Council conduct a protest hearing, take appropriate action related to any protests, and following the protest hearing, direct the Los Angeles County Agricultural Commissioner/Director of Weights & Measures to abate the nuisance at declared properties.

DISCUSSION

Pursuant to the County of Los Angeles, Department of Agricultural Commissioner and Weights and Measures, the listed conditions constitute a public nuisance on designated properties and must be abated. Notices to destroy weeds were mailed to property owners notifying them of a hazard or public nuisance upon their property and that it must be abated. That notice set Tuesday, February 17, 2026, at 6:30 pm. as the date and time for protests to be heard from affected property owners. The Annual Weed Abatement notice further required that owners of the declared properties must maintain their parcels in a fire-safe condition throughout the year.

FISCAL ANALYSIS

Not applicable.

ENVIRONMENTAL ANALYSIS

Not applicable.

LEGAL REVIEW

This report was reviewed and approved by the City Attorney.

ATTACHMENTS

1. Reso 26-05 Weed Abatement-Adopted
2. Declared Parcel List -La Verne

Report Prepared By:
Debra Fritz, Deputy City Clerk



Kurt E. Floren
Agricultural Commissioner
Director of Weights and Measures

COUNTY OF LOS ANGELES

**Department of
Agricultural Commissioner/
Weights and Measures**

12300 Lower Azusa Road
Arcadia, CA 91006-5872
<https://acwm.lacounty.gov>



Maximiliano E. Regis
Chief Deputy

January 5, 2026

The Honorable City Council
City of La Verne
3660 D Street
La Verne, CA 91750

Honorable City Council:

**RESOLUTION DECLARING THAT WEEDS, BRUSH, RUBBISH, ETC., ARE A
SEASONAL AND RECURRENT PUBLIC NUISANCE**

Transmitted herewith is the Declaration List of properties which have been found by inspection to have weeds, brush and/or rubbish growing or occurring upon them and which constitute an existing or potential hazard to the health and safety of adjacent property owners.

Also attached is a resolution for adoption by the City Council declaring that hazardous weeds, brush, rubbish, etc., growing or occurring upon or in front of the listed properties are a seasonal and recurrent public nuisance.

It is my recommendation that the Honorable City Council adopt this resolution at its meeting of February 2, 2026, which sets February 17, 2026, at 6:30 p.m. as the date and time for Hearing of Protests. After your City Council adopts the resolution, please send a copy to our Weed Abatement Division at the above address.

On or before February 2, 2026, Annual Weed Abatement Notices will be sent to the owners of the properties identified in the resolution pursuant to state law. If you have any questions, please contact me at (626) 575-5487.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Adrian Zavala".

ADRIAN ZAVALA
Deputy Director/Bureau Chief

AZ:jr

**Protecting Consumers and the Environment Since 1881
To Enrich Lives Through Effective and Caring Service**

RESOLUTION NO. 26-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, DECLARING THAT WEEDS, BRUSH, RUBBISH AND REFUSE UPON OR IN FRONT OF SPECIFIED PROPERTY IN THE CITY ARE A SEASONAL AND RECURRENT PUBLIC NUISANCE AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF

THE CITY COUNCIL OF THE CITY OF LA VERNE DOES RESOLVE AS FOLLOWS:

BE IT RESOLVED THAT, pursuant to the provisions of Title 4, Division 3, Part 2, Chapter 13, Article 2, of the California Government Code, Sections 39560 to 39588, inclusive, and evidence received by it, the City Council of the City of La Verne specifically finds:

SECTION 1. That the weeds, brush, or rubbish growing or existing upon the streets, sidewalks, or private property in the city attain such large growth as to become, when dry, a fire menace to adjacent improved property, or which are otherwise noxious, dangerous, or a public nuisance.

SECTION 2. That the presence of dry grass, stubble, refuse, or other flammable materials are conditions which endanger the public safety by creating a fire hazard.


SECTION 3. That by reason of the foregoing fact, the weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material growing or existing upon the private property hereinafter described, and upon the streets and sidewalks in front of said property constitute a seasonal and recurrent public nuisance and should be abated as such.

SECTION 4. That the private property, together with the streets and sidewalks in front of same herein referred to, is more particularly described as follows, to wit: That certain property described in the attached list hereto and by this reference made a part hereof as though set forth in full at this point.

BE IT THEREFORE RESOLVED, pursuant to the findings of fact, by this Council heretofore made, that the weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material in and upon and in front of the real property hereinbefore described constitute and are hereby declared to be a seasonal and recurrent public nuisance which should be abated. The Agricultural Commissioner/Director of Weights and Measures, County of Los Angeles, is hereby designated the person to give notice to destroy said weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material and shall cause notices to be given to each property owner by United States Mail and said notice shall be substantially in the following form to wit.

NOTICE TO DESTROY WEEDS, REMOVE BRUSH, RUBBISH AND REFUSE

1 Notice is hereby given that on February 2, 2026, the City Council of the City of La
2 Verne passed or will pass a resolution declaring noxious or dangerous vegetation
3 including weeds, brush, tumbleweeds, sagebrush, and chaparral or rubbish and refuse
4 were growing or occurring upon or in front of said property on certain streets in said city
5 or unincorporated area of the County of Los Angeles, and more particularly described in
6 the resolution, and that they constitute a public nuisance which must be abated by the
7 removal of said noxious or dangerous vegetation, rubbish and refuse. The resolution
8 further declares that, if not abated, the vegetation and/or rubbish and refuse may be
9 removed, and the nuisance abated by County authorities in which case the cost of
10 removal shall be assessed upon the land from or in front of which the noxious or
11 dangerous vegetation, rubbish and refuse are removed. Such cost will constitute a
12 special assessment against such lots or lands. Reference is hereby made to said
13 resolution for further particulars. In addition, the Board of Supervisors of the County of
14 Los Angeles authorized and directed the Agricultural Commissioner to recover its costs
15 of details. All property owners having any objections to the proposed removal of noxious
16 or dangerous vegetation, rubbish and refuse and the recovery of inspection costs, are
17 hereby notified that they may attend a hearing of the City Council of said City to be held
18 at 3660 D Street, La Verne, CA 91750, in the Council Chambers on Tuesday, February
19 17, 2026 at 6:30 p.m. where their objections will be heard and given due consideration.
20 If the property owner does not want to present objections to the proposed removal of
21 the noxious or dangerous vegetation including weeds, brush, tumbleweeds, sagebrush,
22 and chaparral or rubbish and refuse, or the recovery of inspection costs, the owner
23 need not appear at the above mentioned hearing.
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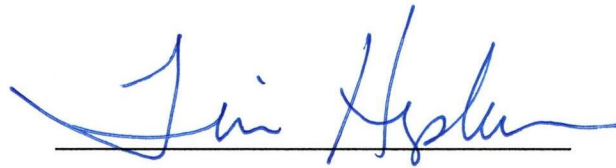
Debra Fritz, Deputy City Clerk

BE IT FURTHER RESOLVED that the Agricultural Commissioner is hereby authorized and directed to recover its costs of inspection of the properties hereinabove described in a manner consistent with prior action of the Board adopting a fee schedule for such inspections. The recovery of these costs is vital to the ongoing operation governing the identification and abatement of those properties that constitute a seasonal and recurrent public nuisance and endanger the public safety.

BE IT FURTHER RESOLVED that the 17th day of February, 2026, at the hour of 6:30 p.m. of said day is the day and hour, and the meeting room of the City Council of the City of La Verne in the City Hall in the City of La Verne is fixed by this City Council as the place when and where any and all property owners having any objections to the aforesaid proposed removal of weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material may appear before the City Council and show cause why said weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material should not be removed in accordance with this resolution, and said objections will then and there be heard and given due consideration; and

BE IT FURTHER RESOLVED that the notices to destroy weeds, brush, rubbish, dry grass, stubble, refuse or other flammable material hereinbefore referred to shall be mailed by said Agricultural Commissioner/Director of Weights and Measures at least ten days prior to February 17, 2026.

Passed and adopted this 2nd day of February 2026.



Mayor Tim Hepburn

ATTEST:



Debra Fritz, Deputy City Clerk

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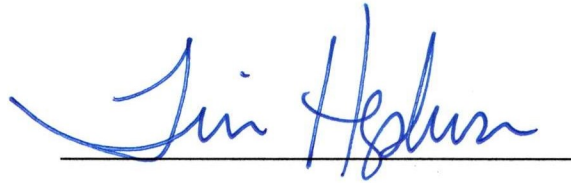
ABATEMENT ORDER: 26-05

February 2, 2026

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FOLLOWING THE PUBLIC HEARING HELD ON TUESDAY, FEBRUARY 17, 2026, IN THE MATTER OF RESOLUTION TO ABATE NOXIOUS WEEDS, RUBBISH, AND REFUSE, THE CITY COUNCIL OF THE CITY OF LA VERNE, BY MOTION ADOPTED AN ORDER DIRECTING THE AGRICULTURAL COMMISSIONER/DIRECTOR OF WEIGHTS AND MEASURES TO ABATE THE NUISANCE BY HAVING THE WEEDS, RUBBISH, AND REFUSE REMOVED.

CITY OF LA VERNE



Mayor Tim Hepburn

ATTEST:


Debra Fritz, Deputy City Clerk

STATE OF CALIFORNIA)
) SS
COUNTY OF LOS ANGELES)

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ADRIAN ZAVALA, DEPUTY DIRECTOR, BUREAU CHIEF, AGRICULTURAL COMMISSIONER/WEIGHTS AND MEASURES, being first duly sworn says: That on or before the 2nd day of February, 2026, as required by the Government Code of the State of California, he notified by United States Mail the owners of each of the properties described in the attached list a notice or notices to destroy noxious or dangerous weeds, of which the annexed is a true copy, and setting the 17th day of February, 2026, as the date upon which owners of said property could attend a meeting of the Council of the City of La Verne, when their objections will be heard and given due consideration.



ADRIAN ZAVALA
Deputy Director, Bureau Chief

SUBSCRIBED AND SWORN TO BEFORE ME
This 2nd day of February, 2026



Debra Fritz, Deputy City Clerk

CERTIFICATION

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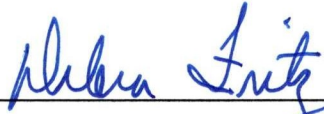
I hereby certify that the foregoing **Resolution No. 26-05**, was duly and regularly adopted by the City Council of the City of La Verne at a meeting thereof held on the **2nd day of February 2026**, by the following vote:

AYES: Lau, Crosby, Johnson, Kashifalghita, and Hepburn.

NOES: None.

ABSENT: None.

ABSTAIN: None.



Debra Fritz, Deputy City Clerk

2026
 LOS ANGELES COUNTY
 DECLARATION LIST
 CITY OF LA VERNE
 KEY OF B, CITY CODE 370 (UNIMPROVED)

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8371 004 903		L A TO PASADENA METRO BLUE LINE	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8371 004 904		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8371 004 908		L A PASADENA METRO GOLD LINE OOTHILL EXTENSION CONST AUTH	406 E HUNTINGTON DR STE 202	MONROVIA CA	91016
8375 010 001	2743 D ST	CULLEN,JEREMIAH J AND JENNIFER L	5265 VIA DE MANSION	LA VERNE CA	91750
8375 026 066		LYNN DEE BUTLER	2415 SEVENTH ST	LA VERNE CA	91750
8375 026 068		GARCIA,JUAN M	1996 PEYTON RD	LA VERNE CA	91750
8377 025 900		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8377 025 901		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8377 025 902		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8377 026 901		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8377 028 900		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8377 028 901		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 002 900		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 002 901		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 002 902		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 002 903		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 003 013	2016 ARROW HWY	TALVA MCLAY	2036 ARROW HWY	LA VERNE CA	91750
8378 003 034		JACKSON,WILLIAM H AND ENJOLI TRS	273 ROSEBAY DRIVE	ENCINITAS CA	92024
8378 004 025		NORIEGA,BRANDON G AND JENNIE D	3368 LUCERO AVE	LA VERNE CA	91750
8378 004 900		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8378 004 901		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 005 005	1974 ARROW HWY, LA VERNE CA 91750	SOLID PILLARS INVESTMENT LLC	227 N HOLLISTON AVE	PASADENA CA	91106
8378 006 900		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 006 901		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 007 030		ALEJANDRE,VINCENT E AND	1615 REDWOOD WAY	UPLAND CA	91784
8378 007 031		ALEJANDRE,VINCENT E AND	1615 REDWOOD WAY	UPLAND CA	91784
8378 007 032		ALEJANDRE,VINCENT E AND	1615 REDWOOD WAY	UPLAND CA	91784
8378 007 903		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8378 007 904		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 007 910		LA VERNE BD GROUP LLC	2355 MAIN ST STE 220	IRVINE CA	92614
8378 008 011	1828 ARROW HWY, LA VERNE CA 91750	HORTA,CAROL A CO TR MOLLICONE FAMILY DECD TRUST	1143 N SUNSET AVE	AZUSA CA	91702
8378 010 041		UNIVERSITY OF LAVERNE HARITABLE TRUST AND UNIVERSITY OF LA VERNE	1950 3RD ST	LA VERNE CA	91750
8378 010 911		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8378 010 918		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 010 926		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 010 927		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 011 904		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8378 011 905		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8378 011 906		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8378 011 907		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8378 011 908	1374 PALOMARES ST	METRO GOLD LINE FOOTHILL EXT	406 E HUNTINGTON DR STE 202	MONROVIA CA	91016
8378 012 033	1200 ARROW HWY	UNIVERSITY OF LA VERNE	1950 3RD ST	LA VERNE CA	91750
8378 012 909		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 012 911		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 012 912		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 012 913		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 012 914		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 013 082		SOUTHERN CALIFORNIA WATER CO	630 E FOOTHILL BLVD	SAN DIMAS CA	91773
8378 013 083		SOUTHERN CALIFORNIA WATER CO	630 E FOOTHILL BLVD	SAN DIMAS CA	91773
8378 013 910		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8378 013 911		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8378 014 004		AYALA,MARIAN M TR	2081 N RESERVE PKWY	WASHINGTON UT	84780
8378 014 005		AYALA,MARIAN M TR	2081 N RESERVE PKWY	WASHINGTON UT	84780
8378 025 113		PLV HOMEOWNERS ASSOC INC	147 E OLIVE AVE	MONROVIA CA	91016
8378 028 006		PARK LA VERNE ESTATES AT PUDDINGSTONE	3675 HUNTINGTON DR #215	PASADENA CA	91107
8378 029 020		PARK LA VERNE ESTATES AT UDDINGSTONE	451 W BONITA AVE SUITE 7	SAN DIMAS CA	91773

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8381 019 900		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 020 902		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 020 903		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 023 901		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 030 902		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 030 903		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 033 017	1837 1ST ST	CARMONA,RICHARD CO TR ET AL	1273 GROVE AVE	UPLAND CA	91786
8381 034 900		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8381 034 901		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8381 036 023		DREAM HOME TCB LLC	4183 TEMPLE CITY BLVD UNIT A	EL MONTE CA	91731
8381 036 905		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 036 906		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8382 005 900		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8382 005 901		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8382 006 039		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 042		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 043		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 044		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 049		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 050		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 051		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8382 006 052		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 053		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 054		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 055		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 056		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 061		PUDDINGSTONE LA VENTURE LLC	18401 E ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 062		PUDDINGSTONE LA VENTURE LLC	18401 E ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 065		LIU,PYNG SHAN	439 DEODAR LN	BRADBURY CA	91008
8382 024 170		PUDDINGSTONE VILLAGE HOMEOWNERS	PO BOX 7758	LA VERNE CA	91750
8382 024 176		PUDDINGSTONE VILLAGE HOMEOWNERS	PO BOX 7758	LA VERNE CA	91750
8382 025 192		PUDDINGSTONE VILLAGE HOMEOWNERS	PO BOX 7758	LA VERNE CA	91750
8391 003 911		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8391 021 059		CHF,INC	630 E FOOTHILL BLVD	SAN DIMAS CA	91773
8391 026 040		MORA,STEVE V AND TRINIE G	3322 DAMIEN AVE	LA VERNE CA	91750
8391 026 070		MORA,STEVE V AND TRINIE G AND	1416 ELYSIAN AVE	POMONA CA	91767
8664 009 901		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8664 009 902		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8664 009 904	1101 W ALDERSGATE DR	LA VERNE CITY	3660 D STREET	LA VERNE CA	91750
8664 009 905		LA VERNE CITY	3660 D ST	LA VERNE CA	91750

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8664 010 030		JOHN TORRES	4969 OLD RANCH ROAD	LA VERNE CA	91750
8664 010 031		MCCOOK,GAYE	4973 OLD RANCH RD	LA VERNE CA	91750
8664 010 032		PLUMLEY,JEFF D AND EILEAN N	4981 OLD RANCH RD	LA VERNE CA	91750
8664 010 033		MARSHALL,PETER AND MONICA TRS	4985 OLD RANCH RD	LA VERNE CA	91750
8664 010 034		MARROLI, DONALD J SR AND MARIA R	4987 OLD RANCH RD	LA VERNE CA	91750
8664 010 035		ROBBINS,MATTHEW J AND	4991 OLD RANCH RD	LA VERNE CA	91750
8664 010 036		RODGERS,CARRIE L CO TR	1166 OAK KNOLL TERRACE	LA VERNE CA	91750
8664 010 037		SCHIRO,VITO AND GIOVANNA TRS	2225 EAGLE DR	LA VERNE CA	91750
8664 010 038		PALOVCHIK,TAWNY	1158 OAK KNOLL TERRACE	LA VERNE CA	91750
8664 010 039		MILLER,FRED D AND CHING H	1154 OAK KNOLL TER	LA VERNE CA	91750
8664 015 030		WILKINSON,LINDA L	5077 OLD RANCH RD	LA VERNE CA	91750
8664 017 002		BURKLE,JOE S AND ELIZABETH A	37888 OAK GLEN RD	YUCAIPA CA	92399
8664 020 902	BIRDIE DR	METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8664 043 902		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8664 043 903		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8665 015 903		STATE OF CALIF	707 3RD ST 5TH FL	SACRAMENTO CA	95605
8665 019 133		CARRANZA,JUAN C AND ALBAROSA	1338 CANYON VIEW DR	LA VERNE CA	91750
8665 019 912		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8665 027 918		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8665 027 920		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8665 027 921		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8665 027 923		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8665 030 045		BURKLE,JOE S AND ELIZABETH A	37888 OAK GLEN RD	YUCAIPA CA	92399
8665 031 900		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8666 005 041		SBICCA,ARTHUR TR ET AL	2650 LOMBARDY RD	SAN MARINO CA	91108
8666 005 044		BECKER,JONATHAN AND MELISSA TRS	1935 PUDDINGSTONE DR	LA VERNE CA	91750
8666 009 032		MANDELL,STEVE	541 S GLENDORA AVE	GLENDORA CA	91741
8666 051 028		BAKSHANDEH,NORA	3048 CLARMEYA LN	PASADENA CA	91107
8666 051 029		BAKSHANDEH,NORA	3048 CLARMEYA LN	PASADENA CA	91107
8666 054 038		LA VERNE LIVE OAK HOMEOWNERS	1275 CENTER COURT DR	COVINA CA	91724
8666 058 904	5100 ESPERANZA DR	METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8666 058 905		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8666 058 906		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8666 059 009		SOL LONG TERM LAND INVESTMENT	PO BOX 11480	BEVERLY HILLS CA	90213
8666 059 901		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8666 059 903		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8666 059 904		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054

DATE: 12/18/2025

2026
LOS ANGELES COUNTY
DECLARATION LIST
CITY OF LA VERNE
KEY OF B, CITY CODE 370 (UNIMPROVED)

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8666 059 908		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8666 063 034		LA VERNE LIVE OAK HOMEOWNERS	1275 CENTER COURT DR	COVINA CA	91724
8669 025 039		GONZALEZ,JESUS	10317 MAPLEDALE ST	BELLFLOWER CA	90706
8669 026 051		PETROPOULOS,GREGORY CO TR G AND B PETROPOULOS TRUST	4574 LIVE OAK CANYON RD	LA VERNE CA	91750
8678 021 912		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 021 914		L A COUNTY	500 W TEMPLE ST RM 648	LOS ANGELES CA	90012
8678 021 919		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 022 012		ANABI,SAMIR AND MANAL TRS ET AL	7463 BRYDON RD	LA VERNE CA	91750
8678 022 901		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 022 902		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 023 020		CHOW,HUBERT W AND ERIN J TRS	5360 MOUNTAIN SPRINGS RANCH RD	LA VERNE CA	91750
8678 023 026		MISTRETTA FAMILY PROPERTIES LLC	846 W FOOTHILL BLVD STE G	UPLAND CA	91786
8678 023 027		MISTRETTA FAMILY PROPERTIES LLC	846 W FOOTHILL BLVD STE G	UPLAND CA	91786
8678 023 031		CHARLEBOIS,GARY AND LORI TRS	2025 BONITA AVE	LA VERNE CA	91750
8678 024 019	1260 FOXFORD RD, LA VERNE CA 91750	HENNESSY,MILDRED E	1959 TEMPLE HILLS DR	LAGUNA BEACH CA	92651
8678 024 021		AHMED,IQBAL TR	PO BOX 8181	LA VERNE CA	91750
8678 024 022		ZACHARIAS,DAVID S AND CYNTHIA M	6702 CALMBANK AVE	LA VERNE CA	91750
8678 027 029	COUNTRY CLUB DR	SOL LONG TERM LAND NVESTMENT TRUST LLC	1 SPECTRUM POINTE DRIVE SUITE 310	LAKE FOREST CA	92630
8678 027 036		SOL LONG TERM LAND NVESTMENT TRUST LLC	PO BOX 11480	BEVERLY HILLS CA	90213

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DATE: 12/18/2025

PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8678 027 273	BIRDIE DR	L A CITY DEPT OF WATER AND POWER	PO BOX 51111	LOS ANGELES CA	90051
8678 034 051		CREEKSIDE AT LA VERNE	5 PETERS CANYON RD STE 310	IRVINE CA	92606
8678 062 900		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 066 021		RANCHO ESPERANZA HOMEOWNERS S SOCIATION INC	302 S. MILLIKEN AVE #D	ONTARIO CA	91761
8678 067 270		L A CITY DEPT OF WATER AND POWER	PO BOX 51111	LOS ANGELES CA	90051
8678 067 271		L A CITY DEPT OF WATER AND POWER	PO BOX 51111	LOS ANGELES CA	90051
8678 067 900		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 067 901		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 069 900		LA VERNE CITY	3660 D STREET	LA VERNE CA	91750
8678 069 903		LA VERNE CITY	3660 D STREET	LA VERNE CA	91750
8678 071 901		LA VERNE CITY	3660 D STREET	LA VERNE CA	91750
8678 072 047		MARSHALL CANYON ESTATES	9130 ANAHEIM PLACE	RANCHO CUCAMONGA CA	91730
8678 073 013		MARSHALL CANYON ESTATES	9130 ANAHEIM PLACE	RANCHO CUCAMONGA CA	91730
8678 073 900		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 074 020		LA VERNE OAK TREE ESTATES HOA	9858 IRVINE CENTER DR	IRVINE CA	92618
8678 074 027		LA VERNE OAK TREE ESTATES	8951 RESEARCH DR STE 100	IRVINE CA	92618
TOTAL VACANT/IMPROVED RECORDS					0
TOTAL UNIMPROVED RECORDS					168
TOTAL RECORDS					168

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8371 004 903		L A TO PASADENA METRO BLUE LINE	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8371 004 904		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8371 004 908		L A PASADENA METRO GOLD LINE OOTHILL EXTENSION CONST AUTH	406 E HUNTINGTON DR STE 202	MONROVIA CA	91016
8375 010 001	2743 D ST	CULLEN,JEREMIAH J AND JENNIFER L	5265 VIA DE MANSION	LA VERNE CA	91750
8375 026 066		LYNN DEE BUTLER	2415 SEVENTH ST	LA VERNE CA	91750
8375 026 068		GARCIA,JUAN M	1996 PEYTON RD	LA VERNE CA	91750
8377 025 900		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8377 025 901		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8377 025 902		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8377 026 901		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8377 028 900		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8377 028 901		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 002 900		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 002 901		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 002 902		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 002 903		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 003 013	2016 ARROW HWY	TALVA MCLAY	2036 ARROW HWY	LA VERNE CA	91750
8378 003 034		JACKSON,WILLIAM H AND ENJOLI TRS	273 ROSEBAY DRIVE	ENCINITAS CA	92024
8378 004 025		NORIEGA,BRANDON G AND JENNIE D	3368 LUCERO AVE	LA VERNE CA	91750
8378 004 900		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8378 004 901		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 005 005	1974 ARROW HWY, LA VERNE CA 91750	SOLID PILLARS INVESTMENT LLC	227 N HOLLISTON AVE	PASADENA CA	91106
8378 006 900		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 006 901		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 007 030		ALEJANDRE,VINCENT E AND	1615 REDWOOD WAY	UPLAND CA	91784
8378 007 031		ALEJANDRE,VINCENT E AND	1615 REDWOOD WAY	UPLAND CA	91784
8378 007 032		ALEJANDRE,VINCENT E AND	1615 REDWOOD WAY	UPLAND CA	91784
8378 007 903		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8378 007 904		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 007 910		LA VERNE BD GROUP LLC	2355 MAIN ST STE 220	IRVINE CA	92614
8378 008 011	1828 ARROW HWY, LA VERNE CA 91750	HORTA,CAROL A CO TR MOLLICONE FAMILY DECD TRUST	1143 N SUNSET AVE	AZUSA CA	91702
8378 010 041		UNIVERSITY OF LAVERNE HARITABLE TRUST AND UNIVERSITY OF LA VERNE	1950 3RD ST	LA VERNE CA	91750
8378 010 911		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8378 010 918		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 010 926		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 010 927		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 011 904		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8378 011 905		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8378 011 906		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8378 011 907		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8378 011 908	1374 PALOMARES ST	METRO GOLD LINE FOOTHILL EXT	406 E HUNTINGTON DR STE 202	MONROVIA CA	91016
8378 012 033	1200 ARROW HWY	UNIVERSITY OF LA VERNE	1950 3RD ST	LA VERNE CA	91750
8378 012 909		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 012 911		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 012 912		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 012 913		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 012 914		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8378 013 082		SOUTHERN CALIFORNIA WATER CO	630 E FOOTHILL BLVD	SAN DIMAS CA	91773
8378 013 083		SOUTHERN CALIFORNIA WATER CO	630 E FOOTHILL BLVD	SAN DIMAS CA	91773
8378 013 910		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8378 013 911		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8378 014 004		AYALA,MARIAN M TR	2081 N RESERVE PKWY	WASHINGTON UT	84780
8378 014 005		AYALA,MARIAN M TR	2081 N RESERVE PKWY	WASHINGTON UT	84780
8378 025 113		PLV HOMEOWNERS ASSOC INC	147 E OLIVE AVE	MONROVIA CA	91016
8378 028 006		PARK LA VERNE ESTATES AT PUDDINGSTONE	3675 HUNTINGTON DR #215	PASADENA CA	91107
8378 029 020		PARK LA VERNE ESTATES AT UDDINGSTONE	451 W BONITA AVE SUITE 7	SAN DIMAS CA	91773

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8381 019 900		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 020 902		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 020 903		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 023 901		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 030 902		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 030 903		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 033 017	1837 1ST ST	CARMONA,RICHARD CO TR ET AL	1273 GROVE AVE	UPLAND CA	91786
8381 034 900		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8381 034 901		L A TO PASADENA METRO BLUE LINE	460 E HUNTINGTON DR SUITE 202	MONROVIA CA	91016
8381 036 023		DREAM HOME TCB LLC	4183 TEMPLE CITY BLVD UNIT A	EL MONTE CA	91731
8381 036 905		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8381 036 906		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8382 005 900		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8382 005 901		LACMTA	1 GATEWAY PLAZA	LOS ANGELES CA	90012
8382 006 039		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 042		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 043		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 044		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 049		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 050		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 051		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8382 006 052		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 053		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 054		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 055		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 056		PUDDINGSTONE LA VENTURE LLC	18401 ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 061		PUDDINGSTONE LA VENTURE LLC	18401 E ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 062		PUDDINGSTONE LA VENTURE LLC	18401 E ARENTH AVE BLDG B	CITY OF INDUSTRY CA	91748
8382 006 065		LIU,PYNG SHAN	439 DEODAR LN	BRADBURY CA	91008
8382 024 170		PUDDINGSTONE VILLAGE HOMEOWNERS	PO BOX 7758	LA VERNE CA	91750
8382 024 176		PUDDINGSTONE VILLAGE HOMEOWNERS	PO BOX 7758	LA VERNE CA	91750
8382 025 192		PUDDINGSTONE VILLAGE HOMEOWNERS	PO BOX 7758	LA VERNE CA	91750
8391 003 911		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8391 021 059		CHF,INC	630 E FOOTHILL BLVD	SAN DIMAS CA	91773
8391 026 040		MORA,STEVE V AND TRINIE G	3322 DAMIEN AVE	LA VERNE CA	91750
8391 026 070		MORA,STEVE V AND TRINIE G AND	1416 ELYSIAN AVE	POMONA CA	91767
8664 009 901		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8664 009 902		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8664 009 904	1101 W ALDERSGATE DR	LA VERNE CITY	3660 D STREET	LA VERNE CA	91750
8664 009 905		LA VERNE CITY	3660 D ST	LA VERNE CA	91750

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8664 010 030		JOHN TORRES	4969 OLD RANCH ROAD	LA VERNE CA	91750
8664 010 031		MCCOOK,GAYE	4973 OLD RANCH RD	LA VERNE CA	91750
8664 010 032		PLUMLEY,JEFF D AND EILEAN N	4981 OLD RANCH RD	LA VERNE CA	91750
8664 010 033		MARSHALL,PETER AND MONICA TRS	4985 OLD RANCH RD	LA VERNE CA	91750
8664 010 034		MARROLLI,DONALD J SR AND MARIA R	4987 OLD RANCH RD	LA VERNE CA	91750
8664 010 035		ROBBINS,MATTHEW J AND	4991 OLD RANCH RD	LA VERNE CA	91750
8664 010 036		RODGERS,CARRIE L CO TR	1166 OAK KNOLL TERRACE	LA VERNE CA	91750
8664 010 037		SCHIRO,VITO AND GIOVANNA TRS	2225 EAGLE DR	LA VERNE CA	91750
8664 010 038		PALOVCHIK,TAWNY	1158 OAK KNOLL TERRACE	LA VERNE CA	91750
8664 010 039		MILLER,FRED D AND CHING H	1154 OAK KNOLL TER	LA VERNE CA	91750
8664 015 030		WILKINSON,LINDA L	5077 OLD RANCH RD	LA VERNE CA	91750
8664 017 002		BURKLE,JOE S AND ELIZABETH A	37888 OAK GLEN RD	YUCAIPA CA	92399
8664 020 902	BIRDIE DR	METROPOLITIAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8664 043 902		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8664 043 903		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8665 015 903		STATE OF CALIF	707 3RD ST 5TH FL	SACRAMENTO CA	95605
8665 019 133		CARRANZA,JUAN C AND ALBAROSA	1338 CANYON VIEW DR	LA VERNE CA	91750
8665 019 912		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8665 027 918		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803

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8665 027 920		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8665 027 921		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8665 027 923		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8665 030 045		BURKLE,JOE S AND ELIZABETH A	37888 OAK GLEN RD	YUCAIPA CA	92399
8665 031 900		LA COUNTY FLOOD CONTROL DISTRICT	900 S FREMONT AVE	ALHAMBRA CA	91803
8666 005 041		SBICCA,ARTHUR TR ET AL	2650 LOMBARDY RD	SAN MARINO CA	91108
8666 005 044		BECKER,JONATHAN AND MELISSA TRS	1935 PUDDINGSTONE DR	LA VERNE CA	91750
8666 009 032		MANDELL,STEVE	541 S GLENDORA AVE	GLENDORA CA	91741
8666 051 028		BAKSHANDEH,NORA	3048 CLARMEYA LN	PASADENA CA	91107
8666 051 029		BAKSHANDEH,NORA	3048 CLARMEYA LN	PASADENA CA	91107
8666 054 038		LA VERNE LIVE OAK HOMEOWNERS	1275 CENTER COURT DR	COVINA CA	91724
8666 058 904	5100 ESPERANZA DR	METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8666 058 905		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8666 058 906		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054
8666 059 009		SOL LONG TERM LAND INVESTMENT	PO BOX 11480	BEVERLY HILLS CA	90213
8666 059 901		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8666 059 903		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8666 059 904		METROPOLITAN WATER DIST	PO BOX 54153	LOS ANGELES CA	90054

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8666 059 908		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8666 063 034		LA VERNE LIVE OAK HOMEOWNERS	1275 CENTER COURT DR	COVINA CA	91724
8669 025 039		GONZALEZ,JESUS	10317 MAPLEDALE ST	BELLFLOWER CA	90706
8669 026 051		PETROPOULOS,GREGORY CO TR G AND B PETROPOULOS TRUST	4574 LIVE OAK CANYON RD	LA VERNE CA	91750
8678 021 912		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 021 914		L A COUNTY	500 W TEMPLE ST RM 648	LOS ANGELES CA	90012
8678 021 919		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 022 012		ANABI,SAMIR AND MANAL TRS ET AL	7463 BRYDON RD	LA VERNE CA	91750
8678 022 901		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 022 902		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 023 020		CHOW,HUBERT W AND ERIN J TRS	5360 MOUNTAIN SPRINGS RANCH RD	LA VERNE CA	91750
8678 023 026		MISTRETTA FAMILY PROPERTIES LLC	846 W FOOTHILL BLVD STE G	UPLAND CA	91786
8678 023 027		MISTRETTA FAMILY PROPERTIES LLC	846 W FOOTHILL BLVD STE G	UPLAND CA	91786
8678 023 031		CHARLEBOIS,GARY AND LORI TRS	2025 BONITA AVE	LA VERNE CA	91750
8678 024 019	1260 FOXFORD RD, LA VERNE CA 91750	HENNESSY,MILDRED E	1959 TEMPLE HILLS DR	LAGUNA BEACH CA	92651
8678 024 021		AHMED,IQBAL TR	PO BOX 8181	LA VERNE CA	91750
8678 024 022		ZACHARIAS,DAVID S AND CYNTHIA M	6702 CALMBANK AVE	LA VERNE CA	91750
8678 027 029	COUNTRY CLUB DR	SOL LONG TERM LAND NVESTMENT TRUST LLC	1 SPECTRUM POINTE DRIVE SUITE 310	LAKE FOREST CA	92630
8678 027 036		SOL LONG TERM LAND NVESTMENT TRUST LLC	PO BOX 11480	BEVERLY HILLS CA	90213

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PARCEL	LOCATION	OWNER	MAILING ADDRESS	CITY/STATE	ZIP
8678 027 273	BIRDIE DR	L A CITY DEPT OF WATER AND POWER	PO BOX 51111	LOS ANGELES CA	90051
8678 034 051		CREEKSIDE AT LA VERNE	5 PETERS CANYON RD STE 310	IRVINE CA	92606
8678 062 900		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 066 021		RANCHO ESPERANZA HOMEOWNERS ASSOCIATION INC	302 S. MILLIKEN AVE #D	ONTARIO CA	91761
8678 067 270		L A CITY DEPT OF WATER AND POWER	PO BOX 51111	LOS ANGELES CA	90051
8678 067 271		L A CITY DEPT OF WATER AND POWER	PO BOX 51111	LOS ANGELES CA	90051
8678 067 900		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 067 901		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 069 900		LA VERNE CITY	3660 D STREET	LA VERNE CA	91750
8678 069 903		LA VERNE CITY	3660 D STREET	LA VERNE CA	91750
8678 071 901		LA VERNE CITY	3660 D STREET	LA VERNE CA	91750
8678 072 047		MARSHALL CANYON ESTATES	9130 ANAHEIM PLACE	RANCHO CUCAMONGA CA	91730
8678 073 013		MARSHALL CANYON ESTATES	9130 ANAHEIM PLACE	RANCHO CUCAMONGA CA	91730
8678 073 900		LA VERNE CITY	3660 D ST	LA VERNE CA	91750
8678 074 020		LA VERNE OAK TREE ESTATES HOA	9858 IRVINE CENTER DR	IRVINE CA	92618
8678 074 027		LA VERNE OAK TREE ESTATES	8951 RESEARCH DR STE 100	IRVINE CA	92618
TOTAL VACANT/IMPROVED RECORDS					0
TOTAL UNIMPROVED RECORDS					168
TOTAL RECORDS					168

City of La Verne, City Council Agenda Report



DATE: February 17, 2026
TO: Honorable Mayor and City Council
FROM: Cody Howing, City Engineer
SUBJECT: **CONTRACT AWARD FOR THE CITY OF LA VERNE FIRE STATION NO. 1 LIVING QUARTERS GENDER COMPLIANCE IMPROVEMENT PROJECT.**

SUMMARY

This action will award a construction contract to the Contractor with the lowest responsive bid submitted for the City of La Verne Fire Station No. 1 Living Quarters Gender Compliance Improvement Project. Bids were opened on January 6, 2026.

RECOMMENDATION

That the City Council:

1. Reject the bid submitted by Oasis Design & Construction for failure to submit a completed and signed bid proposal form;
2. Reject the bid submitted by Co Brothers LLC, for failure to submit a completed bid due to missing information on the required Subcontractor List;
3. Award a construction contract for the subject project to First Trade LLC DBA YMC in the amount of \$489,000;
4. Authorize staff to issue change orders not exceeding 10% of the construction budget for a total possible construction contract cost of \$537,900;
5. Authorize staff to issue a purchase order for construction management and inspection up to the amount of \$40,740 to RKA Consulting Group to manage the Construction Phase of the Project; and,
6. Appropriate \$243,750 in funds to the project (CF2306) budget.

DISCUSSION

The public safety building was designed in 1979 and constructed shortly after. The facility houses the La Verne Police Department, Fire Department Administration, and Fire Station 1. For the past 45 years, the facility has supported the public safety departments as a critical hub for the department staff. However, the overall spacing is deficient for modern administration of public safety functions and design features of the facility need updates to continue to function effectively.

Various upgrades have occurred over past years to keep up with the current standards and capability needed for such a facility, but the living quarters of the fire station side of the building remain mostly original. This includes open dormitory style sleeping quarters and a singular locker and shower/restroom for use by staff on shift. While this layout was functional to staffing of the past, the arrangements do not allow for the station to house both male and female staff.

To address this issue and improve the facility to allow the necessary staffing flexibility for a functioning fire department, improvements to the facility were identified in a prior year's Capital Improvement Program Budget. At the time, the scope of work was focused on the restrooms, but the sleeping quarters were also identified as a necessary feature of the project. Additional funds were identified in subsequent years, and various concepts of improvements were developed and analyzed for cost-effective and operational benefit to the Fire Department.

In early 2024, CEDG was brought on board as a sub-consultant to the City's contract Engineering Consultant (RKA) to assist in developing plans for this project. CEDG brought to the city experienced staff with a background in Fire Station design and construction and past completed projects of similar or greater scope. While CEDG was a sub consultant to RKA, their team led the design process and RKA did not apply any contractual mark-up of the fees for CEDG's work. The total cost of the architectural design was \$48,800.00.

The final concept of the project plans includes updating the dormitory room to allow for partitions to enhance privacy for staff on call. The "day room" portion of the living quarters will be modified to add two additional partitioned beds and a new restroom. Floor space previously occupied with exercise equipment will be modified to re-establish a new "day room". The project also includes improvements to add a Captain's office and other facilities to enhance the use of space for current department demands.

During the design process, construction phasing was heavily considered as the proposed work would cause an impact on the function of this critical facility that operates on a 24-hour, seven days a week schedule. Closing the station to allow for construction is not an option. Construction of a temporary fire station and crew housing using modular buildings was evaluated, but the cost and impact of relocating crews was deemed too expensive, less efficient, and strained the budget with temporary water and sewer utility connections necessary for such facilities. To address this challenge, a hybrid approach alternative was selected in the final scope of the project to give crews space to be separated from the construction zone during the day while managing costs. Rather than building a full temporary fire station, the Fire Department and Public Works staff have developed a construction phasing approach that will limit the amount of temporary infrastructure needed to support crews during their daylight hours of their shift. This approach relies on breaking the construction work into four phases and requires that sleeping quarters be moved with each phase of work.

This project was originally bid in fall 2025 with bids opened in October 2025. However, in November 2025, the City Council rejected all bids and directed staff to rebid the project in part to seek a lower cost. The bid Feedback and details of bid pricing submitted for this project in October 2025 were also evaluated prior to reissuing a modified project scope. Like the prior bidding process, a pre-bid meeting was held. Attendance at the meeting was required to be considered qualified to submit a bid for the project. Not all the bidders from the October 2025 bid attended the meeting, so a second meeting was scheduled and additional outreach to past bidders was conducted to ensure additional opportunity for potentially interested contractors to comply with the bidding requirements. Attendance at both meetings was recommended but attendance of at least one was required to be deemed a qualified candidate. Of the two meetings, there were a total of 20 attendees.

The content of the meetings included a walk-through of the site to allow the attendees firsthand access to assess the conditions of the facility and understand the scope of work involved in constructing the proposed improvements. At both meetings, an additional opportunity was also taken to remind bidders of the formalities required in their response, which included drawing upon specific issues of the prior bids submitted in October 2025. Items include completing a subcontractor list with the percentage of contract allocated to the specific subcontractors per the document directions, signing and completing the bid package forms and emphasizing that the electronic documents uploaded as the contractor’s bid would be the basis of evaluating the bid for responsiveness, and establishing the lowest bidder. Furthermore, the day prior to the bid due date, an email was sent to all the registered bidders as a reminder to sign and complete all documents in the bid prior to completing their submittal to the City.

A total of seven bids were submitted and opened for the project. Below is a summary of the bid results:

Vendor	Bid Amount
Oasis Design & Construction	\$389,899.00
CO Brothers LLC	\$449,953.00
First Trade LLC DBA YMC	\$489,000.00
RS Construction & Development Inc.	\$521,200.00
Ramco General Engineering Contractors, Inc.	\$529,162.00
New Millenium Construction Services	\$660,000.00
R Dependable Construction	\$660,000.00

The Engineer’s Estimate for the project was \$400,000. The lowest, complete and responsive bid furnished by YMC represents an increased cost of \$89,000 or 22% above the engineer’s estimate. While higher than the engineer’s estimate, this bid represents a savings of \$40,162 when compared to the lowest bid submitted in the prior iteration of the project in October 2025.

City staff analyzed costs proposed against the estimate for each line item for all the bid items and found a variety of prices averaging higher and lower than compared to the engineer’s estimate. Overall, the bids did trend lower in cost when compared to a similar, but different scope of the prior project bid process from late 2025. This generally aligns with the results hoped for rebidding a modified project scope. However, omissions in the bids submitted have yet again forced the recommendation to reject what might have otherwise been a lower bid. In this process and in future bid processes, city staff will continue to address this issue, but responsibility to submit a complete bid will always rely on prospective contractors completing the furnished forms.

FISCAL ANALYSIS

The project expenses covered in this action will address construction phase project management, the construction contract, and city inspection. Typically, projects involving building construction or modifications in the City of La Verne have the plan check and inspection costs covered by respective plan check and inspection fees through the building and safety department. Rather than the City charging itself those fees, which include administrative costs, a “No Fee” permit is planned to be issued for this project and the respective costs

otherwise addressed by those fees will be a direct cost of the project budget. The allowance for construction management will cover consultant costs and city staff time for the project. The exact split of costs will be determined during the construction phase. City staff may be utilized to a heavier extent than some recent projects to ensure costs are managed, however, RKA will have involvement as back up should staffing resources demand additional support to manage the project. A summary of the construction costs are outlined below:

Construction Contract (YMC):	\$489,000.00
Construction Contract Contingency (10%):	\$48,900.00
Allowance for Project Management and Building Inspection:	\$40,740.00
Asbestos Abatement Consultant Allowance:	\$10,000.00
Project Total:	\$588,640.00

The project was originally budgeted at \$410,038, which is insufficient to fully cover the previously incurred architectural and engineering costs associated with preparing the project plans and specifications, as well as the construction costs. It is recommended that City Council appropriate \$243,750 in additional funding, consisting of \$100,000 from the Fire Equipment Fund (Fund 252) and \$143,750 from the Community Facilities District 90-1 Fund (Fund 216), to fully balance the project budget. The Project Funding Summary is:

Fire Equipment Fund (252)	\$200,000.00
General Capital Improvement Fund (405)	\$310,038.00
Community Facilities District 90-1 Fund (216)	\$143,750.00

ENVIRONMENTAL ANALYSIS

This project is categorically exempt from the California Environmental Quality Act, Section 15301 Existing Facilities, and City of La Verne environmental guidelines.

LEGAL REVIEW

The City Attorney has reviewed and approved this item.

ATTACHMENTS

1. Resolution Appropriating Funds for FS1 Gender Comp CF2306
2. Bid Summary- Fire Station No. 1 - Living Quarters Gender Compliance Improvement Project

Coordinated with:

Danny Wu, Director of Public Works

Brandon Coatney, Fire Chief

RESOLUTION NO. 26-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, AMENDING THE FISCAL YEAR 2025-26 ADOPTED BUDGET IN THE AMOUNT OF \$243,750 WITHIN THE FIRE EQUIPMENT AND CFD 90-1 (Fund 252 & 216) FUNDS FOR FIRE STATION NO. 1 LIVING QUARTERS GENDER COMPLIANCE IMPROVEMENT PROJECT, PROJECT NO. CF2306

WHEREAS, the City has identified the need to improve the Fire Station living quarters within the Public Safety Building to address outdated facility conditions and to meet current operational and staffing requirements; and

WHEREAS, the total cost of the project, including previously incurred design costs and construction-related expenses, exceeds the amount currently appropriated in the adopted Capital Improvement Program budget; and

WHEREAS, there is a need to amend the Fiscal Year 2025-26 Adopted Budget to appropriate funds in the amount of \$243,750 to fully fund this project.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of La Verne as follows:

Section 1. That the City Council hereby amends the Fiscal Year 2025-26 Adopted Budget by appropriating \$243,750 to the Fire Station Living Quarters Improvement Project, with \$100,000 appropriated from the Fire Equipment Fund (Fund 252) and \$143,750 appropriated from the Community Facilities District 90-1 Fund (Fund 216), to fully fund the project.

PASSED, APPROVED AND ADOPTED this 17th day of February, 2026.

Mayor Tim Hepburn

ATTEST:

Debra Fritz, Deputy City Clerk

CERTIFICATION

I hereby certify that the foregoing **[Resolution No. XX-XX]** was duly and regularly adopted by the City Council of the City of La Verne at a meeting thereof held on the **17th day of February, 2026**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Fritz, Deputy City Clerk



(909) 594-9702
FAX (909) 594-2658

398 Lemon Creek Drive, Suite E - Walnut, CA 91789

Computed By: MC

BID DATE:	1/6/2026	Summary of proposals received for:
TIME:	10:00 AM	Fire Station 1 Living Quarters Gender Compliance Improvement Project
PLACE:	La Verne City Hall	

Engineer's Estimate	Oasis Design & Construction	CO Brothers LLC	First Trade LLC DBA YMC
	401 E. Columbia Avenue Pomona, CA 91767	6604 Doolittle Avenue Riverside, CA 92503	188 Technology Drive Irvine, CA 92618

Item No.	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
A1	Mobilization, Traffic Control, & Project Implementation Plan for the lump sum price of	1	L.S.	\$50,000.00	\$50,000.00	\$23,399.00	\$23,399.00	\$10,000.00	\$10,000.00	\$27,500.00	\$27,500.00
A2	Hazardous Material Testing & Abatement, AQMD Permitting, Hauling & Disposal, Rule 1403 Compliance, all other Permitting and Complete Performance Within Phase 1 Limits to Ensure the Project is Compliant with all other Requirements of Local, State and Federal Sources Pertaining to hazardous material removal for the Lump Sum price of	1	L.S.	\$ 5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$6,900.00	\$6,900.00
A3	Hazardous Material Testing & Abatement, AQMD Permitting, Hauling & Disposal, Rule 1403 Compliance, all other Permitting and Complete Performance Within Phase 2 Limits to Ensure the Project is Compliant with all other Requirements of Local, State and Federal Sources Pertaining to hazardous material removal for the Lump Sum price of	1	L.S.	\$ 5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$6,900.00	\$6,900.00
A4	Hazardous Material Testing & Abatement, AQMD Permitting, Hauling & Disposal, Rule 1403 Compliance, all other Permitting and Complete Performance Within Phase 3 Limits to Ensure the Project is Compliant with all other Requirements of Local, State and Federal Sources Pertaining to hazardous material removal for the Lump Sum price of	1	L.S.	\$ 5,000.00	\$5,000.00	\$7,000.00	\$7,000.00	\$5,000.00	\$5,000.00	\$6,900.00	\$6,900.00
A5	Hazardous Material Testing & Abatement, AQMD Permitting, Hauling & Disposal, Rule 1403 Compliance, all other Permitting and Complete Performance Within Phase 4 Limits to Ensure the Project is Compliant with all other Requirements of Local, State and Federal Sources Pertaining to hazardous material removal for the Lump Sum price of	1	L.S.	\$ 5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$4,600.00	\$4,600.00
A6	Furnish and Install Temporary Day Room/Office with Amenities as Noted in the Exhibit for Fire Station Staff for the Lump Sum price of	1	L.S.	\$30,000.00	\$30,000.00	\$12,000.00	\$12,000.00	\$30,000.00	\$30,000.00	\$62,500.00	\$62,500.00
A7	Furnish and Install all Utilities, including Power, Alarm System and all other Function required for Temporary Day Room/Office for the Duration of the Project for the Lump Sum price of	1	L.S.	\$25,000.00	\$25,000.00	\$6,000.00	\$6,000.00	\$20,000.00	\$20,000.00	\$13,000.00	\$13,000.00
A8	Modify Existing Building Systems to Allow for Continuous Operations (24 Hours a Day, Seven Days A week) of Apparatus Bays, Emergency Operations Center Police Department Facilities, Server Room and Fire Department Administration Office Space During Living Quarters Updates for the Lump Sum price of	1	L.S.	\$35,000.00	\$35,000.00	\$4,000.00	\$4,000.00	\$15,000.00	\$15,000.00	\$11,000.00	\$11,000.00
A9	Furnish and Install All Features for Completion of Division 06 Through Division 12 and Work Detailed in the Plans Within Phase 1 Limits Noted on Plan Sheet A1.01, Including but Not Limited to Rough Carpentry, Doors, Glazing, Finishes, Specialties, And Furnishings, For a Lump Sum Price of	1	L.S.	\$52,500.00	\$52,500.00	\$84,100.00	\$84,100.00	\$104,343.00	\$104,343.00	\$102,800.00	\$102,800.00
A10	Furnish and Install All Features for Completion of Division 06 Through Division 12 and Work Detailed in the Plans Within Phase 2 Limits Noted on Plan Sheet A1.01, Including But Not Limited to Rough Carpentry, Doors, Glazing, Finishes, Specialties, And Furnishings, For a Lump Sum Price of	1	L.S.	\$52,500.00	\$52,500.00	\$85,200.00	\$85,200.00	\$80,000.00	\$80,000.00	\$93,000.00	\$93,000.00
A11	Furnish and Install All Features for Completion of Division 06 Through Division 12 and Work Detailed in the Plans Within Phase 3 Limits Noted on Plan Sheet A1.01, Including But Not Limited to Rough Carpentry, Doors, Glazing, Finishes, Specialties, And Furnishings, For a Lump Sum Price of	1	L.S.	\$52,500.00	\$52,500.00	\$115,600.00	\$115,600.00	\$115,000.00	\$115,000.00	\$78,400.00	\$78,400.00
A12	Furnish and Install All Features for Completion of Division 06 Through Division 12 and Work Detailed in the Plans Within Phase 4 Limits Noted on Plan Sheet A1.01, Including But Not Limited to Rough Carpentry, Doors, Glazing, Finishes, Specialties, And Furnishings, For a Lump Sum Price of	1	L.S.	\$52,500.00	\$52,500.00	\$37,600.00	\$37,600.00	\$30,610.00	\$30,610.00	\$59,000.00	\$59,000.00
A13	Complete All Performance Testing, Function Evaluation, LA County Certifications and other Necessary Review to Certify the Temporary Housing and Final Housing Space Functional for Use by Fire Department Crews for the Lump Sum price of	1	L.S.	\$10,000.00	\$10,000.00	\$3,000.00	\$3,000.00	\$15,000.00	\$15,000.00	\$5,500.00	\$5,500.00
A14	Disconnect All Utilities for Temporary Fire Station Housing Facilities and Restore Site to Original Conditions for the Lump Sum price of	1	L.S.	\$15,000.00	\$15,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$5,500.00	\$5,500.00
A15	Complete All Project Punch List Items for the Lump Sum price of	1	L.S.	\$ 5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00	\$5,500.00	\$5,500.00
Total Base Bid					\$400,000.00		\$389,899.00		\$449,953.00		\$489,000.00
Sub-Total					\$400,000.00		\$389,899.00		\$449,953.00		\$489,000.00
10 % Contingency					\$40,000.00		\$38,989.90		\$44,995.30		\$48,900.00
Total					\$440,000.00		\$428,888.90		\$494,948.30		\$537,900.00
Comments						Incomplete Bid		Incomplete Bid		Apparent Low Bidder	



(909) 594-9702
FAX (909) 594-2658

398 Lemon Creek Drive, Suite E - Walnut, CA 91789

Computed By: MC

		BID DATE: 1/6/2026		Fire Station 1 Living Quarters Gender Compliance Improvement Project									
		TIME: 10:00 AM		La Verne City Hall									
		PLACE: La Verne City Hall		RS Construction & Development Inc. 218 West E Street Ontario, CA 91762		Ramco General Engineering Contractors, Inc. PO Box 920878 Sylmar, CA 91392		New Millenium Construction Services 4158 Lugo Avenue Chino Hills, CA 91709		R Dependable Construction, Inc. 1019 West 3rd Street San Bernardino, CA 92410			
Item No.	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
A1	Mobilization, Traffic Control, & Project Implementation Plan for the Lump sum price of	1	L.S.	\$50,000.00	\$50,000.00	\$1,200.00	\$1,200.00	\$32,511.00	\$32,511.00	\$30,110.00	\$30,110.00	\$33,000.00	\$33,000.00
A2	Hazardous Material Testing & Abatement, AQMD Permitting, Hauling & Disposal, Rule 1403 Compliance, all other Permitting and Complete Performance Within Phase 1 Limits to Ensure the Project is Compliant with all other Requirements of Local, State and Federal Sources Pertaining to hazardous material removal for the Lump Sum price of	1	L.S.	\$ 5,000.00	\$5,000.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
A3	Hazardous Material Testing & Abatement, AQMD Permitting, Hauling & Disposal, Rule 1403 Compliance, all other Permitting and Complete Performance Within Phase 2 Limits to Ensure the Project is Compliant with all other Requirements of Local, State and Federal Sources Pertaining to hazardous material removal for the Lump Sum price of	1	L.S.	\$ 5,000.00	\$5,000.00	\$1,500.00	\$1,500.00	\$14,512.00	\$14,512.00	\$7,800.00	\$7,800.00	\$3,000.00	\$3,000.00
A4	Hazardous Material Testing & Abatement, AQMD Permitting, Hauling & Disposal, Rule 1403 Compliance, all other Permitting and Complete Performance Within Phase 3 Limits to Ensure the Project is Compliant with all other Requirements of Local, State and Federal Sources Pertaining to hazardous material removal for the Lump Sum price of	1	L.S.	\$ 5,000.00	\$5,000.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
A5	Hazardous Material Testing & Abatement, AQMD Permitting, Hauling & Disposal, Rule 1403 Compliance, all other Permitting and Complete Performance Within Phase 4 Limits to Ensure the Project is Compliant with all other Requirements of Local, State and Federal Sources Pertaining to hazardous material removal for the Lump Sum price of	1	L.S.	\$ 5,000.00	\$5,000.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
A6	Furnish and install Temporary Day Room/Office with Amenities as Noted in the Exhibit for Fire Station Staff for the Lump Sum price of	1	L.S.	\$30,000.00	\$30,000.00	\$65,000.00	\$65,000.00	\$15,435.00	\$15,435.00	\$11,495.00	\$11,495.00	\$35,000.00	\$35,000.00
A7	Furnish and install all Utilities, including Power, Alarm System and all other Function required for Temporary Day Room/Office for the Duration of the Project for the Lump Sum price of	1	L.S.	\$25,000.00	\$25,000.00	\$15,000.00	\$15,000.00	\$16,456.00	\$16,456.00	\$22,000.00	\$22,000.00	\$10,000.00	\$10,000.00
A8	Modify Existing Building Systems to Allow for Continuous Operations (24 Hours a Day, Seven Days A week) of Apparatus Bays, Emergency Operations Center Police Department Facilities, Server Room and Fire Department Administration Office Space During Living Quarters Updates for the Lump Sum price of	1	L.S.	\$35,000.00	\$35,000.00	\$7,000.00	\$7,000.00	\$11,744.00	\$11,744.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
A9	Furnish and install All Features for Completion of Division 06 Through Division 12 and Work Detailed in the Plans Within Phase 1 Limits Noted on Plan Sheet A1.01, Including but Not Limited to Rough Carpentry, Doors, Glazing, Finishes, Specialties, And Furnishings, For a Lump Sum Price of	1	L.S.	\$52,500.00	\$52,500.00	\$120,000.00	\$120,000.00	\$126,029.00	\$126,029.00	\$288,273.00	\$288,273.00	\$135,000.00	\$135,000.00
A10	Furnish and install All Features for Completion of Division 06 Through Division 12 and Work Detailed in the Plans Within Phase 2 Limits Noted on Plan Sheet A1.01, Including But Not Limited to Rough Carpentry, Doors, Glazing, Finishes, Specialties, And Furnishings, For a Lump Sum Price of	1	L.S.	\$52,500.00	\$52,500.00	\$80,000.00	\$80,000.00	\$105,203.00	\$105,203.00	\$95,786.00	\$95,786.00	\$135,000.00	\$135,000.00
A11	Furnish and install All Features for Completion of Division 06 Through Division 12 and Work Detailed in the Plans Within Phase 3 Limits Noted on Plan Sheet A1.01, Including But Not Limited to Rough Carpentry, Doors, Glazing, Finishes, Specialties, And Furnishings, For a Lump Sum Price of	1	L.S.	\$52,500.00	\$52,500.00	\$120,000.00	\$120,000.00	\$117,893.00	\$117,893.00	\$146,036.00	\$146,036.00	\$135,000.00	\$135,000.00
A12	Furnish and install All Features for Completion of Division 06 Through Division 12 and Work Detailed in the Plans Within Phase 4 Limits Noted on Plan Sheet A1.01, Including But Not Limited to Rough Carpentry, Doors, Glazing, Finishes, Specialties, And Furnishings, For a Lump Sum Price of	1	L.S.	\$52,500.00	\$52,500.00	\$80,000.00	\$80,000.00	\$52,412.00	\$52,412.00	\$50,250.00	\$50,250.00	\$135,000.00	\$135,000.00
A13	Complete All Performance Testing, Function Evaluation, LA County Certifications and other Necessary Review to Certify the Temporary Housing and Final Housing Space Functional for Use by Fire Department Crews for the Lump Sum price of	1	L.S.	\$10,000.00	\$10,000.00	\$15,500.00	\$15,500.00	\$12,245.00	\$12,245.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
A14	Disconnect All Utilities for Temporary Fire Station Housing Facilities and Restore Site to Original Conditions for the Lump Sum price of	1	L.S.	\$15,000.00	\$15,000.00	\$5,500.00	\$5,500.00	\$14,962.00	\$14,962.00	\$8,250.00	\$8,250.00	\$5,000.00	\$5,000.00
A15	Complete All Project Punch List Items for the Lump Sum price of	1	L.S.	\$ 5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$9,760.00	\$9,760.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
Total Base Bid				\$400,000.00		\$521,200.00		\$529,162.00		\$660,000.00		\$660,000.00	
Sub-Total				\$400,000.00		\$521,200.00		\$529,162.00		\$660,000.00		\$660,000.00	
10 % Contingency				\$40,000.00		\$52,120.00		\$52,916.20		\$66,000.00		\$66,000.00	
Total				\$440,000.00		\$573,320.00		\$582,078.20		\$726,000.00		\$726,000.00	
Comments													

City of La Verne, City Council Agenda Report



DATE: February 17, 2026
TO: Honorable Mayor and City Council
FROM: Christy Lopez, Finance Director
SUBJECT: **Fiscal Year 2025-26 Mid-Year Budget Review.**

SUMMARY

The Fiscal Year (FY) 2025-26 Budget was approved by the City Council on June 16, 2025. Based on economic and operational changes that have occurred since then, the Finance Department is providing a mid-year financial update for the 2025-26 fiscal year. Updated estimates have resulted in net increases of \$390,000 in revenue for the General Fund and \$247,232 in expenditure increases for the General Fund, mainly due to building permit activity. Details of the revenue and expenditure changes for all funds are listed in the Budget Adjustments listing.

RECOMMENDATION

That the City Council approve the resolution titled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, AMENDING THE FISCAL YEAR 2025-26 ADOPTED BUDGET TO ADJUST FOR MID-YEAR BUDGET ADJUSTMENTS," that incorporate the "Budget Adjustment Listing" as attached adjusting revenue and expenditure appropriations for the Fiscal Year 2025-26 budget.

DISCUSSION

Revenues – General Fund

The City's three major General Fund revenue sources, Property Tax, Sales Tax, and Utility Users Tax, continue to track in line with adopted budget estimates, and no mid-year adjustments are proposed for these revenues.

In January, the City met with HDL Companies, the City's property and sales tax consultant, to review updated sales tax information through the third quarter of calendar year 2025, which reflects sales activity from July through September 2025. While revenues remain below prior-year levels, they are generally consistent with current budget assumptions. The next formal property tax review is scheduled for the spring and will be incorporated into the next financial update. Based on receipts received to date, property tax revenues are trending as anticipated, except property transfer tax, which remains dependent on overall real estate transaction activity.

Revenues increased overall by \$390,000 at mid-year, driven primarily by higher-than-budgeted building permit activity. Building permit revenue is projected to exceed the adopted budget by \$360,000. However, total annual activity remains below the historical annual average of approximately \$1.1 million and more than \$700,000 below FY 2023–24 actuals of \$1,706,006.

Building permit revenue is highly sensitive to development opportunities and broader economic conditions, and recent economic indicators suggest continued softening in construction activity.

General Fund Revenues						
Account	Description	Budget	Actual @ 12/2025	Mid-Year Adj	Adj. Budget	
101-0000-322.15-15	BUILDING PERMITS / BLDG INSP/CODE ENFORCEMNT	\$ 581,000	\$ 637,753	\$ 360,000	\$ 941,000	
101-0000-342.15-10	FIRE / INS. BILLING - PARAMEDICS	\$ 1,800,000	\$ 940,308	\$ 80,000	\$ 1,880,000	
101-0000-346.11-03	AQUATICS PROGRAMS / AQUATICS/SWIM LESSONS	\$ 300,000	\$ 61,925	\$ (90,000)	\$ 210,000	
101-0000-346.12-00	CULTURAL & RECREATION / RECREATION EXCURSIONS	\$ 64,100	\$ 38,915	\$ 8,000	\$ 72,100	
101-0000-364.10-19	RENTAL OF CITY PROPERTY / MISC PARK RENTALS-SPORTS	\$ 53,000	\$ 25,614	\$ 32,000	\$ 85,000	
Total		\$ 2,798,100	\$ 1,704,514	\$ 390,000	\$ 3,188,100	

Additional revenue growth is attributable to increased Fire Department paramedic insurance billing. In contrast, the Parks and Recreation Department is projecting a net decline in certain program revenues, primarily within the aquatics program. This decrease reflects lower participation levels, which staff attribute in part to increased competition from a newly established local indoor swim facility offering year-round swim instruction.

Revenues – Other Funds

Revenue adjustments are recommended for several other funds. Measure LV, which relies primarily on sales tax revenue, requires a downward adjustment of \$183,000 due to lower-than-expected collections. The shortfall is largely attributable to reduced auto sales and does not impact the Bradley-Burns sales tax recorded in the General Fund, as the City does not have any auto dealerships. Vehicle use tax is collected at the time of purchase and allocated based on the purchaser’s residential zip code. The Fire Assignment Fund requires a substantial revenue adjustment due to the department’s increased participation in fire response activities supported by CalOES and federal fire agencies. This revenue increase of \$586,600 is fully offset by a corresponding expenditure adjustment, as described in the Expenditure section.

Other Revenue						
Account	Description	Budget	Actual @ 12/2025	Mid-Year Adj	Adj. Budget	
107-0000-313.12-00	SALES TAX / MEASURE LV	\$ 5,087,000	\$ 1,524,240	\$ (183,000)	\$ 4,904,000	
110-0000-341.15-12	WORK FOR OTHERS / FIRE DEPARTMENT	\$ 914,358	\$ 669,967	\$ 586,600	\$ 1,500,958	
Total		\$ 6,001,358	\$ 2,194,207	\$ 403,600	\$ 6,404,958	

Expenditures – General Fund

General Fund expenditures are generally tracking in line with the originally adopted budget. Overall, year-end estimates are projected to exceed the original budget by approximately \$63,268. Given the relatively minor variance when compared to larger fluctuations experienced in prior fiscal years, no broad mid-year expenditure adjustments are being recommended at this time. Specific items requested by departments will be addressed in the mid-year requests following the department summary table.

The Firefighter Pilot Program, approved by the City Council at the beginning of the fiscal year, has begun to show positive results during the final quarter of calendar year 2025, covering the period from October through December. Implementation of the program required the hiring and training of three new firefighters, which resulted in some initial ramp-up time. A more

comprehensive evaluation will be provided in the next financial update, when a full six months of operational data will be available to support a more complete analysis.

In addition, the Police Department has indicated that overtime expenditures are expected to decrease over the next three months as vacancies become filled. Given the anticipated changes in public safety staffing and the associated uncertainty in overtime trends, staff recommends no adjustments at this time for public safety overtime until additional data is available.

The table below summarizes projected year-end expenditure estimates by department. While certain departments are anticipated to exceed their adopted budgets, these overages are generally offset by anticipated savings in other departments. Included within the projected expenditures is approximately \$365,000 in vacation payout costs related to employee retirements and separations, which are currently being absorbed within existing departmental budgets.

General Fund Expenditures by Department						
Department	Original Budget w/Rollover Encumbrance	Estimated Year-End	Mid-Year Request	Adjusted Budget	Var. from Original Budget	Var. from Adj. Budget (over under)
City Attorney	155,000	155,000	-	155,000	-	-
City Clerk	136,229	134,409	-	136,229	(1,820)	1,820
City Council	93,728	93,736	-	93,728	8	(8)
City Manager	1,216,176	1,227,095	-	1,216,176	10,919	(10,919)
Community Development	1,869,078	2,067,781	195,700	2,064,778	195,700	(3,003)
Finance	1,214,944	1,262,509	-	1,214,944	47,565	(47,565)
Fire Department	15,233,209	15,442,728	23,350	15,256,559	25,167	(186,169)
General Government	466,462	466,462	-	466,462	-	-
Information Systems	1,498,556	1,500,010	-	1,498,556	1,453	(1,453)
Parks & Rec. Admin	1,077,401	1,092,785	36,000	1,113,401	36,000	20,616
Parks & Rec. Aquatics	523,115	504,021	(11,918)	511,197	(11,918)	7,176
Parks & Rec. Rental	615,979	617,021	-	615,979	-	(1,042)
Parks & Rec. Special Events	93,478	95,613	4,100	97,578	4,100	1,965
Police Department	16,122,593	16,056,154	-	16,122,593	-	66,439
Public Works - Building Maint.	852,694	859,494	-	852,694	-	(6,800)
Public Works - Park Maint.	3,070,601	3,068,937	-	3,070,601	-	1,664
Public Works - Street Maint.	5,619,226	5,585,341	-	5,619,226	-	33,885
General Fund Total	\$ 49,858,469	\$ 50,229,097	\$ 247,232	\$ 50,105,701	\$ 307,175	\$ (123,396)

The mid-year requests outlined in the table below reflect specific items identified by departments.

Divisions 2001 through 2008, within the Fire Department, include mid-year requests totaling \$23,000. These requests consist of \$2,000 for equipment needs associated with changes in administrative staffing, \$8,000 for miscellaneous equipment, and \$13,000 for a professional services agreement for an EMS Medical Director.

Divisions 3001 through 3008, within the Community Development Department, include mid-year requests primarily related to increased building permit activity in the amount of \$180,000, along with \$15,000 for advertising costs associated with required State-mandated code updates.

The remaining mid-year requests are within the 6000 series and relate to the Parks and Recreation Department. These requests reflect adjustments to operations and part-time personnel costs resulting from the extension of a contract that expands programming at the Lutheran Gym, as well as staffing adjustments within the aquatics program.

General Fund Expenditures						
Account	Description	Type	Budget	Actual	Mid-Year Adj	Adj. Budget
101-2001-421.53-05	COMMUNICATIONS / TELEPHONE SERVICES	Operational	\$ 12,000	\$ 5,945	\$ 450	\$ 12,450
101-2001-421.61-18	GENERAL SUPPLIES / COMPUTER HARDWARE	Operational	\$ 2,000		\$ 1,500	\$ 3,500
101-2002-421.61-18	GENERAL SUPPLIES / COMPUTER HARDWARE	Operational	\$ 1,500		\$ 6,000	\$ 7,500
101-2003-421.64-07	MISC MATERIALS & SUPPLIES / UNIFORM/SAFETY EQUIPMEN	Operational	\$ 6,000	\$ 4,534	\$ 1,200	\$ 7,200
101-2005-421.61-22	GENERAL SUPPLIES / BUILDING FIXTURES	Operational	\$ 15,500	\$ 2,408	\$ 1,200	\$ 16,700
101-2008-421.32-00	FIRE / OTHER PROFESSIONAL	Operational	\$161,275	\$ 78,681	\$ 13,000	\$ 174,275
101-3001-432.69-11	OTHER EXPENSE / MISCELLANEOUS EXPENSE	Operational	\$ 2,000	\$ 2,136	\$ 200	\$ 2,200
101-3003-432.31-05	ADMINISTRATIVE/OFFICIAL / ADVERTISING SERVICES	Operational	\$ -	\$ 1,877	\$ 3,000	\$ 3,000
101-3003-432.32-05	OTHER PROFESSIONAL / ARCHITECTURAL & ENGINEER	Operational	\$ -	\$ 130	\$ 500	\$ 500
101-3003-432.32-08	OTHER PROFESSIONAL / LEGAL FEES & COURT COSTS	Operational	\$ 20,000	\$ 15,797	\$ 15,000	\$ 35,000
101-3004-434.32-05	OTHER PROFESSIONAL / ARCHITECTURAL & ENGINEER	Operational	\$241,700	\$ 169,331	\$ 180,000	\$ 421,700
101-3005-432.31-05	ADMINISTRATIVE/OFFICIAL / ADVERTISING SERVICES	Operational	\$ -	\$ 632	\$ 1,000	\$ 1,000
101-3008-432.32-08	OTHER PROFESSIONAL / LEGAL FEES & COURT COSTS	Operational	\$ 4,000		\$ (4,000)	\$ -
101-6006-452.32-09	OTHER PROFESSIONAL / OTHER CONTRACTURAL	Operational	\$ 47,000	\$ 29,647	\$ 16,000	\$ 63,000
101-6006-452.62-51	ENERGY / ELECTRIC UTILITY	Operational	\$ 10,000	\$ 6,280	\$ 10,000	\$ 20,000
101-6006-452.62-52	ENERGY / CITY UTILITIES-WATER	Operational	\$ -	\$ 2,430	\$ 10,000	\$ 10,000
101-6201-452.12-00	CULTURAL & COMMUNITY SVCS / PART-TIME SALARIES	Personnel	\$ 25,000	\$ 8,377	\$ (3,000)	\$ 22,000
101-6204-452.12-00	CULTURAL & COMMUNITY SVCS / PART-TIME SALARIES	Personnel	\$177,918	\$ 127,862	\$ (8,918)	\$ 169,000
101-6301-452.12-00	CULTURAL & COMMUNITY SVCS / PART-TIME SALARIES	Personnel	\$ 18,900	\$ 17,603	\$ 4,100	\$ 23,000

Expenditures – Other Funds

Several non-General Fund adjustments are anticipated; these are adjustments tied to revenue fluctuations in funds such as the fire assignment, while others are due to projections that are anticipated to exceed the budgeted amounts. They are detailed in the table below.

Expenditures - Other Funds			
Fund	Original Budget	Mid-Year Request	Adjusted Budget
Equipment Fund	1,621,453	10,000	1,631,453
Fire Assignment	914,358	586,600	1,500,958
Fire Equipment	464,441	137,760	602,201
Old Town Bus. Imp. District	20,000	81,200	101,200
Risk Management	146,692	1,282,019	1,428,711
Total	\$ 3,166,944	\$ 2,097,579	\$ 5,264,523

Notable increases are primarily within the Fire Assignment Fund, which is supported by offsetting revenues directly correlated to fire assignment expenditure activity. Fire equipment costs reflect various operational needs, including replacement gurneys, extrication equipment batteries, uniforms, helmets, radio batteries, and costs associated with the migration from the National Fire Incident Report System to the National Emergency Response Information System, which will allow access to more complete incident and call data.

Another significant item is the request to establish a budget for risk management activities, which was inadvertently omitted during the original budget development process. These expenditures represent the City's costs for liability and property insurance coverage.

The Risk Management Fund is structured as an Internal Service Fund. Internal Service Funds are used to account for services provided internally to multiple City departments, rather than services provided directly to the public. In this case, insurance coverage and risk management services are centrally administered and the associated costs are allocated to individual funds and departments based on established methodologies.

Revenues to support these costs are collected from the various operating and capital funds throughout the City and transferred into the Risk Management Fund. While these revenue transfers were included in the adopted budget, the corresponding expenditure appropriations within the Risk Management Fund were inadvertently omitted during the budget process. The requested budget adjustment will align expenditures with the already budgeted revenues, resulting in no net fiscal impact to the City as a whole.

Old Town Business Improvement District requests include a transfer to the Old Town Association for revenues collected from prior events, as well as an anticipated cost increase related to management of the Cool Cruise event. A minor adjustment is also requested within the Equipment Fund, which reflects an overall increase of \$10,000 related to additional tire purchases and other automotive parts.

Report Conclusions

At mid-year, both General Fund revenues and expenditures are generally tracking in line with the adopted 2025-26 budget, with only limited and targeted adjustments recommended. Major revenue sources, including Property Tax, Sales Tax, and Utility Users Tax, remain consistent with budget assumptions, and overall expenditure projections reflect only a minimal variance from the original appropriations.

General Fund expenditures are currently projected to exceed the adopted budget by approximately \$63,268. Given the relatively small scale of this variance, no broad mid-year expenditure adjustments are recommended beyond the specific departmental requests presented. Departmental overages are generally offset by savings in other areas, and one-time costs, such as vacation payouts associated with retirements and separations, continue to be absorbed within existing departmental budgets.

Mid-year expenditure trends within Public Safety also remain within expectations. While overtime levels continue to be monitored, the Police Department anticipates a reduction in overtime in the coming months as staffing levels increase. The Firefighter Pilot Program, approved at the beginning of the fiscal year, has begun to show positive operational results, with a more comprehensive assessment to be provided in the next financial update once additional data becomes available.

These mid-year results reflect, in part, several key decisions made during the original 2025-26 budget development process. An increase for public safety overtime was included in the adopted budget based on historical experience requiring additional overtime appropriations in prior years. Finance staff worked closely with the Public Safety Departments to estimate

overtime needs based on current staffing levels and known staffing adjustments, including military leave, injury leave, and family-related absences. While final results will not be known until year-end, mid-year indicators suggest this was a reasonable and well-supported estimate.

Although the budget is currently tracking as anticipated, it is important to note that the 2025-26 budget was balanced using certain one-time resources. These included \$71,250 from General Fund reserves to offset the cost of a firefighter on military leave, \$388,463 from interest surplus generated within the Section 115 Pension Stabilization Trust, and \$618,149 from interest surplus generated within the Other Post-Employment Benefits trust. The use of these non-recurring resources reinforces the importance of continuing efforts toward long-term fiscal sustainability and maintaining a structurally balanced budget.

The relatively limited number of mid-year adjustments further reflects improvements in departmental budget development practices. Increased involvement of front-line staff in the budget process has contributed to more accurate forecasting, encouraged new approaches to operations, and supported improved fiscal discipline across the organization.

Overall, the mid-year financial position demonstrates prudent planning and coordination, while also underscoring the importance of continued fiscal responsibility and focus on long-term financial balance.

FISCAL ANALYSIS

The Budget Adjustments Listing shows details of the line-item changes being requested for approval. The total amount of appropriations needed within the General Fund budget will be \$390,000 in revenue and \$247,232 in expenditures. The total increase in appropriations in non-general fund revenues is \$403,600 and the increase in non-general fund expenditures is \$2,097,579. These amounts are requested to be added to the Fiscal Year 2025-26 Adopted Budget.

ENVIRONMENTAL ANALYSIS

Not applicable

LEGAL REVIEW

This report was reviewed and approved by the City Attorney.

ATTACHMENTS

1. Reso No. 26-XX, Mid-Year Budget Review
2. Fiscal Year 2025-26 Budget Adjustments Listing

RESOLUTION NO. 26-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA, AMENDING THE FISCAL YEAR 2025-26 ADOPTED BUDGET TO ADJUST FOR MID-YEAR BUDGET ADJUSTMENTS.

WHEREAS, the City Council has received and considered the proposed adjustments to the budget for Fiscal Year 2025-26, commencing July 1, 2025 and ending June 30,2026; and,

WHEREAS, the purpose of the Mid-Year Budget Adjustment recommendations is to update the community on the financial condition of the City and recommend adjustments to the City's Budget that have been identified following a review of actual activity through December 2025 and estimates through June 30,2026; and,

WHEREAS, the City Council has determined that it is necessary to adjust the expenditures and revenues of the current City budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of La Verne as follows:

Section 1. The City Council hereby amends the adopted Budget for Fiscal Year 2025-26 to adjust the expenditures and revenues as provided in attachment "Budget Adjustments Listing" adding \$ in expenditure appropriations and \$ in revenue appropriations across multiple funds.

Section 2. That the Mayor shall sign and the Deputy City Clerk shall certify to the passage and adoption of this Resolution and thereupon the same shall take effect and be in force.

PASSED, APPROVED AND ADOPTED this 17th day of February, 2026.

Mayor Tim Hepburn

ATTEST:

Debra Fritz, Deputy City Clerk

CERTIFICATION

I hereby certify that the foregoing **Resolution No. 25-XX** was duly and regularly adopted by the City Council of the City of La Verne at a meeting thereof held on the **17th day of February 2026**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Fritz, Deputy City Clerk



City of La Verne Mid-Year
Budget Adjustments Listing

Fiscal Year 2025-26

Account	Rev/Exp	Description	Budget	Mid-Year Adjustment	Adjusted Budget	Notes
101-2001-421.53-05	Expenditure	COMMUNICATIONS / TELEPHONE SERVICES	12,000	450	12,450	Cell phone service for Deputy Chief
101-2001-421.61-18	Expenditure	GENERAL SUPPLIES / COMPUTER HARDWARE	2,000	1,500	3,500	Unexpected vacancy for Battalion Chief
101-2002-421.61-18	Expenditure	GENERAL SUPPLIES / COMPUTER HARDWARE	1,500	6,000	7,500	FD2017 funds to reimburse Engineer
101-2003-421.64-07	Expenditure	MISC MATERIALS & SUPPLIES / UNIFORM/SAFETY EQUIPMEN	6,000	1,200	7,200	Potential for (2) additional AO vacancies Request per IT, costs split with LVPD,
101-2005-421.61-22	Expenditure	GENERAL SUPPLIES / BUILDING FIXTURES	15,500	1,200	16,700	Public Safety building callbox needs
101-2008-421.32-00	Expenditure	FIRE / OTHER PROFESSIONAL	161,275	13,000	174,275	PSA with EMS Medical Director for
101-3001-432.69-11	Expenditure	OTHER EXPENSE / MISCELLANEOUS EXPENSE	2,000	200	2,200	LAFCO Cost Increase
101-3003-432.31-05	Expenditure	ADMINISTRATIVE/OFFICIAL / ADVERTISING SERVICES	-	3,000	3,000	Advertising costs for State Mandated
101-3003-432.32-05	Expenditure	OTHER PROFESSIONAL / ARCHITECTURAL & ENGINEER	-	500	500	RKA Consulting was moved to PW
101-3003-432.32-08	Expenditure	OTHER PROFESSIONAL / LEGAL FEES & COURT COSTS	20,000	15,000	35,000	Legal fees for City Attorney assistance
101-3004-434.32-05	Expenditure	OTHER PROFESSIONAL / ARCHITECTURAL & ENGINEER	241,700	180,000	421,700	Increase of Building Permit Revenue
101-3005-432.31-05	Expenditure	ADMINISTRATIVE/OFFICIAL / ADVERTISING SERVICES	-	1,000	1,000	General Plan Advertising Bill for CC Ord
101-3008-432.32-08	Expenditure	OTHER PROFESSIONAL / LEGAL FEES & COURT COSTS	4,000	(4,000)	-	Will use 3003 for all legal
101-6006-452.32-09	Expenditure	OTHER PROFESSIONAL / OTHER CONTRACTURAL	47,000	16,000	63,000	Extension of contract for Lutheran Gym
101-6006-452.62-51	Expenditure	ENERGY / ELECTRIC UTILITY	10,000	10,000	20,000	Extension of contract for Lutheran Gym
101-6006-452.62-52	Expenditure	ENERGY / CITY UTILITIES-WATER	-	10,000	10,000	Extension of contract for Lutheran Gym
101-6201-452.12-00	Expenditure	CULTURAL & COMMUNITY SVCS / PART-TIME SALARIES	25,000	(3,000)	22,000	Part-time acuatics adj
101-6204-452.12-00	Expenditure	CULTURAL & COMMUNITY SVCS / PART-TIME SALARIES	177,918	(8,918)	169,000	Part-time acuatics adj
101-6301-452.12-00	Expenditure	CULTURAL & COMMUNITY SVCS / PART-TIME SALARIES	18,900	4,100	23,000	Includes the cost for senior special events
110-2010-421.10-00	Expenditure	FIRE / REGULAR-FULL TIME	-	75,000	75,000	Fire Assignment
110-2010-421.13-00	Expenditure	FIRE / OVERTIME SALARIES	535,655	420,000	955,655	Fire Assignment
110-2010-421.20-00	Expenditure	FIRE / FRINGE BENEFIT COST-REG	12,023	13,000	25,023	Fire Assignment
110-2010-421.20-28	Expenditure	FRINGE BENEFIT COST-REG / PEPRA-EMPLR-FIRE	-	5,000	5,000	Fire Assignment
110-2010-421.20-30	Expenditure	FRINGE BENEFIT COST-REG / PERS-EMPLR-SAFETY-CLASSIC	-	11,000	11,000	Fire Assignment
110-2010-421.20-32	Expenditure	FRINGE BENEFIT COST-REG / POB CITY-SAFETY	-	16,000	16,000	Fire Assignment
110-2010-421.20-35	Expenditure	FRINGE BENEFIT COST-REG / UNFUNDED SAFETY CLASSIC	-	5,000	5,000	Fire Assignment
110-2010-421.20-51	Expenditure	FRINGE BENEFIT COST-REG / WORKERS COMP.PUBLIC SAFTY	2,871	15,000	17,871	Fire Assignment
110-2010-421.21-10	Expenditure	RETIREE BENEFIT COSTS / RETIREE HEALTH INSURANCE	-	2,900	2,900	Fire Assignment
110-2010-421.28-00	Expenditure	FIRE / OTHER BENEFITS	5,576	5,000	10,576	Fire Assignment
110-2010-421.56-06	Expenditure	TRAVEL & MEETINGS / LODGING	20,000	10,000	30,000	Fire Assignment
110-2010-421.56-07	Expenditure	TRAVEL & MEETINGS / MILEAGE & TRANSPORTATION	15,000	4,000	19,000	Fire Assignment
110-2010-421.64-07	Expenditure	MISC MATERIALS & SUPPLIES / UNIFORM/SAFETY EQUIPMEN	500	900	1,400	Fire Assignment
110-4501-445.20-00	Expenditure	EQUIPMENT MAINTENANCE / FRINGE BENEFIT COST-REG	-	1,300	1,300	Fire Assignment
110-4501-445.56-06	Expenditure	TRAVEL & MEETINGS / LODGING	1,500	2,500	4,000	Fire Assignment
245-3201-430.32-09	Expenditure	OTHER PROFESSIONAL / OTHER CONTRACTURAL	3,600	71,000	74,600	Association transfer
245-3201-430.54-06	Expenditure	ADVERTISING / COMMUNITY PROMOTION	1,000	2,000	3,000	Cool cruise



City of La Verne Mid-Year
Budget Adjustments Listing

Fiscal Year 2025-26

Account	Rev/Exp	Description	Budget	Mid-Year Adjustment	Adjusted Budget	Notes
245-3201-430.69-71	Expenditure	OTHER EXPENSE / CONTRIBUTIONS	-	8,200	8,200	Other DBID costs
250-7044-510.61-21	Expenditure	GENERAL SUPPLIES / RADIO SUPPLIES	2,000	14,500	16,500	Motorola Batteries
250-7044-510.61-23	Expenditure	GENERAL SUPPLIES / MEDICAL SUPPLIES	-	90,000	90,000	Replacement of (2) gurneys from our Full Extrication Equipment set purchased with OTS grant funds will require Class A (\$1,200.00) and B (\$1,600.00) Uniforms, helmets (1 @ \$500 ea, 1 @ \$100 ea), shields (\$100 ea), (2) badges
250-7044-510.64-00	Expenditure	CAPITAL PROJECTS / MISC MATERIALS & SUPPLIES	-	8,000	8,000	The migration from NFIRS to NERIS is precluding us from accessing full call
250-7044-510.64-07	Expenditure	MISC MATERIALS & SUPPLIES / UNIFORM/SAFETY EQUIPMEN	32,181	9,260	41,441	No historical claims
250-7044-510.69-18	Expenditure	OTHER EXPENSE / SUBSCRIPTIONS,DUES,PERMIT		16,000	16,000	To cover high price item replacements Additional tires needed based on current replacement needs
624-4501-445.52-15	Expenditure	INSURANCE / VEHICLE CLAIMS	20,000	(20,000)	-	Historical amount under 100,000
624-4503-445.43-09	Expenditure	REPAIRS & MAINT SERVICES / CONTR/MAINT-AUTO & WRK E	85,000	40,000	125,000	Missed during annual budget
624-4503-445.63-07	Expenditure	MATERIAL-AUTO & WORK EQUI / TIRES	45,000	10,000	55,000	Missed during annual budget
624-4505-445.62-08	Expenditure	ENERGY / DIESEL	120,000	(20,000)	100,000	Tracking higher
625-1302-402.52-00	Expenditure	CITY MANAGER / INSURANCE	-	1,082,019	1,082,019	Decrease in registration due to new local swim schools.
625-1600-405.69-70	Expenditure	OTHER EXPENSE / CLAIM SETTLEMENT	120,000	200,000	320,000	Sports Programs – New Projected, \$72,000. No 5on5 Adult League this fiscal year.
101-0000-322.15-15	Revenue	BUILDING PERMITS / BLDG INSP/CODE ENFORCENMNT	581,000	360,000	941,000	Extension of contract for Lutheran Gym
101-0000-342.15-10	Revenue	FIRE / INS. BILLING - PARAMEDICS	1,800,000	80,000	1,880,000	HDL 1-21-2026
101-0000-346.11-03	Revenue	AQUATICS PROGRAMS / AQUATICS/SWIM LESSONS	300,000	(90,000)	210,000	Fire Assignment
101-0000-346.12-00	Revenue	CULTURAL & RECREATION / RECREATION EXCURSIONS	64,100	8,000	72,100	
101-0000-364.10-19	Revenue	RENTAL OF CITY PROPERTY / MISC PARK RENTALS-SPORTS	53,000	32,000	85,000	
107-0000-313.12-00	Revenue	SALES TAX / MEASURE LV	5,087,000	(183,000)	4,904,000	
110-0000-341.15-12	Revenue	WORK FOR OTHERS / FIRE DEPARTMENT	914,358	586,600	1,500,958	

City of La Verne, City Council Agenda Report



DATE: February 17, 2026
TO: Honorable Mayor and City Council
FROM: JR Ranells, Assistant City Manager
SUBJECT: **AMENDED EMPLOYMENT AGREEMENT WITH CITY MANAGER.**

SUMMARY

The City Council conducts an annual performance evaluation of the City Manager. As a result of the evaluation, the City Council is asked to consider an Amended Employment Agreement that includes an increase in the monthly vehicle allowance to \$650, an increase in the monthly retiree health savings contribution to \$150, and authorization for an additional annual vacation accrual cash-out of up to 40 hours. The City Manager has voluntarily elected to forgo a previously approved 2.5% merit step increase.

RECOMMENDATION

That the City Council approve an "AMENDED EMPLOYMENT AGREEMENT - CITY MANAGER," providing the City Manager certain benefits based on a positive performance evaluation.

DISCUSSION

The City Council approved the employment of Ken Domer as City Manager on November 21, 2022, and he commenced employment with the City on December 19, 2022. In accordance with the City Manager's employment agreement, the City Council conducted an annual performance evaluation and subsequently directed the City Attorney's Office to prepare an amendment to the employment agreement for City Council consideration at a Regular City Council meeting under Other Matters.

Based on the City Council's direction following the performance evaluation, the following amendments to the employment agreement are presented for consideration:

- An increase in the City Manager's monthly vehicle allowance from \$612 to \$650.
- An increase in the City's monthly retiree health savings contribution on behalf of the City Manager from \$100 to \$150.
- Authorization for an additional annual vacation accrual cash-out of up to 40 hours.

It should be noted that the City Manager has voluntarily elected to forgo a previously approved 2.5% merit step increase associated with the annual performance evaluation representing a cost savings.

The employment agreement will be amended to incorporate these changes.

FISCAL ANALYSIS

The fiscal impact of the vehicle allowance and retiree health savings contributions are estimated to be \$440 for the remainder of Fiscal Year 25-26 and will be \$1,056 on an annualized basis going forward. The vacation accrual is already a financial responsibility of the City, resulting in a negligible financial impact from the additional vacation cash out allowance. At this time, no budget appropriation is required as the Fiscal Year 2025-26 amounts will be absorbed within the Administration Department budget.

ENVIRONMENTAL ANALYSIS

Not applicable.

LEGAL REVIEW

The City Attorney has reviewed and approved this item.

ATTACHMENTS

1. DRAFT - Amendment #3 to CM Agreement 021726
2. City Manager KD Amended and Restated Employment Agreement

**AMENDMENT TO
“EMPLOYMENT AGREEMENT
CITY MANAGER”**

This Third Amendment to the Employment Agreement City Manager (“Third Amendment”) is made and entered into this 17th day of February, 2026, by and between the City of La Verne (“City”) and Kenneth Domer (“Employee”). This Third Amendment revises the “Employment Agreement City Manager” (“Original Agreement”) entered into on November 21, 2022, and amended on February 5, 2024, and amended and restated on January 21, 2025.

A. Recitals

- a. The City Council has conducted a performance evaluation of the City Manager.
- b. Proposed compensation and benefit provisions align with the financial sustainability efforts of the City and the desire to retain City Manager in his position for stability to the organization.
- c. Based on performance to date, City finds the City Manager meeting or exceeding performance criteria and has discussed this performance evaluation with him in Closed Session.
- d. The City Council desires to increase the car allowance by \$38 a month to \$650 a month.
- e. The City Council desires to provide an additional week of employee vacation cash out for the City Manager for a total of 80 hours.
- f. The City Council desires to increase the offering of a medical savings trust to the City Manager in-lieu of any retiree medical contribution by \$50 a month, to a total of \$150.
- g. The City Council acknowledges that a previously agreed merit increase of 2.5% is being waived by the City Manager.
- h. The City Council has completed Employee’s initial evaluation and the changes in this Third Amendment are appropriate.

B. Amendment. The following sections of the Amended and Restated Employment Agreement are hereby revised to provide as follows:

SECTION 4. BENEFITS. EMPLOYEE shall receive all employee benefits provided now or in the future to City department director executive employees. EMPLOYEE shall be entitled to the optional benefits regarding waiver of medical insurance as provided in Administrative Regulation No. 306. EMPLOYEE shall be allowed up to 80 hours of vacation cash out per year related to Administrative Regulation No. 310 VACATION CASH OUT.

SECTION 5. CAR ALLOWANCE. EMPLOYEE shall receive a car allowance of \$650 per month. EMPLOYEE shall provide his own vehicle, insurance, fuel, registration and maintenance. EMPLOYEE may use any CITY provided electrical outlet or electric vehicle charging system to allow EMPLOYEE to charge his personal vehicle.

Amendment Number 3 to Employment Agreement – City Manager

SECTION 13. ADDITIONAL BENEFITS. EMPLOYEE shall be enrolled in a City sponsored Retiree Medical Savings Trust and the CITY will contribute \$150 per month to the retiree health savings plan on EMPLOYEE’s behalf. Contributions will begin the first full pay period after effective date of this Agreement.

C. **Remainder of Terms.** Except as expressly modified herein, the remaining provisions of the Amended and Restated Employment Agreement City Manager remain in full force and effect.

IN WITNESS WHEREOF, the CITY has caused this Third Amendment to be signed and executed on its behalf by its Mayor, and duly attested by its Deputy City Clerk, and EMPLOYEE has signed and executed this Third Amendment on the date first above written.

CITY OF LA VERNE

Tim Hepburn, Mayor

ATTEST:

Debra Fritz, Deputy City Clerk

APPROVED AS TO FORM:

Kimberly Hall Barlow, City Attorney

EMPLOYEE

Kenneth Domer

**AMENDED AND RESTATED
EMPLOYMENT AGREEMENT
CITY MANAGER**

THIS AMENDED AND RESTATED AGREEMENT, is made and entered into this 21st day of January, 2025, by and between the CITY OF LA VERNE ("CITY") and KENNETH A. DOMER ("EMPLOYEE").

WHEREAS, the CITY has employed EMPLOYEE to serve as City Manager since December 19, 2022, and after an annual performance review, desires to amend the AGREEMENT; and

WHEREAS, the CITY and EMPLOYEE entered into AMENDMENT #1 TO EMPLOYMENT AGREEMENT on February 5, 2024, and with these changes will amend and restate the current AGREEMENT in effect; and

WHEREAS, the City Council has conducted a performance evaluation of the EMPLOYEE and reviewed compensation and benefits for positions in similar and comparable cities; and

WHEREAS, the proposed compensation and benefit provisions align with the financial sustainability efforts of the City and the desire to retain EMPLOYEE in his position for stability to the organization; and

WHEREAS, based on performance to date, City Council desires to provide a standard merit increase of 5% for the EMPLOYEE, in similar fashion to step increases for other City employees, for his performance during the evaluation period, and to establish a scheduled merit increase step of 2.5% if approved by City Council based on future annual performance evaluation reviews; and

WHEREAS, the City Council desires to continue the professional development of the EMPLOYEE through the establishment of a higher education tuition allowance for participation

in a doctoral studies program relevant to municipal governance and authorize EMPLOYEE to teach a public administration course during his employment; and

WHEREAS, the City Council desires to contribute to a retirement health savings trust account on behalf of the EMPLOYEE in-lieu of any other retiree medical post-employment benefit; and

WHEREAS, the City Council desires to extend the contract of the EMPLOYEE to December 19, 2028.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. DUTIES. CITY hereby employs EMPLOYEE as City Manager and EMPLOYEE shall have all of the duties of the City Manager specified in state law, the La Verne Municipal Code and all other policies and procedures of the CITY.

2. TERM. The term of this Agreement shall terminate on EMPLOYEE'S anniversary date December 19, 2028. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City Council to terminate the services of EMPLOYEE at any time, subject only to the provisions set forth in paragraph 9 hereof. During the term of this Agreement, EMPLOYEE shall remain in the exclusive employ of the CITY, except as otherwise allowed by this Agreement. EMPLOYEE shall give the CITY at least one month's written notice in advance in the event EMPLOYEE voluntarily resigns his position with the CITY prior to the expiration of the aforesaid term of employment.

3. SALARY. Effective on the first day of the full pay period following execution of this Agreement, the salary for EMPLOYEE shall be \$263,681 per year, reflecting a 5% merit increase. This salary may be adjusted by the City Council after EMPLOYEE'S ANNUAL EVALUATIONS. Merit step increases, based on a positive future annual performance evaluation, shall be two- and one-half percent (2.5%), payable beginning the first pay period after the annual performance evaluation.

City Manager shall be eligible for cost-of-living adjustments ("COLA") approved by the City Council in and for 2025 and thereafter. The amount of the COLA provided to the City Manager shall be equal to the COLA, if any, afforded to all City department director executive employees by resolution of the Council, and shall be effective the same date as such COLAs are provided to all City department director executive employees.

4. BENEFITS. EMPLOYEE shall receive all employee benefits provided now or in the future to City department director executive employees. EMPLOYEE shall be entitled to the optional benefits regarding waiver of medical insurance as provided in Administrative Regulation No. 306.

5. CAR ALLOWANCE. EMPLOYEE shall receive a car allowance of \$612 per month. EMPLOYEE shall provide his own vehicle, insurance, fuel, registration and maintenance. EMPLOYEE may use any CITY provided electrical outlet or electric vehicle charging system to allow EMPLOYEE to charge his personal vehicle.

6. CONTRIBUTION TO PERS RETIREMENT COSTS. EMPLOYEE shall be responsible for paying the full eight percent (8%) of his member contribution to PERS in addition to a two percent (2%) cost share of the employer portion, for a total contribution of ten percent (10%).

7. VACATION. EMPLOYEE shall accrue vacation leave at the rate of 180 hours per year. The maximum accrued vacation leave shall be 400 hours.

8. ANNUAL EVALUATION. EMPLOYEE and CITY agree that EMPLOYEE'S performance will be evaluated annually. The parties intend for this evaluation process to be comprehensive and based upon criteria that is mutually agreed upon.

9. TERMINATION AND SEVERANCE.

(A) This Agreement may be terminated by the City Council for cause. After giving notice to EMPLOYEE that this Agreement is terminated for cause, the CITY shall have no obligation to continue the employment of EMPLOYEE or to provide compensation or benefits, including severance.

For purposes of termination, "cause" is defined as willful breach of duty by EMPLOYEE in the course of employment or habitual neglect of duty by EMPLOYEE in the course of employment or continued incapacity of EMPLOYEE to perform the duties of employment as City Manager. Cause may also include EMPLOYEE being charged with, or entering a guilty plea or plea of nolo contendere to, or being convicted of, an offense which is a felony or crime of moral turpitude in the State of California; EMPLOYEE's willful misconduct or gross negligence; or EMPLOYEE's act of material dishonesty with or theft from the CITY.

(B) In the event EMPLOYEE is terminated without cause, EMPLOYEE shall be entitled to receive an amount equal to the EMPLOYEE's monthly salary multiplied by the number of months left on the unexpired term of the contract, up to a maximum of twelve (12) months' salary, as severance pay. EMPLOYEE shall also be entitled to payout of all accrued paid leave and benefits. Provided, however, that in the event EMPLOYEE is terminated because of his conviction of any illegal act involving personal gain to him, then, in that event, CITY shall have no obligation to pay such salary and benefits provided for in this paragraph.

All payments required under Section 9 are subject to and shall be interpreted to comply with the limitations set forth in Government Code Section 53260, and shall be reported in full compliance with all statutes and rules governing the California Public Employees Retirement System. Further, in the event EMPLOYEE is convicted of a crime involving an abuse of office or position, EMPLOYEE shall reimburse the CITY for any paid leave or cash settlement (including severance), as provided by Government Code Sections 53243-53243.4.

10. REIMBURSEMENT TO CITY REQUIRED

Notwithstanding the foregoing, the following provisions requiring reimbursement for certain compensation and/or indemnification provided to EMPLOYEE by the CITY apply:

(A) Paid Leave:

Pursuant to Government Code section 53243, in the event that EMPLOYEE is convicted of a crime involving the abuse of his office or position, as defined by Government Code section 53243.4, with the CITY, any paid leave or salary provided by the CITY for the time period in which the EMPLOYEE is under investigation for such crimes shall be fully reimbursed by EMPLOYEE to the CITY.

(B) Legal Defense:

Pursuant to Government Code section 53243.1, in the event that EMPLOYEE is convicted of a crime involving abuse of his office or position, as defined by Government Code section 53243.4, EMPLOYEE shall fully reimburse the CITY for all the costs of his legal criminal defense if a defense has been provided at CITY expense.

(C) Severance:

Pursuant to Government Code section 53243.2, in the event that EMPLOYEE is convicted of a crime involving abuse of his office or position, as defined by Government Code section 53243.4, EMPLOYEE shall fully reimburse the CITY for any cash settlement, including but not limited to severance pay, paid to EMPLOYEE related to his termination under this Agreement.

11. PROFESSIONAL DEVELOPMENT. CITY will allocate sufficient funds to pay the actual expenses of EMPLOYEE'S necessary costs for travel, registration, lodging and meals when representing the CITY at conferences and meetings authorized by the City Council in accordance with the City's expense reimbursement policy. CITY will allocate sufficient funds to pay EMPLOYEE's memberships in professional organizations relevant to his management duties.

12. HIGHER EDUCATION TUITION ALLOWANCE. To support City Manager's furtherance of his professional development, effective July 1, 2025, City Manager shall receive: (1) a higher education tuition allowance, not to exceed \$12,000 per fiscal year and as budgeted for participation in a graduate university doctoral program in Public Administration ("Program"). The benefits conferred in this Section are contingent upon the City Manager's continued employment as City Manager as forth below until at least December 19, 2028.

In the event City Manager resigns from his employment as City Manager and terminates this Agreement prior to December 19, 2028, City Manager shall reimburse City such tuition allowance expended during that budget fiscal year within thirty days from separation of employment.

EMPLOYEE, upon conferring with the City Council, is authorized to teach a public administration course during his employment, which shall not interfere with his duties as City Manager.

13. ADDITIONAL BENEFITS. EMPLOYEE shall be enrolled in a City sponsored Retiree Medical Savings Trust and the CITY will contribute \$100 per month to the retiree health savings plan on EMPLOYEE's behalf. Contributions will begin the first full pay period after effective date of this Agreement.

14. HOURS OF WORK. It is recognized that EMPLOYEE must devote a great deal of his time outside normal office hours to business of the CITY, and to that end EMPLOYEE will be allowed reasonable flexibility with respect to hours in the office.

15. NO REDUCTION IN BENEFITS. CITY shall not, at any time during the term of this Agreement, reduce the salary, compensation, or other financial benefits of EMPLOYEE except in the same proportion applied across the board for all employees of CITY.

16. ATTORNEY'S FEES. In the event that any legal action, including an arbitration proceeding, is commenced to enforce or interpret the terms or conditions of this Agreement, the prevailing party shall, in addition to any other relief and costs, be entitled to reasonable attorney's fees.

17. AT WILL EMPLOYMENT. EMPLOYEE is an "at will" EMPLOYEE, subject to the provisions of this Agreement.

18. DEFENSE AND INDEMNIFICATION. CITY will indemnify and defend EMPLOYEE against any third-party claims prosecuted against EMPLOYEE for actions taken in the course and scope of his official duties.

19. GENERAL PROVISIONS.

a. This Agreement shall be binding upon and inure to the benefit of the assigns, beneficiaries, heirs at law and executors of EMPLOYEE.

b. The parties have participated jointly in the negotiation and drafting of this Agreement

and have had an adequate opportunity to review each and every provision of the Agreement and submit the same to counsel or other consultants for review and comment. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

c. If any provision of this Agreement shall be held invalid, it is the intention of the parties that the remainder shall nevertheless be deemed valid and effective.

IN WITNESS WHEREOF, the CITY has caused this Agreement to be signed and executed on its behalf by its Mayor, and duly attested by its Deputy City Clerk, and EMPLOYEE has signed and executed this Agreement on the date first above written.

CITY OF LA VERNE

DocuSigned by:
Jim Hepburn
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Tim Hepburn, Mayor

ATTEST:

Signed by:
Debra Fritz
585DCC6BE8844CF...

Debra Fritz, Deputy City Clerk

APPROVED AS TO FORM:

DocuSigned by:
Kimberly Hall Barlow, La Verne City Attorney
3731745332CE44A...

Kimberly Hall Barlow, City Attorney

EMPLOYEE

DocuSigned by:
Kenneth Domer
C2D9E40349ED450...

Kenneth Domer